

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
 GOVERNING BOARD MEETING
 PAEC CENTER – 6:00 PM
 DECEMBER 20, 2018
AGENDA**

- I. ROLL CALL
- II. AUDIENCE PARTICIPATION
- III. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at PM, under Section 2 (C)(1) of the Open Meetings Act, to discuss employment, compensation, discipline, performance, or dismissal of specific employee(s), and under Section 2 (C)(2) of the Open Meetings Act, to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees as presented.

- IV. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

I move to approve the Governing Board Minutes of November 15, 2018 as presented.

- V. APPROVAL OF CONSENT AGENDA

Recommended Motion:

I move to approve the Consent Agenda, which encompasses agenda items VI (Payroll), VII (Bills), and XIII (New Business) as presented.

- VI. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	<u>11/15/2018</u>	<u>11/30/2018</u>	<u>TOTAL</u>
Education Fund	488,984.70	488,638.80	977,623.50
Building Fund	14,365.81	15,177.95	29,543.76
TOTALS	\$503,350.51	\$503,816.75	\$1,007,167.26

Recommended Motion:

I move to approve Payroll as presented.

- VII. APPROVAL OF BILLS

Information is attached

Recommended Motion:

I move to approve the Bills as presented.

- VIII. EXECUTIVE BOARD REPORT

Inspec will provide a presentation on PAEC's roof assessment and proposal report.

The Executive Board meeting was held on December 13, 2018. Those present included: Dr. Terri Bresnahan and Ms. Nicole Spatafore from District 87, Ms. Charlotte Larson from District 88, Dr. Janiece Jackson from District 92, and Dr. Kevin Suchinski from District 93. They reviewed and recommended approval of all the items on the agenda.

- IX. DuPAGE/WEST COOK REPORT

No report at this time.

- X. COMMITTEE REPORTS

No reports at this time.

- XI. EXECUTIVE DIRECTOR'S REPORT

A. Current Programs District Child Count Report
 Information is attached.

- B. Current Enrollment and Classroom Staffing Patterns
Information is attached.
- C. Current Student/Staff Monthly Report
Information is attached.
- D. Transition Reports
 - 1. PAEC Therapeutic Day Elementary School – Information is attached.
 - 2. PAEC Therapeutic Day High School – Information is attached.
- E. Initial Referrals
Information is attached.
- F. Police Reports
 - 1. PAEC Therapeutic Day Elementary School – No police reports for this month.
 - 2. PAEC Therapeutic Day High School – No police reports for this month.
- G. PAEC Activity Fund Summary
Information is attached.

H. PAEC Program Updates

PAEC Business Office – Ms. Debbie Tryon, Business Manager

From the auditors, we are still not sure what month the auditors will be presenting the audit reports to the PAEC Boards, but we will have reports ahead of the meeting and will give the Superintendents and Business Officials notice of the meeting. The issuance of the audit report is being held up due to errors found in the THIS OPEB financial audit report issued by the Auditor General's Office. PAEC's auditors rely on information in this report that needs to be included in PAEC's audit report in order to be in compliance with accounting standard GASB 75. This situation is a statewide problem and not due to any errors or miscalculations on PAEC's part. Member Districts are likely experiencing the same situation with their 2017-18 audit reports. Ms. Tryon has been assured that the back schedules of the report which are used to compute Member District audit refunds will not be affected by the OPEB situation. Ms. Tryon will be working on incorporating the return of Member District funds into PAEC's cash flow so the delay in the audit report will not postpone district's receiving money that is due back to them for 2017-18.

PAEC will again be requesting a waiver for the 2019-20 fiscal year to conduct a breakfast program & a summer breakfast program for the summer of 2019. The public hearing is required to be conducted by West 40 and PAEC & has been scheduled for 12/12/18.

The Survey of PAEC Member District Salaries FYE 2018-19 was sent to Member Districts early in November. Some Member Districts have already returned it. We would like to have all surveys returned by November 30th.

The Business Office is working on Infinite Visions financial software "homework" and making great progress. Our goal is to have it all completed by the start of winter break.

The next negotiation meeting with the PAEC bargaining unit is November 29th. We are meeting with a federal mediator. Our meetings have been stalled for two months.

PAEC Early Childhood Program

In the month of November, the Early Childhood Program grew by 3 children in our EC Cross Cat Functional class and by 2 students in the EC Autism classroom. Our EC Autism class is currently at capacity with 10 students. The EC evaluation team evaluated 4 students, which will all be qualifying for the PAEC EC program. There has been a significant increase in children entering our program with the diagnosis or characteristics of Autism. We have also had an increase in referrals for evaluations for preschool age students presenting with

severe behaviors that are affecting their ability to be cared for in a daycare setting. Our current students continue to make progress as a result of our staff's dedication to providing a quality education to the children in our program.

PAEC Therapeutic Day Elementary School

November is the beginning of the Holiday season and we are very busy progress monitoring students in Reading and Math. The students were benchmarked using FastBridge in Reading and Math in the fall and are currently being progress monitored every other week in order to improve their fall scores.

The students' weekly participation in activity night and the CAEL sports program continues to be a tremendous behavior incentive.

PAEC Academy at St. Domitilla

PAEC Academy has welcomed four new students this month. Our Student Council elections took place in the beginning of the month, electing the president and vice president of the Student Council. Student Council is now busy planning our activities for the school year.

Teachers are becoming familiar with the FastBridge progress-monitoring program. They are also more comfortable with the new Power IEP program. For reading, we are continuing to use SRA Reading Mastery and Reading Street. My Math is the math program. All of the students are showing steady progress. Our 8th graders all passed the federal constitution test, we are very proud of them. Next, they will be working on the Illinois State Constitution.

The Bellwood Lions Club has sponsored one of the Christmas trees in Berkeley and we were asked to decorate the tree. We chose sports as the theme for the tree. Each class has chosen a different sport and made ornaments for the tree. Each class walked down to the tree (about two blocks) and put on the decorations. Hot chocolate was provided for them when they returned.

PAEC Center

The month of November has been busy. Teachers have been putting their computer skills to the test. On late start Friday, each program met and each teacher demonstrated how they have been using Google, Chat Editor, etc. in the classroom. Ms. Elizabeth Rotert, a member of the AT team, offered a computer class to 14 of the program assistants. All of the teachers and most of the program assistants have received computer training in either Google or Chat Editor. We will continue to offer classes throughout the year.

A Field Trip to the movies was experienced by two of the Cross Categorical Adaptive classrooms. They saw the movie "Small Foot", which tied into their geography and social skills units.

Veteran's Day lessons were presented in classrooms honoring our veterans and current service personnel.

The High School participated in a Harvest Dance on November 14th. The students were able to socialize with one another during this time.

Thanksgiving preparations were evident in the classrooms and hallways as turkeys and cornucopias were in abundance.

The teachers will receive training on administering the DLM testing on November 30th.

PAEC Center Vocational Program/Transition Program

The job coaches are ensuring the students are at the volunteer sites. Each transition student who is not competitively employed goes to volunteer sites to hone their skills. Additionally, all the high school students at Proviso East go out at least once a week and a few high school students at the Center are out on volunteer job sites.

We currently have seven students employed in competitive jobs. The teachers have been taking the students to job fairs as well as interviews. We have been out scouting new job sites for competitive employment.

PAEC Therapeutic Day High School

In conjunction with Strengthening Proviso Youth, PAEC High School students had the opportunity to participate in team building activities at Thatcher Woods, located in River Forest, IL. The program is focused on character traits and assets, which are building blocks of healthy development that helps young people grow up healthy, caring and responsible. This year we have partnered with the Forest Preserves of Cook County's Outdoor Recreation team to host an Asset Building Activities Day of play for PAEC High School students. Our students were able to receive a memorable experience that was both fun and empowering.

The staff of PAEC High School understand that Thanksgiving Break can be a difficult time for many of our students. Our annual Thanksgiving Luncheon is a time to reflect and share positive experiences with the students and staff of PAEC High School prior to break. As a school, we understand that we have a lot to be thankful for and we want to continue a tradition of sharing this time with our students and staff.

The PAEC High School staff is exploring a digital resource, Discovery Education, to be used to enhance all facets of our curriculum. It is a cross curricular program which is accompanied by videos to bring real life scenarios into the classroom. For example, students are able to visit environments that they have never been to, build background knowledge, and develop a greater understanding of what is being taught by the teacher.

PAEC Therapeutic Day High School Vocational Program

We have a total of 21 students (some may be participating in more than one program) participating in various work programs:

Hilton Program AM – 12 students (each participating 2 days)

Fire House Subs AM – 3 students (each participating 2 days)

Leadership Program on PAEC Campus – 5 students (3 are 5 days, 3 are 2 days)

Hilton Program PM (with stipend) – 5 students

Custodial Program PM (with stipend) – 4 students

Lunch Program (with stipend) – 3 students

Mr. Loving is reviewing applications and conducting interviews for all available training positions. Mr. Loving provides students seeking employment with job leads.

Ms. Pietrowski is working with students to complete their transition planning questionnaire and interview. Most of these meetings occurred over the first quarter, though she continues to work with new students and those struggling with attendance on the questionnaires and interviews. Ms. Pietrowski meets with seniors working on post-secondary education goals.

We currently have 29 students utilizing the Apex Credit Recovery program to advance their graduation date either as a part of their course schedule or on their own. So far this school year we have had 20 completed classes. The students are making great progress on reaching their goals.

Upcoming Events

12/07/2018 – Triton College – Campus Tour and Presentation
Placement Test at Triton College for interested students and potential candidates
IBEW Electrician's Apprenticeship Program
Presentation by U.S. Army recruiter for interested students

PAEC Intervention Team

District 87

Jefferson Primary School

A Behavior Coach is currently full time at this school implementing class-wide First Step Next in two kindergarten classrooms. She is also offering support to a first grade student and has helped develop a STOIC intervention plan for a student in one of the self-contained classrooms. Another coach is providing support for another kindergarten student as well.

Riley Intermediate School

Consultation by Mr. Cooper and direct support, about 60% of the time, by a bilingual Behavior Coach, is being provided to a 4th grade teacher and support staff to implement a STOIC behavior plan for a bilingual student with an IEP and BIP. Data collection is ongoing to monitor improvements in target behaviors.

Sunnyside Intermediate School

Mentoring support, one day a week for 50 minutes, continues to be provided to a student. His behavior has significantly improved from last year. Two Behavior Coaches are sharing responsibilities in monitoring another student with an IEP and BIP, including a PAEC intervention. Support for another student has been requested and will be addressed after the Thanksgiving break.

Whittier Primary School

A student with very low academic performance, frequent non-compliance and unsafe behaviors (putting non-edible items in mouth, throwing shoes, pencils, and running from classroom), has been receiving full time behavior support from two coaches to help keep everyone safe. The school's team requested permission for a case study but the parent has not given permission. PAEC Behavior Coaches will provide half-day support and District staff will cover the other half.

MacArthur Middle School

Consultation is being provided to the school's support team to help them implement a STOIC plan for a student with a history of discipline issues.

District 88

Grant Elementary School

A Behavior Coach is coaching a new teacher in classroom management using a CHAMPS format.

Lincoln Primary School

Two PreK students are being considered for FSN interventions. Implementation will begin when parent permission is obtained.

Lincoln Elementary School

A PAEC Behavior Coach has been providing support 3-4 half days a week, to a student that received help at the end of last school year. There has been improvement, so the support is being reduced to 2-3 half-days a week.

McKinley Elementary School

A kindergarten student with physically aggressive behavior, that received the First Step Next intervention in PreK, is now receiving support from the same behavior coach that

implemented FSN last year. The aggressive behaviors have continued and the student was recently moved to another regular education classroom, so the behavior coach is now working with that teacher.

District 92

Lindop Elementary School

A student that previously received behavior support in PreK and kindergarten, is now receiving additional support almost daily to help staff develop and implement preventative strategies to decrease his tantrums and defiance.

District 209

Proviso East and Proviso West High Schools

At East, the interventionist has 20 students assigned to him, which he regularly meets with. Both interventionists at East have been asked to visit freshman classes with high percentages of students with failing grades. They explain the freshman support services available and meet individually with students that are identified as needing help. Plans are developed for these students and the interventionists follow up with staff to monitor the students' progress.

At West, the interventionist is assigned to 16 students and meets several times a week with 7 of them. These are students with more serious personal issues and/or academic problems that need more support. The other 9 students are provided individual support as needed, but all are monitored several times a month. The seniors are encouraged to focus on graduation requirements and the freshmen are still needing help navigating the high school terrain.

PAEC Academy

Behavior support for a student has been gradually reduced to once or twice a week, and the student is continuing to progress.

PAEC OT/PT Department

The AT team is conducting SETT meetings in District 88 to come up with appropriate assistive technology to address educational needs for their struggling students.

Our AT Team & OT/PT Team has helped run the Wheelchair Clinic on November 14, 2018 at PAEC Center and the AT Team ran an Orthotic Clinic on November 28, 2018 with Gwen Blunk, an orthotist from Hanger Clinic at PAEC Center.

We had a student come to observe one of the OTs in the school setting for a day. This student is a recent graduate from McKendree University in Lebanon, IL and is applying to OT school in the fall of 2019.

The AT Team attended the Infinitec West Coalition meeting on November 14th at CASE, which included the 2nd Annual West Coalition Mini-Conference.

PAEC Psychologist Department

At Northlake Middle School (NMS - District 87), Psychologists, Ms. Emily Adelson and Ms. Jennifer Orrico, have been assisting the social worker and counselor in planning for Elyssa's Mission, which took place at NMS on November 6, 2018. Several other PAEC Psychologists also assisted the NMS team. The next session at NMS is scheduled for February 5, 2019.

At MacArthur Middle School (MMS - District 87), Psychologist Dr. Michael Cermak, along with the social worker, have been planning Elyssa's Mission. He has recruited several other PAEC Psychologists to assist with the scheduled days (November 27, 2018 & January 22,

2019). Dr. Cermak also facilitates two lunch groups every week with two different sets of 7th grade boys to address social-emotional issues.

At Hillside School, Psychologist Ms. Dayle Ashley-Harding and Psychologist Intern Ms. Nana Oware-Asamoah, are continuing the "Caring Corner", which offers resources to staff to teach kindness and gratitude to students, as well as tips for self-meditation for staff. They have updated the bulletin board they created which contains the physical effects of kindness and tips for students on how to be kind. Also at Hillside School, Ms. Harding, Ms. Oware-Asamoah and the SEL team, implemented Elyssa's Mission this year for the first time. Other PAEC Psychologists assisted with implementation on November 13, 2018.

Psychologist, Mr. Treavon Burton attended Loyola's PREPaRE Workshop 2 on Saturday, October 13th and Saturday, October 20th. He also attended "How Smart Schools Upend the Business of Reform", hosted by Loyola's School of Law on October 22, 2018. Mr. Burton will share the information at the next psychologists' meeting.

Psychologist/Data Management Coordinator, Ms. Emily Adelson, provided FastBridge data for the PAEC transition students for Mr. James to share with the Board Members.

Dr. Michael Cermak attended the Illinois School Psychologists' Association (ISPA) Supervisor Credential Course October 29th and 30th at LADSE in LaGrange. He will share the information at the next psychologists' meeting.

Behavior Intervention Coordinator, Mr. Charlie Cooper, attended "MTSS and Meeting the Needs of Diverse Students: Trauma-Informed Evidence-Based Practices for One and All", held at NIU Naperville Conference Center on November 5th and 6th.

PAEC Social Work Department

Ms. Kenya Dockens, L.C.S.W., (PAEC School Social Worker – Hillside School), is facilitating the following: Social Work Groups (6 Groups, 3rd/4th Grades) covering topics on Expressing Gratitude, Mindful Awareness and showing Respect; Prevention Program – Organized, facilitated first year implementation of Elyssa's Mission/Signs of Suicide; Club Lead – Organized, facilitated weekly meetings to help students bring school awareness to native American Heritage month through weekly announcements and visual posters.

Mr. Saumil Patel, Ms. Jill Collins (PAEC School Social Workers – PAEC Center School), Mr. Christopher Hofer, L.C.S.W. (PAEC School Social Worker – PAEC H.S. Therapeutic Day School & PAEC Academy), Ms. Monette Carlos (PAEC School Social Worker – PAEC E.C. Program), Mr. Michael Irgang and Ms. Lindsey Holsten, L.C.S.W., (PAEC School Social Workers – PAEC Elementary School) coordinated and delivered Thanksgiving Baskets that included turkeys and other food items to various needy families whose children attend PAEC school programs, prior to the Thanksgiving break.

Ms. Lisa Allen, L.C.S.W., Ms. Dana Gutmann, L.C.S.W., Mr. Christopher Hofer, L.C.S.W., and Ms. Lisa Pirrello, L.C.S.W., (PAEC School Social Workers – PAEC H.S. Therapeutic Day School) continue to facilitate weekly student social work groups. Topics covered include: Bad Habits vs. Good Habits; The Steps for Becoming Proactive; Stress Management; Cooperation/Communication/Collaboration with others; and Mindful Meditation.

Ms. Donna Kuchera (PAEC School Social Worker – Proviso West High School) and Ms. Hannah McCarthy (PAEC School Social Worker – Proviso East High School) continue to facilitate the following: Weekly TST Social Work Groups to build students' social & emotional skills, Completing Behavior Intervention Plans for students on TST Caseload, and Preparing for Semester 2 TST social work groups - developing themes, ideas, and new SEL topics.

Ms. Monette Carlos (PAEC School Social Worker – PAEC E.C. Program) continues to facilitate E.C. Classroom social work groups. Topics covered include: Basic Feelings; How to Ask for Help; Imitating Action; and Interacting with Others through Games.

Mr. Michael Irgang and Ms. Lindsey Holsten, L.C.S.W., (PAEC School Social Workers – PAEC Elementary School) have implemented the following:

- Continue to Deliver the Let's Be Friends Elementary Social Skills Curriculum for Grades 2-4
- Utilized "That's My Story Too!" Curriculum for the K-2nd grade students.
- Utilized "Synergetic Play Therapy and Child-Centered PT" this year with the kids who received individual social work-model of play therapy that helps children recognize and learn various forms of self-regulation.
- Hosted Robert Crown to present on Michaels Program - a 4th through 6th grade puberty curriculum and also Life Begins a 6th through 8th grade curriculum, which talked about the life cycle, puberty, and health issues.
- Continuing to host Resurrection Pro Care therapist who is running a weekly girls group, which covers various topics such as self-esteem, regulation, problem solving, etc.
- Continue to change the monthly banner in the front hallway.
- Continued to deliver "Peace Smarts" and "In Focus" lesson plans to social skills groups.
- Continue to do morning announcements (pledge, PAW winner, quote of the day/fun fact).

Mr. Phil Schneeberger, CADC, NCRS from the Wayback Inn, will once again be at PAEC Therapeutic Day High School for the week of December 3-7, 2018, to do classroom presentations on Alcohol Use/Abuse and discuss what addiction is, how one becomes chemically dependent, and explore the progression from use, to abuse to dependence.

PAEC Speech/Language Department

Several SLPs from the PAEC team attended the American Speech-Language-Hearing Association (ASHA) conference in Boston, MA on November 15-17th. They will be sharing information with the team during upcoming department meetings.

The Lead SLP attended the Infinitic West Mini-Conference on November 14th at the CASE Administrative offices. Topics were: CORE for All: Using Core Vocabulary for all Learners, presented by Tricia Sharkey and Kathy Sledz and Communication Circles: A Model Program of Peer Partners Working With Transition Students, presented by Jocelyn Kotrba.

The next Speech/Language department meeting will be held on December 4th, in the PAEC Center Board Room. The SLPs will then attend an in-service presented by Nate Cornish, SLP, on Narratives and Story Re-tell Approaches and Strategies.

Christos Kolovos, SLP from Sunbelt will be joining our team to replace Lindsay (Stoff) Waller in the New Year. He will be training with the lead SLP and shadowing Lindsay at Lindop on December 17/18/19 in the preparation for the transition to full time on January 7, 2019.

The next Speech/Language department meeting will be held on January 30th, in the PAEC Center Board Room. The SLPs will then attend an in-service presented by Invo-Progressus on Multi-Cultural Issues Related to Speech/Language services.

PAEC Special Olympics

Tigers 1 and Tigers 2 continue basketball practice at St. Domitilla's in preparation for their December games.

Lady Pacers will have their first game on November 27th at Argo High School. We wish them the best of luck.

The Lady Pacers will also play the Pacers on December 4th at PAEC Center. This is our first time having teams play against their own program so we are excited about this game.

Pacers and the Bulldogs have their first games on November 29th at OPRF High School. We wish them the best of luck.

Pacers and Bulldogs also have games December 12th vs DGN High School and Hinsdale South High School. We look forward to a great showing.

Individual skills athletes have been practicing after P.E. classes at PAEC Center preparing for their Dec. 8th tournament.

XII. OLD/UNFINISHED BUSINESS

PAEC Policies – Second Reading/Adoption

Mr. Sraga, PAEC attorney, has reviewed the attached PAEC policies. The PAEC Governing Board approved the first reading during their November 15, 2018 meeting. Therefore, I am recommending that the PAEC Governing Board conduct a second reading and adopt the following PAEC Policies:

Cooperative Organization

1:24 – Membership

Governing Board

2:105 - Ethics and Gift Ban

2:170 - Procurement of Architectural, Engineering, and Land Surveying Services

2:260 – Uniform Grievance Procedure

General Administration

3:40-E – Checklist for the Superintendent Employment Contract Negotiation Process

Operational Services

4:40 - Incurring Debt

4:80 - Accounting and Audits

4:140 - Waiver of Student Fees

Personnel

5:20 – Workplace Harassment Prohibited

5:20-E – Resolution to Prohibit Sexual Harassment

5:200 – Terms and Conditions of Employment and Dismissal

Instruction

6:30 – Organization of Instruction

6:120 – Education of Children with Disabilities

6:135 – Accelerated Placement Program

6:190 – Extracurricular and Co-Curricular Activities

6:220 - Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

6:230 – Library Media Program

6:240 – Field Trips and Recreational Class Trips

6:250 – Community Resource Persons and Volunteers

Students

7:50 - School Admissions/Eligibility for Services

7:165 – School Uniforms

7:330 – Student use of Building – Equal Access

7:340 – Student Records

Community Relations

8:25 - Advertising and Distributing Materials in School Provided by Non-School Related Entities

Recommended Motion:

I move to conduct a second reading and adoption of the updated/revised PAEC Policies #'s 1:24-Membership, 2:105-Ethics and Gift Ban, 2:170-Procurement of Architectural, Engineering, and Land Surveying Services, 2:260-Uniform Grievance Procedure, 3:40-E-Checklist for the Superintendent Employment Contract Negotiation Process, 4:40-Incurring Debt, 4:80-Accounting and Audits, 4:140-Waiver of Student Fees, 5:20-Workplace Harassment Prohibited, 5:20-E-Resolution to Prohibit Sexual Harassment, 5:200-Terms and Conditions of Employment and Dismissal, 6:30-Organization of Instruction, 6:120-Education of Children with Disabilities, 6:135-Accelerated Placement Program, 6:190-Extracurricular and Co-Curricular Activities, 6:220-Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct, 6:230-Library Media Program, 6:240-Field Trips and Recreational Class Trips, 6:250-Community Resource Persons and Volunteers, 7:50-School Admissions/Eligibility for Services, 7:165-School Uniforms, 7:330-Student use of Building-Equal Access, 7:340-Student Records, 8:25-Advertising and Distributing Materials in School Provided by Non-School Related Entities as presented.

XIII. NEW BUSINESS

A. FMLA Request

Ms. Tiah Flowers, Program Assistant at District 87, has requested an intermittent leave under FMLA beginning October 30, 2018 through June 5, 2019, due to a family member's illness. Ms. Flowers will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve the intermittent leave request under FMLA for Ms. Tiah Flowers, beginning October 30, 2018 through June 5, 2019, due to a family member's illness. Ms. Flowers will be using her accrued sick days during this leave as presented.

B. FY' 2019-20 Proposed Budget Calendar

The proposed FY' 2019-20 Budget Calendar is attached for your review and approval to adopt.

Recommended Motion:

I move to approve and adopt the proposed FY' 2019-20 Budget Calendar as presented.

C. Fundraising and Donations

1. PAEC Center raised \$725.00 through the sales of tickets for their Haunted House back in October. They also raised \$330.00 through the sales of their Baked Potato Lunch event. All proceeds will be added to their activity fund.

Recommended Motion:

I move to accept the amount of \$725.00 raised by PAEC Center through the sales of tickets for their Haunted House and the \$330.00 raised by their Baked Potato Lunch event. All proceeds will be added to their activity fund as presented.

2. PAEC High School raised \$87.17 through the sales of their Gift Card Fundraiser and \$405.25 at their Staff School Store. All proceeds will be added to their activity fund.

Recommended Motion:

I move to accept the amount of \$87.17 raised by PAEC High School through the sales of their Gift Card Fundraiser and \$405.25 at their staff school store. All proceeds will be added to their activity fund as presented.

3. PAEC Special Olympics raised \$560.80 through the sales of their Fourwinds Casino Trip and \$1,586.00 was raised through the sales of their Yankee Candle Fundraiser. All proceeds will be added to their activity fund.

Recommended Motion:

I move to accept the amount of \$560.80 raised by PAEC Special Olympics through the sales of their Fourwinds Casino Trip and \$1,586.00 raised through the sales of their Yankee Candle Fundraiser. All proceeds will be added to their activity fund as presented.

4. PAEC Academy raised \$173.00 through the sales of their November Raffle and \$369.29 through their Staff School Store. All proceeds will be added to their activity fund.

Recommended Motion:

I move to accept the amount of \$173.00 raised by PAEC Academy through the sales of their November Raffle and \$369.29 from their staff school store. All proceeds will be added to their activity fund as presented.

D. Out of District Student

Forest Park School District 91, has requested that one of their students attend PAEC Center on a tuition basis for the 2018-19 school year, with a 1:1 aide to help attend to his medical and educational needs. The District is aware that they are fiscally responsible for the student's tuition, 1:1 aide, and transportation. PAEC will be able to accommodate this student and continue to have placements available for our member districts.

Recommended Motion:

I move to approve the request from Forest Park School District 91, for one of their students to attend PAEC Center on a tuition basis for the 2018-19 school year. The District is aware that they are fiscally responsible for the student's tuition, 1:1 aide, and transportation as presented.

E. Memorandum of Understanding

The Union and PAEC Administration have reached an agreement regarding a Memorandum of Understanding to have a temporary position of Vocational Transition Program Assistant to start January 7, 2019 and remain for the rest of this school year.

Recommended Motion:

I move to approve the Memorandum of Understanding to hire a Vocational Transition Program Assistant to start January 7, 2019 and remain for the rest of this school year as presented.

F. Employment/Resignations/Terminations

Employment:

Maria Coleman, Program Assistant, PAEC Center, effective 12/5/18 – 6/5/19
Lawanda Conner, Program Assistant, PAEC Center, effective 12/6/18 – 6/5/19
Kelvin Copeland, Sub Teacher, PAEC Center, effective 11/13/18 – 6/5/19
Andrew Hogan, Vocational Transition Program Assistant, PAEC Transition, effective 12/5/18 – 6/5/19
William Jones, 1:1 aide, PAEC Elementary, \$11,105, effective 12/13/18 – 6/5/19
Joanna Masias, 1:1 aide, PAEC Elementary, \$11,425, effective 12/10/18 – 6/5/19
Jernell Russ, 1:1 aide, PAEC Center, effective 12/6/18 – 6/5/19
Karina Saucedo, Program Assistant Sub, All Locations, \$75/Day, effective 12/12/18 – 6/5/19
Shallise Shannon, Perm Sub PA, PAEC High School, \$13,084, effective 11/13/18 – 6/5/19
Juliette Shular, Program Assistant, PAEC High School, \$13,084, effective 11/13/18 – 6/5/19
Everett Stubblefield, Program Assistant, PAEC High School, \$14,331, effective 11/13/18 - 6/5/19

Recommended Motion:

I move to approve the Employment of personnel as presented.

Resignations:

Erin Raniere, Teacher, PAEC Center, effective 11/9/18
Shallise Shannon, Perm Sub PA, PAEC High School, effective 11/19/18

Recommended Motion:

I move to approve the Resignations of personnel as presented.

Terminations:

Maria Coleman, 1:1 aide, PAEC Center, effective 12/4/18 (reassigned)
Lawanda Conner, 1:1 aide, PAEC Center, effective 12/5/18 (reassigned)
Kelvin Copeland, Perm Sub Teacher, PAEC Center, effective 11/9/18 (reassigned)
Andrew Hogan, Job Coach, PAEC Transition, effective 12/4/18 (reassigned)
Jernell Russ, 1:1 aide, PAEC Center, effective 12/5/18 (reassigned)

Recommended Motion:

I move to approve the Terminations of personnel as presented.

XIV. **OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**
Proposed PAEC High School Senior Trip.

XV. **BOARD CORRESPONDENCE**
None at this time

XVI. **ADJOURNMENT**
Recommended Motion:

I move to adjourn the meeting at _____ PM for lack of further items to discuss.

MB/lc