

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 7:00 P.M.
FEBRUARY 18, 2010**

MINUTES

I. ROLL CALL

Ms. O'Connell, President of the Governing Board, called the meeting to order at 7:02 P.M.

Roll Call:

District 87	Ms. O'Connell	Present
District 88	Ms. Smith	Present
District 89	Ms. Rivers	Present
District 92	Ms. Williams Wolford	Present
District 93	Ms. Barthold	Present
District 209	Mr. Welch	Present

II. AUDIENCE PARTICIPATION

No audience participation at this time.

III. APPROVAL OF MINUTES

Ms. Williams Wolford requested that the Minutes be amended to state that the members had requested Dr. Smith to send a letter to the Township Treasurer requesting that each district receive proper documentation regarding reconciliations of their accounts.

Ms. Smith moved to approve the Governing Board Minutes of January 12, 2010 as amended.

Ms. Rivers seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Williams Wolford	Aye
District 93	Ms. Barthold	Aye
District 209	Mr. Welch	Abstain

5 Ayes
1 Abstained
Motion Carried

IV. APPROVAL OF CONSENT AGENDA

V. APPROVAL OF PAYROLL

VI. APPROVAL OF BILLS

XII. NEW BUSINESS

A. FMLA Requests

1. Ms. Phyllis Ostrowski
2. Ms. Angela Liszewski
3. Mr. Raleigh George

B. Donations

C. 2010-11 Salary Increase

D. Employment/Resignations/Terminations

Ms. Barthold moved to approve the Consent Agenda, which encompasses Agenda items V (Payroll), VI (Bills), and XII (New Business) as presented. Ms. Smith seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Williams Wolford	Aye
District 93	Ms. Barthold	Aye
District 209	Mr. Welch	Aye

6 Ayes
Motion Carried

VII. EXECUTIVE BOARD REPORT

The Superintendents approved all items listed on the Agenda.

VIII. DUPAGE/WEST COOK REPORT

No report at this time.

IX. COMMITTEE REPORTS

No reports at this time.

X. EXECUTIVE DIRECTOR'S REPORT

A. Informational

1. Enrollment and Classroom Staffing Patterns

Information was included with the Agenda.

2. Student-Staff Enrollment

Information was included with the Agenda.

3. 2010-11 Projected Enrollment and Classroom Staffing Patterns

Information was included with the Agenda.

4. Police Reports

PAEC Elementary School – No reports

PAEC High School – January 14th... Maywood Police responded when a student was found to be in possession of what appeared to be marijuana.

5. Initial Referrals

Information was included with the Agenda.

6. Alternative Students Transitioning to Home School

Information was included with the Agenda.

7. Professional Development Academy Inservice Training Sessions

Information was included with the Agenda.

8. PAEC Activity Report

Information was included with the Agenda.

9. ARRA Idea Grant

Dr. Smith stated that requisitions are now being submitted for expenditures which had been approved on the initial grant application and Ms. Cieslewicz is working on the amendments for districts that have requested changes from the initial grant proposals. One district's construction project has already been approved by ISBE and we are awaiting approval from two districts for their construction projects.

10. PAEC Board Policies

Dr. Smith stated that he will be meeting with other PAEC administrators to review the first draft of our Board Policies which have been revised by IASB.

Ms. Williams Wolford asked if the policies address “technology issues” for staff and students, i.e. facebook, various improper websites, etc. Dr. Smith stated that these issues will be addressed within our policies.

11. Program Updates

Ms. Williams Wolford asked if CPR training and proper use of the defibulator is provided in all PAEC buildings. Dr. Smith stated it was.

PAEC Academy

- The Special Olympics Basketball team is in the process of practicing for the state competition.
- January 19th - third staff *Extended Day* focusing on community education data collection.
- January 12th - The Student Council sponsored a *Winter Door Decorating* contest and Ms. Pelafas' classroom won.

PAEC Center Program

- January 12th - informational meeting conducted by Ms. Wagemann and Ms. Mayer for students who are eligible for attending an Employability Skills I class offered through Triton College; six students and their parents attended the meeting and registered for the class.
- January 15th – Inservice Day
 - Morning session*
Staff attended the annual CPR Training; several of them were either certified or renewed their certification.
 - Afternoon session*
All staff attended the “Safety in Our Schools” presentation.
- January 27th - three students completed their PAEC Transition Program at Triton College. Each one gave a short speech in appreciation for their growth and development over the course of the program.

Vocational Program

- One student remains employed at Loyola Occupational Health.
- January 4th - training sites resumed and are running smoothly. Two students transferred to the Transition Program at Triton and five new students will be added to the schedule. Also, there will be schedule changes in February where some students will be moving to a new training station.
- There is an opening for one student at Helping Hand. Another student has left because he transferred to the PAEC Transition Program.
- January 26th - five students completed orientation, received TB tests and will be scheduled for a training site at Hines Hospital.

Triton College

- January 19th – eighteen (18) students are scheduled to begin *Employment Skills Classes I and II* at Triton; six of them are from PAEC Center. Several students from the Transition Program are also attending classes on Tuesday and Thursday.

Transition Planning

- A sub-committee of the Transition Planning Committee met on February 1st to begin working on plans to possibly conduct a job fair next year.
- Data collection was done at the January meeting by the entire committee and submitted to the data base.
- The statewide website is operational and West Cook TPC has listed their local activities and events to the website.
- Staff are submitting and discussing their data collection sheets to Ms. Wagemann pertaining to the way they are used in job training sites.

Adult Service Linkages

Parent meetings are scheduled as follows:

- March 10th - Suburban Access
- March 31st - Guardianship
- April 14 - Adult Service Agencies
- April 28th - Social Security Benefits

Vocational Groups

Ms. Flynn is attempting to start a "Job Club" group with students at PAEC Center next month.

PAEC Alternative BD/ED Elementary Program

- January 16th - report card pick-up; parents were also provided copies of ISAT scores and current assessment data.
- January 16th - staff participated in an inservice conducted by the Cook County Sheriff and other local law enforcement departments. The inservice included "School Safety", "Lock-Down Drills" and "Rapid Deployment Exercises".
- Student Council members have been meeting to discuss fundraising for the school and donations for the people in Haiti.

PAEC Alternative BD/ED High School Program

- January 16th - report card pick-up; parents were also provided copies of ISAT scores and current assessment data.
- January 16th - staff participated in an inservice conducted by the Cook County Sheriff and other local law enforcement departments. The inservice included "School Safety", "Lock-Down Drills" and "Rapid Deployment Exercises".
- Student Council members have been meeting to discuss fundraising for the school and donations for the people in Haiti.

Vocational Program

- Three students are currently employed.
- Three students are currently rotating jobs in the lunch and Early Childhood programs.
- Ms. Pietrowski has remained in contact with recent graduates in order to provide assistance and to stay informed on post-secondary opportunities.
- Ms. Pietrowski is working with students on their transition goals, particularly focusing on senior job applications and career options.

Tentative Scheduled Events

- January 27th - Presentation to the juniors and seniors by Westwood College
- February 1st - West Suburban Transitional Planning Sub-Committee Meetings
- February 5th - Field trip to *Carpenters Apprentice and Training Program*
- February 13th - Field trip to Triton College for *African American College Day*
- February 17th - Field trip to Triton College for *Smart Teen Smart Money* event for seniors

Psychologist Department

Professional Development/Training

- January 8th - PAEC psychologists who are working in District 87 attended the District Inservice on RtI. Presenters were Dr. Kathy Moesch, District 87 Curriculum Director, and Ms. Nicole Spatafore, District 87 RtI Coordinator. Topics included stages of RtI/problem solving development, academic interventions, and interpreting AimsWeb data.
- January 13th - Ms. Alissa Fitch, psychologist intern, along with lead psychologist Ms. Mary Therese Geary, attended the Quality Assurance meeting. Ms. Fitch met with the PAEC High School and PAEC Elementary administrators prior to the meeting to assist in organizing attendance and behavioral data. She has also developed Excel spreadsheets and graphs based on information gathered, and will continue to work with the administrators at each school to manage and chart data.
- Ms. Lindsay Pappas and Ms. Mary Therese Geary met with the PAEC Elementary staff to instruct them on administration, scoring and interpretation of math CBMs.

Rtl Committee

The Rtl committee met on January 27th at Hillside School. Topics included Winter Benchmark Testing, The Use of Rtl Coaches in Other Districts, and the Procedure for Conducting CBM's.

Meetings

Our next PAEC psychologists' meeting is scheduled for February 5th. Those who attended the Illinois School Psychologists' Conference in Peoria on January 20th-23rd will present information based on workshops attended. Ms. Geary will also review information from the IASPIRE meeting held on January 29th at National Louis; the topic is SLD eligibility within an Rtl framework.

First Step to Success

Currently, we have seven First Step interventions under way in five schools; Garfield, Melrose Park, Sunnyside, Jefferson and Lindop. One student is in a Pre-K program, two students are in first grade and the other five are all kindergarteners. Additionally, there is a kindergarten student at Emerson and a first grade student at Hillside that will soon be starting First Step.

Behavior Team Interventions

Jefferson

One PAEC interventionist is using the First Step intervention with a kindergarten student. The coach has turned the intervention over to the regular education teacher who is now implementing the program.

Sunnyside School

-One PAEC intervention team member is working with the school social worker in learning how to be a behavior coach for the Pre-K class when doing a First Step intervention. The coach has just turned the intervention over to the classroom teacher.

-Another PAEC interventionist has been assisting a long-term substitute for 45 minutes each day with a difficult student in first grade. The regular teacher just returned and the PAEC behavior coach will be phasing out.

Thurgood Marshall

We have consulted with the school social worker about a fourth grade student and conducted some classroom observations. One behavior coach may be assigned to mentor the student and assist the long-term substitute with a low level individual intervention plan.

MacArthur

-Two behavior coaches had been assigned to a self contained special education room. One behavior coach has been phased out and the other coach is spending much less time in the classroom but is monitoring the behavior plan that has been in place.

-On January 5th, three behavior coaches began implementing a behavior support plan with the teaching staff involved with three 7th grade classes. After two weeks, target behaviors had decreased almost 20%. Regular data collection and weekly staff meetings are held to evaluate the intervention data and modify strategies as needed.

Melrose Park

One of the PAEC Psychologist Interns continues to implement the intervention with a kindergarten student in this school. Mr. Cooper is supervising her.

Garfield

Two social workers continue to implement the intervention with a kindergarten student and a second grade student. Mr. Cooper has been assisting them.

Lindop

The school psychologist continues to implement the intervention with a first grade student at 'extreme high risk' for behavior and social disabilities.

District Team Interventions

- January 6th - Grade Level Intervention Team presentation provided by Mr. Charlie Cooper and Ms. Erinn Edmonds at Emerson School in District 89.
- January 7th – 8th - Problem-solving team (PST) procedure meeting in District 87 provided by Ms. Erinn Edmonds and Ms. Mary Therese Geary.
- January 11th – Mr. Charlie Cooper and Ms. Kelly Sculles had a consultation with Ms. Pam Radford, I-ASPIRE Regional Coordinator regarding the District 89 District Leadership Team.
- January 12th & 25th - Individual Service Plan (ISP) meetings at St. John Vianney conducted by Ms. Ceci Ryan.
- January 14th – Mr. Charlie Cooper provided a Grade Level Intervention Team presentation at Roosevelt School in District 89.
- January 15th – Mr. Charlie Cooper and Ms. Erinn Edmonds conducted a District Leadership Team meeting in District 89.
- January 21st & 22nd - 4th/5th/6th grade Excel data entry & analysis for Melrose Park & Roosevelt Schools in District 89.

GED

- There are 17 students enrolled with eight to ten of them coming consistently. The students that have missed three days or less will receive a Certificate of Completion to show they have completed the Writing Session successfully.
- Focused training for second semester are
 - Writing - January 4th to February 4th
 - Social Studies/Constitution – February 8th – March 19th
 - Science – March 29th – April 29th
 - Review - May 3rd – May 21st

HOTSTUFF After-School Program

- Currently we have 43 students in the program; two students were recently enrolled.
- HOTSTUFF attended a family trip on Saturday, January 23rd to the UIC vs. Butler basketball game.
- PAEC Alternative Elementary Program and the HOTSTUFF After-School Program, with the assistance of Dr. Candy Cash, applied and were awarded \$5,000 through the "Violence Prevention" grant.

PAEC Special Olympics

- Basketball has continued since the end of October. The Lady Pacers, Pacettes, Pacers and the Pacers JV all qualified for the tournament which will take place March 13th-14th.
- Soccer practice has begun and takes place at Sports Zone in Melrose Park. The practices focus on skill development prior to team building and competition.

XI. UNFINISHED BUSINESS

None

XIII. ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

Dr. Smith distributed a flyer regarding an upcoming Father/Daughter Dance, sponsored by PLCCA, which will be held at PAEC on Friday, February 19th. Dr. Smith stated that there would be ample security available and all participants require a ticket to enter.

XIV. BOARD CORRESPONDENCE

No correspondence at this time.

XV. CLOSED SESSION

Ms. Smith moved to convene into Closed Session to take possible action on the Executive Director's contract, to discuss continuation of employment under Section 2 (c) (1), to review, approve to release for public review or continue to withhold the Minutes previously withheld from public review of prior meetings lawfully closed under the Open Meetings Act under Section 2 (c) (21) at 7:11 PM. Ms. Williams Wolford seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Williams Wolford	Aye
District 93	Ms. Barthold	Aye
District 209	Mr. Welch	Aye

6 Ayes
Motion Carried

All members agreed to return to open session at 7:30 PM.

Ms. Barthold moved that the Board approve the Executive Director's Contract for 2009-12 as discussed in closed session, and that the Board President and Secretary are authorized to execute the Contract in its final form once prepared by PAEC legal counsel. Ms. Smith seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Williams Wolford	Aye
District 93	Ms. Barthold	Aye
District 209	Mr. Welch	Aye

6 Ayes
Motion Carried

Mr. Welch moved to approve to continue to withhold the Closed Session Minutes of May 31, 1994, September 12, 1995, November 12, 1997, December 9, 1997, February 10, 1998, April 14, 1998, May 12, 1998, June 9, 1998, July 9, 1998, October 13, 1998, April 12, 1999, June 29, 1999, September 14, 1999, October 12, 1999, November 18, 1999, January 11, 2000, March 14, 2000, April 11, 2000, May 9, 2000, September 12, 2000, October 10, 2000, December 12, 2000 (Part I), March 13, 2001, July 10, 2001, August 14, 2001, March 12, 2002, April 1, 2002, April 11, 2002, April 26, 2002, June 11, 2002, August 13, 2002, September 10, 2002, October 8, 2002, February 11, 2003, April 15, 2003, April 23, 2003, June 16, 2003, September 19, 2005, August 8, 2006, and November 14, 2006, January 9, 2007, April 10, 2007, November 13, 2007, and December 11, 2007, February 17, 2009 as presented. Ms. Smith seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Williams Wolford	Aye
District 93	Ms. Barthold	Aye
District 209	Mr. Welch	Aye

6 Ayes
Motion Carried

Dr. Smith introduced Mr. Ballard, Director of Curriculum from District 89, who was present during our meeting. He stated that he attended our meeting on behalf of Ms. Perkins, Superintendent of District 89. Mr. Ballard thanked the Board and Dr. Smith for the support they provide to District 89's staff and students.

XVI. ADJOURNMENT

Ms. Barthold moved to adjourn the meeting at 7:33 PM for lack of further items to discuss.

Mr. Welch seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Williams Welford	Aye
District 93	Ms. Barthold	Aye
District 209	Mr. Welch	Aye

6 Ayes
Motion Carried

Respectfully submitted,

Peg O'Connell
President of the Governing Board

Chrystal Barthold
Secretary of the Governing Board