

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER and ZOOM – 6:00 PM
FEBRUARY 18, 2021**

AGENDA

I. ROLL CALL

II. AUDIENCE PARTICIPATION

III. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at _____ PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s), specific individual(s) who serve as independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.

IV. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

I move to approve the Governing Board Minutes of January 21, 2021 as presented.

V. APPROVAL OF CONSENT AGENDA

Recommended Motion:

I move to approve the Consent Agenda, which encompasses agenda items VI (Payroll), VII (Bills), and XIII (New Business) as presented.

VI. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	<u>1/15/2021</u>	<u>1/29/2021</u>	<u>TOTAL</u>
Education Fund	516,842.89	514,471.72	1,031,314.61
Building Fund	16,726.46	16,726.46	33,452.92
TOTALS	\$533,569.35	\$531,198.18	\$1,064,767.53

Recommended Motion:

I move to approve Payroll as presented.

VII. APPROVAL OF BILLS

Information is attached

Recommended Motion:

I move to approve the Bills as presented.

VIII. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on February 11, 2021. Those present included: Dr. Terri Bresnahan and Ms. Nicole Spatafore from District 87, Mr. Mark Holder and Ms. Charlotte Larson from District 88, Dr. Janiece Jackson from District 92, Dr. Kevin Suchinski from District 93, and Dr. James Henderson from District 209.

IX. DuPAGE/WEST COOK REPORT

No report at this time.

X. COMMITTEE REPORTS

No reports at this time.

XI. **EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT**

A. PAEC Programs – Current District Child Count Report
Information is attached.

B. Current Enrollment and Classroom Staffing Patterns
Information is attached.

C. Transition Reports

1. PAEC Therapeutic Day Elementary School – No report at this time.
2. PAEC Therapeutic Day High School – Information is attached.

D. Initial Referrals
Information is attached.

E. Police Reports
No police reports for this month.

F. PAEC Activity Fund Summary
Information is attached.

G. PAEC Program Updates

PAEC Business Office – Ms. Debbie Tryon, Business Manager

Program and service budget worksheets have been completed for use in constructing the upcoming 2021-22 PAEC budget.

Mid-year review of programs and services are being worked on and cost sheets will be updated and sent to member districts when completed, along with notes. Billings to member districts will reflect the mid-year cost sheets beginning with the April through June billings.

Ms. Tryon is reviewing current district student enrollment numbers in PAEC programs reported in the January board packet with student lists from Principals by program. Differences, if any, are being reconciled and listings of student enrollments by district and programs will be shared with member district officials this month. These student enrollment numbers will be reported on the mid-year cost sheets.

Audit refunds checks from the Building Fund for the 2019-20 fiscal year are being planned to be refund to member districts in three installments. The first payment was sent to member districts in January. The second and third payments will be sent in February and March, if sufficient cash flow is in place in the building fund to allow the refunds.

There are two districts that still have outstanding summer school bills and one district with an outstanding remote learning technology invoice. For member districts that have unpaid invoices, an email, and copy of the invoice(s) were sent to business officials in December. Ms. Tryon is following up with the districts a second time.

The results of the annual salary survey requested from member districts in December has been completed by the business office and is being sent to PAEC administration. Copies of the summary computation will be shared with member districts once reviewed by the PAEC boards.

PAEC Early Childhood Program

The Early Childhood Program has continued to successfully provide quality lessons and therapy live everyday via Zoom. The Parents also get materials and activities to use at home to continue practicing those early learning skills. The therapists have been able to set up individual lessons to work with those children that need extra help or cannot attend when the whole class is on because of the many visual distractions. Being able to teach our Parents how to use Zoom and Google has allowed us to be able to connect with our Parents more easily now that the obstacles of not having a car or getting a day off of work to see each other in person have been removed. Our social worker and other therapists are able to meet with the Parents with less scheduling constraints. The PAEC evaluation team continues to conduct evaluations online and in person so that we can get the necessary information needed to design an appropriate program and services for our youngest learners. Finally, the EC program is currently in the midst of finalizing our plans for a possible reopening of our classrooms in March in a hybrid model. Based on the Parent survey responses, approximately more than 2/3rds of our students are projected to be coming to school if we open our doors in March.

PAEC Therapeutic Day Elementary School

The month of January is an instructional short month, but we started the return from winter break encouraging student engagement. All students were benchmarked in Reading and Math using FastBridge. The student's results were analyzed and additional interventions were developed for small groups, using breakout rooms to support the students. The data was relevant, because the same testing protocol for the fall was used in the winter benchmark. The student's 2nd quarter report cards, goal updates, and point sheets have been mailed. The classes have been utilizing fun breaks that the students have suggested as a tremendous behavior incentive.

PAEC Academy at Divine Infant

PAEC Academy has continued to provide online classes. The majority of students sign in regularly. Teachers report that they do see students making progress, mainly in Reading, Language Arts, and Math. We are still conducting Domain meetings, annual reviews, and reevaluations remotely and that is going well. Transition meetings for outgoing eighth graders are also being scheduled.

We had a fundraiser selling PAEC T-shirts that say "PAEC Strong No Matter the Distance". Our goal was to sell 50 t-shirts, we ended up selling 56. Ms. Bender was in charge of the fundraiser and did an outstanding job of getting the information to PAEC staff and parents.

We have been meeting as a staff to discuss returning to in person instruction. The meetings have been very informative as to what the staff concerns are and what we can supply to limit exposure and insure social distancing. This is a work in progress, we will continue to address issues as they arise.

PAEC Center

School started back up after the Winter Break. Staff seemed energized after the break as well as the students.

Students continue to attend classes remotely. Observations of the classroom continue to reflect the teachers and paraprofessionals' commitment to ensuring student success. Teachers and paraprofessionals have become very adept at presenting lessons for students understanding. They have also become adept at dealing with student behaviors.

Teachers have set up virtual field trips, introducing the students to plays, outdoor walks, as well as vocational tasks such as grocery shopping.

Second semester teacher observations will begin shortly. Paraprofessional observations will begin as well. Paraprofessionals have been assisting teachers during the class periods to support students.

Fundraising meetings continue to attract participants.

Everyone is gearing up for Black History Month, Valentine's Day and Groundhog Day.

PAEC Center Vocational Program/Transition Program

Currently there are 8 students employed competitively. Unemployed students are directed to apply for competitive employment via email and Google meets. These students are monitored via emails, video meetings, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	Home Run Inn Pizza	22 Hours per week	Cashier
2	Jewel; North & 9th	10 Hours per week	Cart Attendant /Bagger
3	Olive Garden	Temporarily Closed – no indoor dining	Busser**
4	Olive Garden	Temporarily Closed – no indoor dining	Busser**
5	Taco Bell	15 Hours per week	Crew
6	Cubes Smart	24-30 Hours per week	Custodial/Move
7	Symphony Nursing Home	15 Hours per week	Activity Aid
8	Ross	13- 15 Hours per week	Retail Sales Associate

Students are not working volunteer sites right now, due to remote learning, no in-person schooling, and temporary closings.

A high school student has currently started a position at Cubesmart.

The students that worked at Olive Garden have been contacted by their managers this month and are expected to go back to work in a month, when the restaurant opens for public dining.

I have continued to set up individual google meetings with Transition students and we have completed applications at various local businesses, (i.e. Costco, Loyola, Food4Less, Xsport, LA Fitness, and more). Many students have continued to have phone interviews, but no additional hire dates yet, we are continuing to push forward and completing more applications each week although we are in the midst of this pandemic.

PAEC Therapeutic Day High School

The Results of the PAEC High School administered survey have determined that the families of 16 students have opted to continue with remote learning. Families have cited the uncertainty of COVID-19 and believe that students have responded well to remote learning thus far. This number will reduce the number of students in the building on scheduled A and B days.

Students under the hybrid model will receive an alternating schedule of "A" and "B" days, with Wednesday used primarily for remote learning. Under the hybrid model, students will receive in-person instruction during the first half of the day and conclude with remote learning during the second half of the day. Student dismissal will take place daily at the conclusion of the fourth period. During the remote learning portion of the day, students will be responsible for logging into class and completing assigned academic tasks.

Congratulations to one of our students, who was recently accepted into the Proviso East National Honor Society. The National Honor Society serves to honor those students who have demonstrated excellence in the areas of Scholarship, Leadership, Service, and Character. Keep up the good work!

PAEC Therapeutic Day High School Vocational Program

Mr. Loving states that he provides students seeking employment with job leads.

Mr. Loving and Ms. Pietrowski have a Google Classroom for the Vocational Educational Program. Mr. Loving posts available jobs. Ms. Pietrowski posts links, videos, etc. to information regarding the transition domains daily. The focus in January has been goal setting and money management. All students have been invited to join this classroom.

Ms. Pietrowski is working with students to complete their transition planning questionnaire and interview via Google Hangouts or by phone.

Ms. Pietrowski continues to discuss with each credit-deficient student their credits and anticipated graduation date. Emails are sent to each student requesting a Google Hangouts meeting or phone call and then progress emails. We currently have thirty-four students signed up for a class on Apex Credit Recovery program to advance their graduation date either as a part of their course schedule or on their own or because there was no other class they could take during those periods. Motivating students during remote learning has been difficult. An incentive program has been put in place and a Google Classroom has been long established.

PAEC Intervention Team

District 87

Coaches continue to maintain phone/Zoom contact with the families of students that were involved in interventions last year. Coaches participate weekly in Behavior Team Zoom meetings and attend weekly webinars. The best webinar of the month was "Discussing Race", in PreK-12 Classrooms. This one is highly recommended and with Black History Month coming up, it will be shared with administrators and teachers.

The behavior coach that has been supporting a student at Jefferson is collaborating with the school's team in adapting the daily behavior support schedule from remote learning to hybrid learning. The high number of uncompleted assignments remains the biggest problem. The parent has been actively involved with the team and is considering medical intervention to mitigate this distractibility. Another student, who received support last year, has regular sessions with a behavior coach. The student really enjoys these sessions because they miss

the behavior coach. Teacher and parents both report improved academic progress and very few refusal incidents.

At Sunnyside, a student that has been struggling academically, continues to receive remote behavior support. The behavior coach that has been working with the family for several years continues her regular line of support between the family and school. A follow up meeting to access progress has been delayed because an outside hearing exam was rescheduled.

District 88

A student that has received behavior coach support in previous years, is now enrolled at PAEC Therapeutic Day School. The behavior coach has worked with the student since PreK and is currently observing and consulting with the teacher. Without other students present to distract the student, the remote learning environment is working pretty well for them.

District 92

Lindop School continues using remote learning with all students. They have not requested any support from the behavioral team.

District 93

Hillside School is restarting its hybrid learning with a gradual return, by grades, to in person instruction. Consultation with support staff on a few challenging students from the previous hybrid learning session will continue as needed.

District 209

Proviso East High School

Interventionists at Proviso East are working off of updated lists of students to contact, along with meeting with school support staff and administrators to problem solve student situations and review their progress. As the year moves on, there is more emphasis on targeting seniors that are due to graduate but have fallen behind with their academic credits. Re-engaging these students is a constant effort for the behavior coaches and other school support staff.

Proviso West High School

After the winter break, the Interventionists began working off a new list of students to contact and follow up with. These are students identified as at risk academically because of poor attendance and/or failing grades. They also work with their teams in steering families in need to community support services. The behavior coaches remain open to students and families that reach out to them for social emotional support.

PAEC OT/PT Department

We have a college student (Michelle Oliver) who will be volunteering in the OT department to obtain OT hours in order to begin applying for OT schools in the summer and fall.

We have an OT student (Darshana Patel) from UIC for student clinicals with our OTs in the PAEC EC program. She will be at PAEC from January 6th until March 27th.

The AT Team continues to conduct SETT meetings while in remote learning to come up with appropriate assistive technology to address educational needs for their struggling students.

The AT Team attended a staff meeting on January 6, 2021 via Google Meets.

The OT/PT Department attended a staff meeting on January 14, 2021 via Zoom.

Our OT/PT Lead attended an OT/PT Coordinators meeting on January 20, 2021 via Zoom.

OTs and PTs attended the following in-service in January: ATIA 2021: At Connected, beginning on January 25, 2021 and going through February 6, 2021.

The Lead OT/PT continues to participate in Virtual Fundraising Meetings for PAEC Center to consider making a cookbook, masks, and/or T-shirts.

PAEC Psychologist Department

At Hillside School District 93, psychologist, Dayle Ashley-Harding, and psychologist interns, Merritt Coughlin-Smith and Melanie Pangalilingan, continue to work a hybrid schedule. They conducted Fastbridge Winter Benchmarking in person with Kindergarten, 1st, and 2nd grade students.

Dayle Ashley-Harding, Merritt Coughlan-Smith, and Melanie Pangalilingan, continue to facilitate SEL activities for first, second, and third grade classrooms, along with a 5th grade writing group. All three participate in Hillside's MTSS process each Wednesday afternoon. Further, Dayle, Melanie, and Merritt, are completing evaluations, either in person or remotely. They, along with the social workers, are beginning to plan for Erin's Law in February, which addresses child sexual abuse. They will participate in the Elyssa's Mission program in March, which addresses students at-risk for suicide.

Psychologist interns Merritt Coughlan-Smith and Melanie Pangalilingan continue to co-lead PAEC Early Childhood classrooms with PAEC social worker Monette Carlos.

In Berkeley School District 87, psychologists Dr. Michael Cermak, Dr. Paola Gonzalez, and intern Ms. Alma Rosario, and psychologist Ms. Melissa Gomez, continue to work a hybrid schedule at their respective schools.

At MacArthur Middle School, Dr. Cermak continues to supervise Ms. Mayra Goana, a Loyola advanced practicum student. Dr. Cermak continues to meet individually with two students weekly. Dr. Cermak and Ms. Goana continue to complete case study evaluations in person and/or remotely.

Also at MacArthur, Dr. Cermak and Ms. Goana participated in the Erin's Law program, which addresses child sexual abuse. They taught lessons in classrooms and will follow up with students who are identified based on their feedback.

Psychologist Ms. Sharon Bender began working at PAEC on 1/4/2021. She is assigned to PAEC High School and District 209 out-of-district private and parochial students.

Bilingual psychologist Dr. Paola Gonzalez and bilingual psychologist intern Alma Rosario are conducting in person Transdisciplinary Play Based Assessments (TPBAs) in PAEC's Early Childhood program and Berkeley District 87's blended Pre-K/Early Childhood program. Dr. Gonzalez and Ms. Rosario are completing monolingual and bilingual evaluations in person and/or remotely.

At Whittier, psychologist intern Ms. Rosario is working with the Bilingual Kindergarten teacher to assist with the implementation of Estrellita, a Spanish-based Early Literacy intervention.

All PAEC psychologists continue to conduct reevaluations via review of records, consultation with school staff, and student interviews via email and/or video meeting. Psychologists also continue to participate in IEP meetings and special education team meetings via video conferencing. Initial evaluations will be scheduled in-person with health and safety protocols in place in their respective locations.

PAEC Social Work Department

Ms. Monette Carlos-Barnes, LCSW (PAEC EC School Social Worker), was involved in Hillside's indicator 6 planning; coordinated and facilitated four (4) separate coffee & chat parent groups for each of the PAEC early childhood classrooms; providing parents with ongoing support during e-learning. Additionally, Ms. Carlos-Barnes has been assisting the EC Coordinator in finding a symptom checker app to use when returning to in-class learning. During her EC groups, Ms. Carlos-Barnes has been covering the topic of sharing and taking turns.

Ms. Kenya Dockens, LCSW (PAEC School Social Worker-Hillside School), Facilitated the McKinney Vento Staff Presentation. Additionally, Ms. Dockens has been facilitating the following virtual groups: 7th Grade SEL group, covering the topic of Kindness; 4th-5th Grade SEL group covering the topic of Developing Empathy. Ms. Dockens has also participated in an Equity/Cultural Awareness Training.

Ms. Jill Collins, MSW and Mr. Saumil Patel, MSW (PAEC School Social Workers-PAEC Center School) have been providing a variety of support to numerous PAEC Center families (i.e., food needs, housing issues, etc.), as well as providing virtual social work group and individual sessions covering the topics of mindfulness, movement activities (i.e., yoga, etc.) and appropriate google/zoom etiquette.

Ms. Amy Santino, LCSW (PAEC School Social Worker-Proviso East High School), has been facilitating various virtual social work groups and individual student sessions each week. Topics covered during her virtual groups/individual sessions include: organization and time management skills, community and workplace social skills, the importance of being grateful, showing kindness to self and others, and discussing expectations and rules across a variety of settings.

Ms. Donna Kuchara, MSW and Mr. Kevin Dawley, MSW (PAEC School Social Workers-Proviso West High School) have been facilitating various virtual social work groups and individual student sessions each week. Topics covered during their virtual groups/individual sessions include: Executive Functioning Skills; Maintaining a Positive Attitude; and Coping Strategies.

Mr. Mike Irgang, MSW and Ms. Lindsey Holsten, LCSW (PAEC School Social Workers-PAEC Elementary School), have been facilitating various virtual social work groups and individual student sessions each week. Topics covered during their virtual groups/individual sessions include: social skills, friendship, listening, following directions, kindness, mindfulness breathing, perspective taking, self-esteem, and self-affirmations. Additionally, Mr. Irgang and Ms. Holsten coordinated two (2) furniture donation drop offs for PAEC Elementary families.

Ms. Dana Gutmann, LCSW, Ms. Lisa Allen, LCSW, Ms. Lisa Pirrello, LCSW, and Ms. Theresa Manney, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School), have been facilitating various virtual social work groups and/or individual student sessions each week. Topics covered during their virtual groups/individual sessions include: coping skills, problem solving skills, communication skills, increasing school work/attendance, decreasing avoidance behaviors, time management skills; reduction of procrastination; advocating for self; making positive decisions for self; developing self-awareness; stress management skills and mindfulness.

Ms. Theresa Manney, LCSW (PAEC School Social Worker-PAEC Academy), has been facilitating various virtual social work groups and individual student sessions each week. Topics covered during her virtual groups/individual sessions include: peace and kindness, listening skills, anger management skills, and daily safety skills. Additionally, Ms. Manney has facilitated parent presentations on "Rules of the Digital Classroom: Proper Etiquette for Online Learning" and "A Parent's Guide to Distance Learning: Surviving the Virtual Classroom," as well as PAEC Academy staff trainings on "Covid-19 Driven Trauma" and "Staff Self Care Tips-Monday Matters."

Ms. Lisa Pirrello, LCSW (PAEC School Social Work Lead) and Ms. Monette Carlos-Barnes, LCSW (PAEC EC School Social Worker), facilitated a virtual conference call meeting via Zoom on January 13, 2021, with in-service presenter Ms. Sophia Ansari LPCC, RPT of Let's Play Therapy Institute, to discuss the particulars of the upcoming PAEC School Social Work Department's February 12, 2021 Virtual In-Service on, "Tele-PLAY Therapy: Creative Interventions for Telehealth."

Ms. Lisa Pirrello, LCSW (PAEC School Social Work Lead), will be facilitating the LAN 60 meeting virtually via Google Meets on February 17, 2021. Additionally, Ms. Pirrello has begun holding PAEC School Social Work Individual Profession Growth Plan/School Social Work Portfolio Meetings with those PAEC School Social Workers identified to be evaluated this school year. Ms. Pirrello continues to participate in interviewing possible school social work candidates for the open PAEC School Social Work position in the Proviso East High School program.

Ms. Lisa Pirrello, LCSW (PAEC School Social Work Lead) participated and attended the virtual Administrator's Academy Training on January 26, 2021, "Student Confidentiality, and Digital Privacy"- Presenters were: Teri E. Engler, Esq., Cynthia M. Baasten, Esq., and Luis A. Rodriguez, Esq.

The following PAEC School Social Workers have been participating/assisting with the possible PAEC Building re-opening meetings of in-person learning:

- Jill Collins, MSW-PAEC Center School Program
- Theresa Manney, LCSW-PAEC Academy Program
- Monette Carlos-Barnes, LCSW-PAEC EC Program
- Lindsey Holsten, LCSW-PAEC Elementary Program
- Lisa Pirrello, LCSW-PAEC High School Program

The PAEC School Social Work Department will be hosting another virtual department training on Friday, February 12, 2021 from 10am-3pm. The presenter will be Ms. Sophia Ansari LPCC, RPT of Let's Play Therapy Institute, who will cover the topic of "Tele-PLAY Therapy: Creative Interventions for Telehealth."

In addition to the above mentioned information, the PAEC School Social Workers continue to be involved in completing the following duties remotely:

- Preparation for social work sessions/groups.
- Conducting weekly Student Social Work Sessions (Individual &/or Group) and Student Contacts via various virtual modes of communication (i.e., Google Hangout, Microsoft Teams, Zoom, email, phone, ClassDojo, etc.).
- Completing/updating phone logs
- Assisting parents with medical/vision/dental care information and technology concerns.
- Preparing and sharing document pertaining to students with extenuating circumstances with administration.

- Consultation with DCFS, Riveredge Hospital, Leyden Family Service, Proviso Mental Health Commission, Proviso Children's Advocacy Center and other outside agencies on behalf of PAEC Students/Families.
- Assisting students with remote learning technology issues.
- Providing Crisis Intervention/Reaching out to guardians/parents regarding assistance with housing, food, medical and mental health needs.
- Consultation with PTMHC Transitional Therapist Mr. Joseph Vasilevski, LCPC, for afterhours/weekend student/family counseling services.
- Attending virtual school building staff meetings via Google Meets/Microsoft Teams.
- Attending virtual classroom team meeting via Zoom, Google Meet, or Microsoft Team.
- Consultation with PAEC Lead School Social Worker and other PAEC SW Department members via Google Meets/Microsoft Teams.
- Responding to student/parent/PAEC Staff emails.
- Consultation with social work & teaching colleagues regarding students' upcoming AR/EDC/Domain meetings.
- Conducting parent/student/teacher interviews for social developmental study completion via Google Meets/Microsoft Teams or phone conference call.
- Administering & Scoring ABAS-3 (Adaptive Behavior Assessment System; 3rd Edition)- Parent and Teacher.
- Gather/organize student data/information in preparation for upcoming student AR/EDC/Domain meetings.
- Entering student data/information into Embrace IEP (i.e., PLOP, FBA, BIP, Goals/Benchmarks, etc.) for upcoming student AR/EDC/Domain Meeting.
- Completing social developmental studies, student present levels of performance, student IEP goals/benchmarks, etc. for upcoming IEP/EDC meetings.
- Participating in AR/EDC/Domain meetings via Google Meets/Microsoft Teams conferencing.
- Recording session information into Embrace DS (i.e., date of SW service, amount of minutes provided, service description, etc.).
- Preparing/downloading/sending social work resources/activities/visuals for students using google classroom, student PAEC emails, ClassDojo, etc.
- PAEC Social Workers turning in daily work schedule to Ms. Pirrello, LCSW -PAEC Lead School Social Worker.

PAEC Speech/Language Department

The Speech Language department had a meeting via Zoom on January 12th. Topics discussed included Embrace IEP and DS updates, S/L referral forms, continuing education opportunities, and options for accessing the COVID vaccine in Phase 1, if interested.

The Lead SLP attended additional meetings with administration from Hillside and PAEC to discuss Early Childhood inclusion and ways to increase communication and transition between programs.

The S/L department will have the option to attend CPR and First Aid training at PAEC on February 26, 2021.

PAEC Special Olympics

PAEC staff and administration have been in contact regarding Special Olympics and a timetable of when/if Special Olympics will begin for the 2020-21 school year. Depending on when we get back into the building and each sports risk factors, will determine what sports PAEC will be participating in. Basketball will not be played based on timelines from the state

and our inability to have practice and games prior to the tournament, if a tournament happens. Soccer and bowling may still be possible based on our current timeline of return to in-person learning/sports activities. Both soccer and bowling may be modified to more of an individual skills setting to ensure safety. When we get back in the building, we anticipate normal numbers of student-athletes to sign up. That being said, that may change due to parents feelings towards COVID. We look forward to getting back to sports and competitions for our student-athletes when we can participate safely.

XII. OLD/UNFINISHED BUSINESS

No at this time.

XIII. NEW BUSINESS

A. FMLA Request

1. Ms. Cheryl Carlson

Ms. Carlson, Teacher at PAEC Center, has requested an FMLA leave beginning January 8, 2021 through TBD, due to medical reasons. Ms. Carlson will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve the FMLA request for Ms. Cheryl Carlson, beginning January 8, 2021 through TBD, due to medical reasons. Ms. Carlson will be using her accrued sick days during this leave as presented.

2. Thelma Segbawn

Ms. Segbawn, Occupational Therapist assigned to District 87, has requested an intermittent FMLA beginning January 11, 2021 through February 8, 2021, due to a family member. Ms. Segbawn will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve the intermittent FMLA request for Ms. Thelma Segbawn, beginning January 11, 2021 through February 8, 2021, due to a family member. Ms. Segbawn will be using her accrued sick days during this leave as presented.

B. People's Cab

The PAEC Business Office has met with People's Cab to work through the details regarding a new contract, and we continue to maintain a good working relationship with the company. They have provided good reliable and safe service to our cooperative and students. Due to the COVID-19 virus, they have increased the rates by 10%. This increase covers the cost of temperature scanners, plastic partitions installed in vehicles, sanitizer, etc. This increase will be in effect until pandemic is over.

Recommended Motion:

I move to approve the proposal of People's Cab for the 2020-21 school year. Due to the COVID-19 virus, there is a 10% rate increase. The increase covers the cost of temperature scanners, plastic partitions installed in vehicles, sanitizer, etc. This increase will be in effect until pandemic is over as presented.

C. Approval of Employment/Resignations/Terminations

Employment:

Lajuan Whitfield, 1:1 aide, PAEC Center, effective 11/24/20

Recommended Motion:

I move to approve the Employment of personnel as presented.

Resignations:

Recommended Motion:

I move to approve the Resignation of personnel as presented.

Terminations:

Lajuan Whitfield, 1:1 aide, PAEC Center, effective 11/23/20 (reassigned)

Recommended Motion:

I move to approve the Termination of personnel as presented.

XIV. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

Our next Governing Board Meeting is scheduled for March 18, 2021.

XV. BOARD CORRESPONDENCE

None at this time

XVI. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at _____ PM for lack of further items to discuss.

MB/lc