

PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
NOVEMBER 16, 2017

AGENDA

I. ROLL CALL

II. AUDIENCE PARTICIPATION

III. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

I move to approve the Governing Board Minutes of October 19, 2017 as presented.

IV. APPROVAL OF CONSENT AGENDA

Recommended Motion:

I move to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and XII (New Business) as presented.

V. APPROVAL OF PAYROLL

Confirmation of payroll (excluding employer deduction)

	<u>10/13/2017</u>	<u>10/31/2017</u>	<u>TOTAL</u>
Education Fund	504,664.67	501,178.38	1,005,843.05
Building Fund	<u>14,162.65</u>	<u>15,033.16</u>	<u>29,195.81</u>
TOTALS	\$518,827.32	\$516,211.54	\$1,035,038.86

Recommended Motion:

I move to approve Payroll as presented.

VI. APPROVAL OF BILLS

Information is attached

Recommended Motion:

I move to approve the Bills as presented.

VII. EXECUTIVE BOARD REPORT

The Superintendents or their representative from Districts 87, 88, 92, 93 and 209 were in attendance at the October 12, 2017 meeting. They reviewed and recommended approval of all items on the agenda.

VIII. DuPAGE/WEST COOK REPORT

No reports at this time.

IX. COMMITTEE REPORTS

No reports at this time.

X. EXECUTIVE DIRECTOR'S REPORT

A. 2016-17 Audit Report

Mr. Nick Cavaliere, auditor from Baker Tilly, will provide an overview of the 2016-17 audit report. A copy of the 'Financial Statements as of and for the Year Ended June 30, 2017', and 'Communication to Those Charged with Governance and Management' will be included in your agenda packet.

B. Program District Child Count Report

Information is attached.

C. Enrollment and Classroom Staffing Patterns
Information is attached.

D. Student/Staff Monthly Report
Information is attached.

E. Transition Reports
1. PAEC Therapeutic Day Elementary School – Information is attached.
2. PAEC Therapeutic Day High School – Information is attached.

F. Initial Referrals
Information is attached.

G. Police Reports
1. PAEC Therapeutic Day Elementary School – Yes
The police were called on October 2nd to meet a bus on 24th and Lexington for a student's behavior.
2. PAEC Therapeutic Day High School – Yes
A call was made to the Maywood Police Department when a student was taken into custody. The incident was a result of a battery incident which took place on October 30th during late night.

H. PAEC Activity Fund Summary
Information is attached.

I. PAEC Program Updates
PAEC Business Office – Ms. Debbie Tryon, Business Manager
PAEC has a new Payroll Coordinator – Joyce Bauer will replace Elena Pena, who replaced the Payroll Coordinator at the Township Treasurer's office. Ms. Bauer will begin her work at PAEC on November 1, 2017.

Ms. Tryon will be working on the IDEA grant amendments as final IDEA allocations for member districts have been received for the fiscal year.

Ms. Tryon is working on setting up the mid-year cost sheet file and has begun gathering data for mid-year review of programs and services.

Tuition reimbursement for staff has been finalized and will be paid to staff after the Governing Board meeting in December.

Ms. Tryon has started blocking out and updating budget worksheets for the 2018-19 budget and has completed the 2018-19 proposed budget calendar.

In preparation for PAEC bargaining unit negotiations that will start later in the fiscal year, the business office will begin getting copies of member district bargaining unit contracts and salary schedules.

Our annual salary survey that PAEC sends to member districts will be sent out the first of November.

PAEC Early Childhood Program

October was a busy month for the Early Childhood Program.

We had an exciting visit from the Maywood Fire Department on October 12, 2017. The children had the opportunity to get on the fire truck and take pictures.

The students also celebrated Hispanic Heritage Month by learning about different traditions and songs from a variety of Spanish speaking countries. They concluded the unit by partaking in an all program snack of tacos, rice, and, beans.

They also had a great week learning about healthy habits during Red Ribbon Week, 10/23 - 10/27. We had themed days: Monday we all wore Red; Tuesday was backwards day and the children completed an obstacle course with the teachers and physical therapists; Wednesday we wore pajamas and read about the importance of a good night's sleep; Thursday was about learning to eat healthy by trying a variety of fruits and vegetables; Friday we wore our favorite sports or exercise clothes and pledged to stay healthy.

Our Social Worker and Psychologist, Monette Carlos and Paola Gonzalez, coordinated all the events and taught us about mindfulness and creating a Calm Classroom. At the beginning of our morning, for 5 minutes, we practiced breathing and movements that prepared the children to focus and be ready to learn. This also took place at the beginning of our afternoon session. I would like to thank Mrs. Carlos and all our teachers, program assistants, and therapists for creating an engaging and educational environment for our preschoolers.

PAEC Therapeutic Day Elementary School

The Month of October included continued focus on all academic areas. All students have been benchmarked in Reading and Math using the new software FastBridge. The progress monitoring groups have been established and additional interventions are now in place. The students are working hard to improve in Reading and Math. Teachers are now setting up additional reading options for students using the APP Epic Reading. The students will be able to take teacher created quizzes to work on comprehension.

This month we have participated in fire drills, and the Fire Department came for a visit so the students were allowed to ask questions as well as tour the fire trucks. We also participated in Red Ribbon Week where we discussed living drug-free lives and healthy life styles.

Activity night continues to be a strong program for students who maintain at least 85% on level without any incidents. The students have participated in movie night with popcorn, game night, and gym night.

PAEC Academy at St. Domitilla

October has been a busy month for PAEC Academy. We had our Open House on October 2nd, attendance was not as good as we had hoped for but all went well.

We have been busy planning fundraisers for the year. We just finished our Taffy Apple fundraiser. We have also had a raffle fundraiser.

Red Ribbon Week was a big event for our students. Mr. Hofer has been busy speaking to all of the classes, handing out ribbons, pencils, bookmarks and stickers. The Police came one day and spoke to the students about drugs. It was a great event and I think all of the students learned something from it. We also had our Fire Drill with the Fire Department. We exited the building in 1.5 minutes.

Trainings provided have been, Erin's Law at PAEC Center. The teachers also did a review of the Power IEP program and the new FastBridge monitoring program. Benchmarks are nearly completed. The first quarter report cards were sent home last week.

PAEC Center

The month of October has been a busy one. The Wellness Screening for staff was held on October 13th. We had a total of 88 participants.

FastBridge Testing was completed for the students at Proviso East on October 16th.

The Mobile Dentist was here on October 18th. They were able to see 29 students.

Best Buddies has started. The students from Fenwick High School came to PAEC Center on October 19th. We have a total of 38 students participating. We will be attending a Fall Fest at Fenwick High School in November.

On October 20th, we hosted a half day Promethean Board Training for PAEC teachers. We also had half day ABA Therapy training for PAEC Teachers of students with autism, the program assistants in those classrooms and the related service personnel who service the autism classrooms. Teachers and program assistants who did not participate in those trainings attended a full day of child abuse detection and treatment.

The annual Haunted House fund raiser was held on October 25th and 26th. The funds raised from this activity totaled \$872 dollars.

The teachers took refresher classes for Dynamic Learning Maps (DLM) testing on Friday, October 27th.

PAEC Center Vocational Program/Transition Program

The PAEC Vocational program at PAEC Center/East and the Transition Center are ready to start November with two new job sites. One of our new job sites is the Forest Park Library. The other is a program that we are starting up at Transition; we are calling this program our "Caretaker Program". The program goals are to have our students utilize some of these responsibilities in their own homes.

The Transition program is proudly supporting twelve students that are employed in the community. This includes students who have recently completed the Cross Categorical Transition program. Many other students are continuing their training in volunteer positions that are teaching new skills and providing opportunities to learn.

PAEC Therapeutic Day High School

MAP Testing

Students have completed the fall session of MAP testing. NWEA will generate reports which will allow the PAEC High school team an opportunity to address student academic needs. Teachers will use data to reflect on current professional practices to improve instruction and address the needs of non-intentional learners. Throughout this progress, we want to improve the testing conditions of students and encourage them to do their very best.

Perfect Attendance/Honor Roll Ceremony

We celebrated the success of our PAEC High School students for their first quarter achievements. Students received honor roll and perfect attendance certificates in the gymnasium as the whole school celebrated them and their efforts. Sixteen students were honored for their achievements.

Humana Impact

Students had a great time at the UniverSoul Circus at Washington Park. The Humana Impact mentors really enjoyed spending time with our students and are eager to meet with them again. Our students were thrilled to attend the UniverSoul Circus and for many of them, it was their first time ever attending the circus. PAEC High School would like to personally thank the Humana Impact ambassadors for their kindness and generosity shown to our students.

PAEC Therapeutic Day High School Vocational Program

The Hilton Hotel Training Program continues with 16 students participating twice a week on alternating days Monday through Thursday in four departments (culinary, housekeeping, engineering, and house man). Additionally we have three students participating in work training at the Hilton afterschool program.

Firehouse Subs also continues with three students attending (we will be adding another student); two at a time on alternating days four times per week for two hours. They are happy with our students and are still interested in adding an afternoon shift.

The PAEC Custodial Program has three students participating.

We currently have two students training with the PAEC lunch program.

We continue to work with Humana in establishing a working relationship to serve our students.

Ms. Pietrowski will work with students to complete their transition planning questionnaire and interview.

We currently have twenty-two students utilizing the Apex Credit Recovery program to advance their graduation date either as a part of their course schedule or on their own.

Previous Student/Graduate Updates: A 2005 graduate stopped by to say hi, they are doing well and working at Red Lobster. A 2016 graduate working with Employer and Employee Services to find employment. A 2013 graduate came in for assistance with FAFSA and application to Triton College for culinary arts. He is hoping to begin January 2018 and states that he is currently working at a factory in Franklin Park. A 2006 graduate recently quit his job and is looking for employment; he stopped by to check in.

PAEC Intervention Team

District 87

Jefferson Primary School

Behavior support is being provided by two Behavior Coaches to 2 students exhibiting challenging behaviors. The Social Worker, with support from the Behavior Coach, just began implementing First Step Next (FSN) with one of the students. The other student has no previous school experience but has made tremendous academic and social gains in his short time in school. The school's support team is in the process of evaluating and determining his eligibility for support services.

MacArthur Middle School

Goal setting/mentoring interventions are being implemented with 5 students by one male behavior coach. Students are seen at least once a week, with ongoing collaboration with teachers, support staff and administrators.

District 88

Grant Primary School

A First Step Next behavior coach is finishing her "Maintenance work" with a student that participated in the FSN research study last year. With the coach's help, his new teacher is implementing the FSN follow up plan designed to preserve behavioral gains made last school year.

Thurgood Marshall Elementary School

The First Step Behavior coach is providing half day classroom management for a special education classroom. A STOIC intervention plan for the classroom has been developed and is being implemented.

McKinley Elementary School

A PAEC behavior coach is providing daily observation, data collection and feedback to a first grade teacher and a fourth grade teacher. Using the CHAMPS approach to classroom management she splits her time each day between the two teachers. Data collected indicates general improvements in the fourth grade classroom. The first grade students are doing better in hallway behavior because of repeated practice of expectations and reinforcement of appropriate behavior. Improvements within the classroom are not yet evident.

Roosevelt Middle School

Two Behavior Coaches are splitting morning and afternoon responsibilities of coaching staff in a special education classroom with 7th and 8th graders. Modeling and teaching CHAMPS behavior expectations with frequent feedback to staff has resulted in significant improvements in compliance with classroom rules.

District 92

Lindop Elementary School

A student that participated last year in the PreK FSN research project has a Behavior Coach assigned to role-play and reinforce Super Student Skills that were learned last school year. Some activities are done through one-on-one instruction and others are class-wide instruction. The classroom teacher has now taken over implementation of this maintenance intervention and the transition is going very well.

District 209

Proviso East and Proviso West High Schools

The open position of Behavior Interventionist at Proviso West has been filled. The Assistant Principal and the previous Interventionist there will begin training activities.

The Behavior Interventionist at Proviso East has participated in one freshmen support meeting so far this school year. Ten students that have poor academic performance have been referred to him.

First Step – PreK Research Program

The first data collection piece of Second Year Follow Up, a teacher questionnaire, has been completed for all intervention and control group students. Three students moved away so we were not able to include them in the follow-up. As part of the initial agreement with the Oregon Research Institute, the teachers whose classrooms were not selected as intervention classrooms last year, can now receive the First Step Next training this year. Trainers from Oregon were at LADSE and PAEC in October to provide training to those teachers as well as some staff interested in receiving Behavior Coach training.

PAEC OT/PT Department

We have purchased our items from the Container Store for reorganizing the PAEC Early Childhood OT and PT Office. Most of the structure is up and the therapists are reorganizing their stations.

The AT team is working with District 87 to come up with appropriate technology applications to address the educational needs for their struggling students.

Our AT Team & OT/PT Team helped run the Wheelchair Clinic on October 4, 2017 at PAEC Center and the AT Team ran an Orthotic Clinic on October 25, 2017 with Gwen Blunk, an orthotist from Hanger Clinic at PAEC Center.

Our OT/PT's attended the following in-services over the last month: Erin's Law, Addressing the Issue of Child Abuse and Autism Treatment.

We had an OT student come from Saint Louis University to observe one of the OTs in the school setting on 10-23-17.

We had 7 therapists participate in the District 87 Pre-School Screenings at Whittier Elementary School on 10-12-17.

The OT/PT/AT Lead attended an OT/PT Coordinator Consortium meeting on 10-24-17 at the Rafferty Administration Center in Schaumburg.

PAEC Psychologist Department

Bilingual psychologists Mallory Miller, Estefania Rosas and Paola Gonzalez began utilizing the Spanish version of the Young Children's Achievement Test (YCAT) when conducting case study evaluations for bilingual students. It offers them a tool to determine the student's acquired academic skills in Spanish, their language of instruction.

Psychologist Mallory Miller along with social worker Laurie Dalrymple are implementing an online research-based, Mindfulness Intervention, with 5th grade students at Riley Intermediate School in District 87.

Psychologist Treavon Burton is facilitating an 8th grade Rainbows Group and a 6th grade Positive Minds Social-Emotional Intervention at Northlake Middle School in District 87.

Ms. Geary has provided PAL kits for staff members across the cooperative as requested. She continues to provide ongoing consultation to those implementing this intervention.

Practicum student David Podrazik, is assisting Behavior Intervention Coordinator, Charlie Cooper, in collecting behavioral data for several students across the township receiving behavioral interventions.

Several psychologists attended the in-services on Erin's Law and Child Sexual Abuse on Friday October 20, 2017 at PAEC.

Psychologist Dayle Ashley-Harding provided training on FastBridge for the staff at PAEC Elementary and PAEC Academy. This data management system will be utilized for benchmarking three times per year as well as ongoing progress monitoring of students' academic progress throughout the school year.

District 87 Special Education Director Nicole Spatafore, invited lead psychologist Mary Therese Geary, along with bilingual psychologists Mallory Miller, Estefania Rosas and Paola Gonzalez, to a workshop on the Spanish version of the Renaissance STAR Assessment. The workshop was held at the Carleton of Oak Park on October 24, 2017. The Spanish version of the STAR assessment will be used for District 87 students enrolled in the bilingual program. The psychologists who attended will be coordinating with Ms. Spatafore regarding the implementation of this assessment in District 87.

PAEC Social Work Department

Ms. Jessica Wieckowski (PAEC School Social Worker-MacArthur Middle School), in collaboration with Mr. Levy (MacArthur P.E. Teacher) and Mr. Ramos (MacArthur Science Teacher), will be hosting an open gym for students interested in playing soccer. The first open gym was hosted the week of October 10th and the next open gym will be this week.

Mr. Christopher Hofer, LCSW (PAEC School Social Worker-PAEC Academy & PAEC H.S. Therapeutic Day School) has been involved in the following initiatives at PAEC Academy:

*On October 23, 2017, Mr. Hofer arranged for a Hillside Police Officer to come and speak to the students at PAEC Academy about drug awareness and making healthy choices. Additionally, the students tied Red Ribbons around the poles and trees around the Hillside Police Station and along a short stretch of the Prairie Path, in honor of Red Ribbon Week.

*As the co-chair of the LCSW Supervision Committee, Mr. Hofer continues to host LCSW Supervision with Ms. Dana Gutmann (PAEC School Social Worker – Jefferson). Two PAEC School Social Workers continue to participate in supervision meetings with Mr. Hofer and Ms. Gutmann, in preparation for earning their LCSW credentials. The meeting dates thus far have been October 12th and 26th, with the next LCSW Supervision occurring on November 9, 2017.

Ms. Lisa Pirrello, LCSW (Lead PAEC School Social Worker) will be representing the PAEC Cooperative with Ms. Debby Pietrowski (PAEC Vocational Coordinator) and Ms. Peggy Collins-Mular (PAEC Hot Stuff Coordinator) at the Riveredge Hospital Annual Resource Fair on Friday, November 3, 2017. In preparation for this event, Ms. Pirrello updated the PAEC High School Therapeutic Day School informational pamphlet to be given out at the resource fair.

Ms. Dana Gutmann, LCSW (PAEC School Social Worker-Jefferson School) has been involved in the following initiatives:

*Implementing First Step for a Kindergarten child.

*Continuing to co-facilitate SEL Groups called Positive Minds (teaching coping skills), Positive Friendships (teaching social skills) and Anger Management/School Expectations groups.

*Facilitating Second Step Groups with cross categorical classrooms.

*Facilitating Strong Start Program with kindergarten classrooms.

*Continuing to co-facilitate after school LCSW Supervision with Mr. Christopher Hofer.

*Mindful Lunch-a-Group of students who come for lunch to talk about any stressors they may be experiencing. The group ends with learning to implement a relaxation activity.

Ms. Monette Carlos-Barnes, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) has been involved in the following initiatives:

Ms. Carlos-Barnes coordinated Red Ribbon activities for the PAEC Early Childhood students during the week of October 23-27, 2017. Ms. Carlos-Barnes arranged for the University of Illinois Extension Program to come to the PAEC EC classrooms to provide information on nutrition for all preschool classrooms. During Red Ribbon Spirit Week the PAEC EC staff and Students were asked to do the following: Monday-Wear Red Day; Tuesday-Backwards Day; Wednesday-Pajama Day; Thursday-Wear Crazy Socks Day; and Friday-Sports Day. During her social skills groups, students practiced yoga techniques and learned about healthy eating, getting enough sleep and exercising. Additionally, students made t-shirts to take home.

Mr. Michael Irgang and Ms. Lindsey Holsten, LCSW (PAEC School Social Workers-PAEC Elementary School Program) have been involved in the following:

Mr. Irgang made a Red Ribbon Banner to hang in the front hallway of PAEC Elementary School using the students' handprints and red paint with a red PAW in the center that says, "These PAWS Don't Touch Drugs". Mr. Irgang has been working closely with the PAEC school principal (Mrs. Roshune Pechacek) regarding a student who is near transition and would like to play basketball at his home school. On October 6, 2017, Mr. Irgang and Principal Pechacek took 3 students on a field trip to a high school football game.

Additionally, Mr. Irgang has been contacting PAEC Elementary School parents to inquire about student Medicaid status/numbers and to inform parents of their child's progress (social/emotional/behavioral/academic).

Ms. Lindsey Holsten arranged for Robert Crown to come to PAEC Elementary School to present a drug abuse curriculum to the 3rd-8th grade classrooms. Additionally, University of Illinois at Chicago came to PAEC Elementary to do a nutrition program with the kindergarten – 2nd Graders for Red Ribbon Week. To acknowledge Halloween, Ms. Holsten worked with some of the students to put together haunted houses.

Ms. Donna Kuchera, Ms. Amanda Hurt, Mr. Christopher Hofer, LCSW and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to facilitate weekly student social skills classroom groups once a week. Topics covered this month include: Identifying Feelings/Emotions & Strategies for Managing Reactions, Bullying/Cyberbullying: What is it and What to Do if You See/Experience It; Managing Anxiety & School Refusal; Managing Social Skills for School Success; Building Rapport with Others; Making Positive Choices vs. Negative Choices (Dealing with Consequences of Poor Choices); Emotional Pictionary/Charades; & Utilizing Problem-Solving Skills in Your Daily Life.

Ms. Monette Carlos-Barnes, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) and Ms. Lisa Pirrello, LCSW (Lead PAEC School Social Worker) collaborated and coordinated the Erin's Law Parent Information Night, which will take place in the PAEC High School Gymnasium on Wednesday, November 15, 2017 from 5:30pm-6:30pm. Letters notifying parents of this event will be sent home on Monday, October 30, 2017.

The next PAEC School Social Work Department In-Service Training will be on November 17, 2017. The presenter will be Ms. Carolyn Strong, M.Ed. and the topic will be: Black Girl Blues: An Examination of Intra-Racial Bullying & Alternatives to Suspension.

PAEC Speech/Language Department

We are pleased to welcome SLP, Susan Binder, to the team. Ms. Binder will be assisting with services at MacArthur Middle School and Jefferson Primary 3 ½ days per week. Ms. Binder comes to us from a new agency, PPR Education Services.

PAEC SLP, Shevawn Brekan, will be returning from maternity leave the week of November 6th. Julie Tarjan has been assisting with covering the majority of the caseload and will begin helping out at Jefferson Primary upon Ms. Brekan's return.

The S/L department will have our next meeting on November 7th in the PAEC Center Board Room.

The S/L department will be hosting Diana Campitelli, M.S.Ed from Trellis to present on "Addressing the Function of Behavior for Students on the Autism Spectrum" on November 7th from 12-3 pm in the PAEC Center Board Room.

The American Speech-Hearing Association (ASHA) Convention is taking place in Los Angeles, California on November 9th-11th. Some SLPs in the PAEC Speech Department will be attending the convention for professional development growth.

PAEC Special Olympics

We have officially 60 student athletes that have signed up to participate in Special Olympics.

Three of the five teams began basketball practice at PAEC Center on October 30, 2017. The Tigers and Tigers 2 will begin next week due to Halloween.

The basketball game schedules are almost complete, we are still waiting on a couple schools to confirm games. We have been able to schedule 27 total basketball games so far for the upcoming season.

Practice is off to a great start and the athletes are very excited for the season. Thank you to Ms. Zarembka for getting busing worked out with all 5 locations.

Soccer starts in the spring; however registration has been completed. We're in the process of fundraising and getting team rosters together.

PAEC HOTSTUFF

HOTSTUFF is off to a great start. We have 30 students enrolled in the HOTSTUFF After school program. The students enrolled are excited to be back in the HOTSTUFF program. We kicked off our week with "The Lights On After School Celebration", Home Run Inn once again donated pizzas to help our celebration become a success. The PAEC Elementary Flag Football team was invited to participate in our celebration.

Our Annual Trim-a-Tree will be November 18, 2017. A big "thank you" to First Student for donating the bus for our Trim-A-Tree Event. Come over to the HOTSTUFF program and make an ornament for our Christmas tree.

New HOTSTUFF Program Format

This year we are trying a new program format. Every day of HOTSTUFF there will be 2 clubs. The first club is Homework Club. This club will run every day (Tuesday, Wednesday and Thursday.) In this club we will tutor and assist students with their homework and other class assignments.

On Tuesdays we will offer the Fine Arts Club. This club will tap into the student's creative abilities. The students will be creating original art projects and will be introduced to different forms of art.

On Wednesdays we will have our Nutrition Club. It will be our SNAP-Ed program that works on the student's physical wellbeing as well as healthy eating. Students will create a healthy snack from a recipe they can make at home along with working on their fitness.

On Thursdays we will have our Sports Club. This club will help the students learn the rules of sports, the importance of sportsmanship and help with their coordination and physical fitness.

XI. UNFINISHED BUSINESS/OLD BUSINESS

None at this time

XII. NEW BUSINESS

A. FMLA Request

1. Ms. Ronia Bosley

Ms. Ronia Bosley, Permanent Substitute Teacher, has requested a leave under FMLA beginning October 30, 2017 through November 20, 2017, due to medical reasons. Ms. Bosley will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve a leave request under FMLA for Ms. Ronia Bosley, beginning October 30, 2017 through November 20, 2017, due to medical reasons. Ms. Bosley will be using her accrued sick days during this leave as presented.

2. Ms. Christine Cox

Ms. Christine Cox, School Secretary at PAEC Elementary, has requested a leave under FMLA beginning October 30, 2017 through February 5, 2018, due to medical reasons. Ms. Cox will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve a leave request under FMLA for Ms. Christine Cox, beginning October 30, 2017 through February 5, 2018, due to medical reasons. Ms. Cox will be using her accrued sick days during this leave as presented.

3. Ms. Patrina Williamson

Ms. Patrina Williamson, Program Assistant at PAEC Early Childhood, has requested a leave under FMLA beginning December 21, 2017 through January 8, 2018, due to medical reasons. Ms. Williamson will be using her accrued personal and sick days during this leave.

Recommended Motion:

I move to approve a leave request under FMLA for Ms. Patrina Williamson, beginning December 21, 2017 through January 8, 2018, due to medical reasons. Ms. Williamson will be using her accrued personal and sick days during this leave as presented.

B. Fundraising

The PAEC Center Haunted House Fundraiser, held on October 25th and October 26th, raised \$872.00 dollars which will be added to their Activity Fund.

Recommended Motion:

I move to accept the amount of \$872.00 dollars raised through the PAEC Center Haunted House Fundraiser which will be added to their Activity Fund as presented.

C. New Contractual Agreement

PAEC is recommending that we utilize PPR Education Services for Speech/Language Pathologist services to cover the open position at District 87 for the 2017-18 school year.

Recommended Motion:

I move to approve the Contract Agreement with PPR Education Services for Speech/Language Pathologist Services to cover the open position at District 87 for the 2017-18 school year as presented.

D. Staff Request

District 88 has requested to employ a part-time one-on-one program assistant for the remainder of the 2017-18 school year in order to assist a student at PAEC Center with extensive needs and multiple disabilities.

Recommended Motion:

I move to approve the request from District 88 to employ a part-time one-on-one program assistant for the remainder of the 2017-18 school year to assist a student with extensive needs and multiple disabilities at PAEC Center as presented.

E. Employment/Resignations/Terminations

Employment:

Joyce Bauer, Payroll Coordinator, PAEC Administration, \$41,015, effective 11/1/17–6/30/18
Ellen Braunshausen-Nahulak, 1:1 Aide, PAEC Center, \$16,087, effective 10/10/17 – 6/8/18
Daniel Cabrera, 1:1 Aide, District 87, \$16,087, effective 10/10/17 – 6/8/18
Marlene Cuevas, Registered Nurse, PAEC Programs, \$30,056, effective 11/1/17 – 6/8/18
Cedrica Fails, Permanent Substitute PA, PAEC Elementary, \$14,513, effective 10/25/17–6/8/18
Rosemary Phillips, 1:1 Aide, District 87, \$15,074, effective 10/26/17 – 6/8/17
Sammie Rogers, Jr. 1:1 Aide, PAEC Elementary, \$17,372, effective 9/18/17 – 6/8/18
Alethia Stackhouse 1:1 Aide, District 87, \$16,087, effective 10/10/17 – 6/8/18
Tonya Washington, Behavior Interventionist, District 209, \$16,092, effective 10/26/17–6/8/18

Recommended Motion:

I move to approve the Employment of personnel as presented.

Resignations:

Elena Pena, Payroll Coordinator, PAEC Administration, effective 10/13/17
Selena Ramirez, 1:1 Aide, PAEC High School, effective 10/26/17

Recommended Motion:

I move to approve the Resignation of personnel as presented.

Terminations: (There were no Terminations this month.)

Recommended Motion:

I move to approve the Termination of personnel as presented.

XIII. **OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

The next Governing Board Meeting is scheduled for December 21, 2017.

XIV. **BOARD CORRESPONDENCE**

None at this time

XV. **CLOSED SESSION**

Recommended Motion:

I move to convene into Closed Session at PM, under Section 2 (c) (1) of the Open Meetings Act, to discuss employment, compensation, discipline, performance, or dismissal of specific employee(s), as presented.

XVI. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at _____ PM for lack of further items to discuss.

MB/lc