

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
 GOVERNING BOARD MEETING
 PAEC CENTER – 6:00 PM
 NOVEMBER 21, 2019
AGENDA**

- I. ROLL CALL
- II. AUDIENCE PARTICIPATION
- III. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at _____ PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s), specific individual(s) who serve as independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.

- IV. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

I move to approve the Governing Board Minutes of October 17, 2019 as presented.

- V. APPROVAL OF CONSENT AGENDA

Recommended Motion:

I move to approve the Consent Agenda, which encompasses agenda items VI (Payroll), VII (Bills), and XIII (New Business) as presented.

- VI. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	<u>10/15/2019</u>	<u>10/31/2019</u>	<u>TOTAL</u>
Education Fund	534,254.75	540,770.66	1,075,025.41
Building Fund	16,499.55	16,114.43	32,613.98
TOTALS	\$550,754.30	\$556,885.09	\$1,107,639.39

Recommended Motion:

I move to approve Payroll as presented.

- VII. APPROVAL OF BILLS

Information is attached

Recommended Motion:

I move to approve the Bills as presented.

- VIII. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on November 18, 2019. Those present included: Dr. Terri Bresnahan and Ms. Nicole Spatafore from District 87, Mr. Mark Holder from District 88, Dr. Janiece Jackson from District 92 and Dr. Kevin Suchinski from District 93. They reviewed and recommended approval of all the items on the agenda.

- IX. DuPAGE/WEST COOK REPORT

No report at this time.

- X. COMMITTEE REPORTS

No reports at this time.

- XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. PAEC Programs – Current District Child Count Report
 Information is attached.

- B. Current Enrollment and Classroom Staffing Patterns
Information is attached.
- C. Current Student/Staff Monthly Report
Information is attached.
- D. Transition Reports
 - 1. PAEC Therapeutic Day Elementary School – Information is attached.
 - 2. PAEC Therapeutic Day High School – Information is attached.
- E. Initial Referrals
Information is attached.
- F. Police Reports
 - 1. PAEC Therapeutic Day Elementary School – No police reports for this month.
 - 2. PAEC Therapeutic Day High School – No police reports for this month.
- G. PAEC Activity Fund Summary
Information is attached.

H. PAEC Program Updates

PAEC Business Office – Ms. Debbie Tryon, Business Manager

The PAEC audit for 2018-19 fiscal year is complete and we are waiting for our reports. Mr. Nick Cavaliere, Partner with Baker Tilly, will be at the PAEC Executive and Governing Board meetings in December to present the audit report and answer questions. District business officials are invited to attend the Executive board meeting.

Ms. Tryon is preparing files and documentation to work on cost sheet mid-year review of PAEC programs and services.

Tuition reimbursement for coursework for eligible PAEC staff has been computed and will be paid to staff in December.

PAEC will be sending to member districts this month the annual salary survey. A copy will go to each Superintendent and Business Official. We are asking for it to be returned in December. The salary information on these surveys is used to compute salary increases for non-bargaining unit PAEC staff for next fiscal year.

The budget calendar for fiscal year 2020-21 is being drafted along with budget worksheets for PAEC programs and services.

Ms. Tryon will be requesting from district business officials electronic copies of their district's Annual Financial Reports for the 2018-19 fiscal year. Financial information from these reports is needed to prepare the end of the year 02A cost sheets. This information can be picked up before year-end and put on the reports ahead of time and this step saves valuable time at the end of year.

A draft of the transportation bid specs for PAEC for next fiscal year has been completed and reviewed by Ms. Tryon, Ms. Boeh and Mr. James. We are fine-tuning some areas, getting route information and have discussed sending the bid packet out January 1, 2020.

PAEC Early Childhood Program

October was over in a flash for the EC program. We had an exciting visit from the Maywood Fire Department on October 10, 2019. The children had the opportunity to get on the fire truck and take pictures. Then on October 18th, Fireman Matt, came from the Niles Fire Department to visit in each classroom so the students could get close and touch the

equipment. Our goal was to get the children to understand that they should not be scared if they see a firefighter in full gear, in case they are ever in a fire. We are very grateful for his visit and to Ms. Kim Baratta for arranging his visit.

The students also celebrated Hispanic Heritage Month by trying different snacks such as chips and cheese, mini tacos, avocados, etc. They listened to Spanish music all month long during music and snack time. We celebrated Red Ribbon Week from 10/28 through 11/1.

Our Social Worker, Mrs. Monette Carlos, coordinated events with all the teachers and therapists that centered on being healthy and kind. This included showing kindness to each other (helping clean up), eating healthy foods, exercising, and learning relaxation and mindfulness techniques. I would like to thank Mrs. Carlos and all our teachers, program assistants and therapists for creating an engaging and educational environment for our preschoolers.

Finally, our program is filling up faster than ever before. All four of our half-day Cross Categorical classrooms are 70% full and our two all day classrooms for children with Autism have reached our optimum number of 8 per class. There are more children waiting to be tested in the coming months that will need this type of programming. In order to meet those needs, one of our all day classrooms will switch to two half-day sessions so that we can keep the number of students under 10 and hopefully have spots available for the rest of the school year.

PAEC Therapeutic Day Elementary School

The month of October was extremely busy. We have completed our first quarter of the school year. Quarterly point sheets as well as report cards were reviewed to determine if any of the students were ready to start a part-time transition at their home school. Some of the student's participated in the state required health unit, in order to improve their understanding about their development. They also participated in a unit on drug safety and the science behind drugs.

The students continue to participate in reading and math interventions in order to improve academically. They may also be participating in individual, small group, whole class group, and specialty groups to address their social/emotional needs. The students are participating in various types of therapy in order to support them socially and emotionally.

The middle school students just completed their flag football season, which was a lot fun for the students. The weather did not always cooperate, but the students had a great time being part of the team. They are also looking forward to their next sports season, which will be volleyball.

PAEC Academy at Divine Infant

On October 3rd, Lifetouch came to take pictures of all of our students. The retake day is scheduled for December 2, 2019.

All students have been benchmarked in FastBridge and have been assigned to a specific grade level according to their benchmark scores. Students will be monitored bi-weekly beginning the week of October 21, 2019.

The Westchester Fire department ran a practice fire drill on October 17th and all went very well. We were all out of the building in a swift and safe manner. The Westchester Fire Department was pleased with the results.

Evaluations for Teachers and Program Assistants have begun. The goal is to have round one completed for the teachers and at least half of the program assistants completed before the Christmas break.

We will be having a meeting on October 25th to discuss fundraising activities for this school year. We will be holding our first raffle basket fundraiser in November. We will also be updating the criteria for the various levels of our program. Lastly, we did several trainings through Infinitic. On the In-Service day, we discussed managing escalating behaviors, student data and curriculum continuum. We got a lot accomplished and the staff enjoyed the trainings.

Students dressed up in the afternoon for Halloween. They trick or treated through the building and then did Halloween activities in the classroom. All had a great time!

PAEC Center

The classes participating in the vocational aspect of the breakfast program are doing a great job. The classrooms switch the students to give each one an opportunity to deliver the breakfasts each morning.

The high school students went on a field trip to the Trailside Museum of Natural History in early October. The weather cooperated and the students came back discussing what they learned amongst each other and with staff.

All of the high school/transition classes have begun to meet monthly with the Vocational Coordinator to discuss the various volunteer jobs, inside and outside the school. This has given everyone an opportunity to communicate with one another and discuss the jobs/students to ensure a successful fit for both.

Field trips to the community continue in earnest. A field trip to the Post Office, New-To-You, McDonald's, Pete's Red Hots and Dollar Tree, were taken by the high school students to help them navigate the community, learn to count money, pay for items and ensure they receive enough change for items purchased.

The Transition Program took a field trip to York Town Cinema. They were shown the movie theater, as well as the kitchen, the concession stand, and the janitorial areas. Students were encouraged to fill out job applications and interviews were held immediately. This resulted in two students being hired!

Two of the elementary classrooms went to Sunny Acres Farm for a field trip to enjoy the pumpkin patch, hayrides and apples. This was the culmination of the classroom lessons about autumn, Halloween and traditions.

A meeting was scheduled with the teachers who are piloting the different curriculum and assessments. It seems too soon to determine whether this will be a good alternative to the Unique Curriculum. A second meeting is scheduled for December for further analysis.

The Maywood Fire Department came to the parking lot of PAEC and allowed the students time to see the fire engine and ask questions. Firefighter Matt also came to PAEC Center and PAEC EC to give a presentation to the different classrooms about fire safety. He also demonstrated what he would look like with all of his gear so the children are not frightened if a fire were to occur.

The annual Haunted House was held on October 29th and 30th. We grossed over \$900.00 in sales of tickets and treats. Thanks to all of our volunteers with a special thanks to Travelzap.com for decorating a room and lending their time and talent on the evening of the Haunted House as well as a financial donation.

Trick or Treating by the elementary students was held on the afternoon of October 31st. The high school classrooms and administration provided a safe way to Trick-or-Treat for the students.

Red Ribbon Week was the last week of October. The focus was on being good citizens, etc.

Our full day in service consisted of CPI Training, Assistive Technology in the Classroom, Effective Sensory Diets, Putting the Pro in Paraprofessionals and Vocation Team Meetings. Staff attended one or more of these informative sessions, ready to bring back what they learned to the classrooms.

PAEC Center Vocational Program/Transition Program

Students are doing well at job sites and adjustments are being made on an as-needed basis. One of the biggest reasons for scheduling changes this month is that four students in the Transition program have found jobs in the community! We have worked hard to this end: attending job fairs as well as hiring events at area stores. In total, we now have 11 students employed. Two additional students in Transition were also offered jobs but were unable to accept them due to parental conflicts.

Ms. Quigley has been going to Proviso East on Fridays to apply for jobs with students; she has been available for drop in interview practice and job development for students at the Transition program as well.

Two additional sites have been secured for student volunteers: Hope Heals Veterans and PLCCA. At Hope Heals Veterans, students will assist with piecework and assembling craft kits at PAEC Center, materials will be brought to PAEC center and subsequently picked up. Work is on a PRN basis, this will allow some of our students who cannot yet go out into the community to participate in the vocational program. The second site, PLCCA, will be for transition students. Three transition students will be selected for office work, filing and to work at the front desk as a greeter and potentially answering phones. Students will be "interviewing" for these positions this upcoming week and next.

Work has been done with the possibility of starting a shredding program with Proviso Township. Hopefully, we will be able to begin this within the next month. This will potentially be a self-sufficient program, offering students at PAEC Center the opportunity to learn work skills at school before they begin working in the community.

PAEC Therapeutic Day High School

This year, parent teacher conferences took place on October 8th from 5:30 – 7:00 pm. We had a good turn out and will continue to make efforts to increase parent participation each coming year. Parents met with Mr. Walker to review components of the program, which include Social-Emotional Learning, Academic, and Therapeutic Programming. Afterwards, parents were given a copy of their child's schedule and met with individual teachers to review student progress.

Our goal as a school is to provide our students with the opportunity to read at leisure. Our goal is to improve student outcomes using cooperative learning strategies while increasing English and language arts proficiencies. PAEC High School would like to create a Portable Classroom Library (PCL) project that would be a great addition to the Proviso Area for Exceptional Children, SEJA 803, since our high school program is without a designated school library. The Portable Classroom Library (PCL) will provide students the opportunity to read at leisure and use an intervention block for daily reading.

For the 2020-21 school year, our goal is to initiate a school within a school model. We seek to explore efforts to meet the needs of credit deficient special education students of Proviso Township High School District 209. The overarching goal of the program is to deliver academic, social-emotional, and behavioral supports to prepare students for college and career readiness. At PAEC High School, we believe the full day "Chance Program" will offer

an alternative learning environment that will cater to the learning styles for credit deficient students.

PAEC High School will continue its efforts with Proviso Township, Strengthening Proviso Youth and the Search Institute. For second semester, our staff will begin to initiate conversations regarding the developmental assets for the purpose of identifying the strengths and supports that youth require to lead productive lives. The framework will focus on both internal and external assets and the language component require as a staff to achieve our desired goal as a school.

PAEC Therapeutic Day High School Vocational Program

We have a total of 7 students participating in the Hilton Work Training Program, with either a Monday/Wednesday schedule or a Tuesday/Thursday schedule from 10 am to noon. We have students in three different departments (culinary, housekeeping, and engineering). We have started the after school program at the Hilton with 4 students participating.

We have a total of 4 students participating in the Fire House Subs Work Training Program, with either a Monday/Wednesday schedule or a Tuesday/Thursday schedule from 10 am to noon. The emphasis is for students to participate in the training program they have their actual employees complete focusing on both the food and business aspects to make our students hire ready.

Three classrooms at PAEC Center and one classroom of early childhood will be involved in our PAEC Leadership Program. Mr. Loving has already met with the staff for each classroom and put together the schedule.

Mr. Loving is working with Pathway, who provides job training to students 18-24, no longer attending school. The previous students who initially signed up for the program are awaiting a program start date.

The after-school Work Training Programs has started with 4 students participating at the Hilton and 5 students participating in the Custodial Program at PAEC. These students will receive a stipend.

Mr. Loving has opened the After School Custodial Program up to students who want to earn community service hours. These students do not earn a stipend. Thus far, 2 students are participating.

We currently have two students participating in the Lunch Training Program.

Mr. Loving provides students seeking employment with job leads.

Ms. Pietrowski is working with students to complete their transition planning questionnaires and interviews. She also has regular meetings with seniors working on post-secondary education goals.

Ms. Pietrowski is working to meet with each student regarding his or her credits and anticipated graduation date. We currently have twenty-six students utilizing the Apex Credit Recovery program to advance their graduation date either as part of their course schedule or on their own. Thus far, we have 8 completed classes.

PAEC Intervention Team

District 87

Jefferson Primary School

Class wide support for two classrooms continues along with individual interventions and data collection on several students. Twice a month, review meetings are conducted with

administrators and behavior coaches in the building and other school support staff to assess progress and make changes.

Whittier Primary School

A student with separation anxiety was having great difficulty leaving her mother in the morning. A non-confrontational support plan was developed with school support staff and implemented with fidelity each morning. The student's anxiety and resistance has gradually decreased and elapsed time out of the classroom before being able to enter has dropped from hours to minutes. Consultation remains available to insure continued success.

MacArthur Middle School

Parent permission was just obtained to allow a behavior coach to begin a mentor/goal-setting intervention with a student. Two other students have been recommended for mentoring and when we receive parent permission, we will assign coaches to those students.

District 88

Lincoln Elementary School

A Behavior Coach continues to help a teacher, new to the profession, with developing classroom management skills, using a CHAMPS structure. There has been considerable improvement with class-wide compliance and the teacher is much more confident and effective. Support for an upper classroom has been increased by adding a male behavior coach to assist some mornings because of an increase in challenging behaviors.

Thurgood Marshall Elementary School

A behavior coach is helping a primary special education teacher establish CHAMPS structure and routines in her classroom. Noticeable improvements in student behavior, documented by observational data has been realized.

Roosevelt Middle School

Classroom management support for a special education teacher begun in early October. Intensive coaching feedback is helping build back the teacher's management skills, and improving the instructional time available.

District 209

Proviso East High School

A third Behavior Interventionist began reporting to Proviso East on September 23rd. The female interventionist complements the two male staff also in that position. She has been attending student support meetings, meeting with a few students and parents and getting to know the high school staff and procedures. One of the other two interventionists is assigned primarily to students with IEPs and the other one with freshmen.

Proviso West High School

The three Behavior Interventionists at this school are utilized as first responders when student situations arise and as primary facilitators for "Keep the Peace" sessions. The three interventionist's mentor logs show 145 mentor sessions conducted in October, with a majority of the sessions categorized as "social/other."

PAEC OT/PT Department

We have purchased more items for the new Sensory Room at PAEC Elementary and they have been placed in the room.

The AT Team attended Assistive Technology Attorney panel presented by Infinitec on Tuesday, October 29th.

Our AT Team & OT/PT Team helped run the Wheelchair Clinic on October 9, 2019 at PAEC Center and the AT Team ran an Orthotic Clinic on October 30, 2019 with Gwen Blunk, an orthoptist from Hanger Clinic at PAEC Center.

Our OT/PT's attended the following in-services over the last month: Combining Assistive Technologies to Foster Learning on October 25th at PAEC Center, presented by Dr. Raymond Heipp; Writing Development in Preschool: Embedding Print Across the School Day on November 4th. Ethics - Illinois Occupational Therapy by Innovative Educational Services on October 25th and Sensory & Behavior at Elgin Community College on October 3rd and 4th.

Our OTs and PTs assisted on a field trip with PAEC Center classrooms to Trailside Museum of Natural History.

OT/PT/AT Lead attended an Infinitec Meeting on October 11th.

The OT/PT Department attended a staff meeting on October 10th at PAEC Center.

The AT Team attended a staff meeting on October 2nd at PAEC Center.

Our OT/PT's helped at the PAEC Center Haunted House on October 29th and 30th.

PAEC Psychologist Department

PAEC Center Psychologist, Robin Zimmerman, attended the Illinois School Psychologist Association (ISPA) fall conference on Friday, October 18th, at the Chicago Marriott Schaumburg. Sessions included Moving From Intuition-Based to Evidence-Based Interventions; "What Works" to Enhance Your Consultation Skills; Legal Issues for School Psychologists-2019 Updates; Helping Traumatized Students and Those Who Experience Grief, Loss, and Mourning. She will share information from the workshops at the next psychologists' meeting in October.

All psychologists attended the Embrace Tracking Webinar on Wednesday, October 2nd or Friday, October 4th.

Psychologists, Mary Therese Geary, Melissa Gomez and Charlie Cooper will be attending a workshop on Friday, November 15th, sponsored by the West Suburban School Psychologist Association (WSSP) and co-sponsored by LADSE. The workshop is entitled, "Current Issues in School Psychology: What Psychologists Need to Know". Dr. Mark Shinn is the presenter.

District 87 Psychologists, Counselors, and Social Workers participated in Elyssa's Mission, a suicide prevention program, at Northlake and MacArthur Middle Schools. All counselors and social workers across District 87 are trained on the program. The first of two sessions was held at MacArthur on October 21st for 6th and 7th grade students. The upcoming session on

November 19th will involve the 8th grade students. At Northlake, the first session for 6th and 7th grade students is scheduled for November 5th and 8th grade students will participate in the second session scheduled for December 3rd.

At MacArthur, Psychologist, Dr. Michael Cermak, leads a 6th grade lunch group focused on developing friendships, and an 8th grade lunch group, focused on developing appropriate social skills.

At Hillside, Psychologist, Dayle Ashley-Harding and Psychologist, Kailey Byrne, have "drop-in" lunch groups for students and there has been a decrease in behaviors for these students. They are also implementing social-emotional interventions with the pre-K students along with the school social worker.

PAEC Social Work Department

Mr. Saumil Patel, M.S.W., and Ms. Jill Collins, M.S.W., (PAEC School Social Workers-PAEC Center School) continue to meet with the students on their caseload individually and/or in a group setting, utilizing Yoga and Calm Classroom Techniques, while addressing Social Skills. They continue to provide support to the PAEC Center Staff in and out of the classroom settings; as well as collaboratively with a variety of agencies, which serve the children of PAEC Center. Both social workers have been involved in the facilitation of the Haunted House Event at PAEC Center.

Ms. Kenya Dockens, L.C.S.W., (PAEC School Social Worker-Hillside School) facilitated a SEL Board Presentation. Ms. Dockens continues to run 3rd and 4th grade classroom groups and 7th grade Intervention groups; whereby she has been covering Bullying Prevention & Intervention. Additionally, Bully Prevention video announcements and Bully Prevention books are read to younger grades. In Ms. Dockens's Club Lead, the student group has been focusing on Hispanic Heritage. During the month of October, Club Lead members have been responsible for school displays and video announcements.

Ms. Donna Kuchera, M.S.W., and Ms. Dayna Truger, M.S.W., (PAEC School Social Workers-Proviso West High School) were involved with Elyssa's Missions Signs of Suicide Program, which included presenting information to the freshmen students, as well as follow-ups with evaluations for those students who qualified by their answers on the post-questionnaire that was administered. Ms. Kuchera and Ms. Truger continue to provide individual & small group school social work services to the students with special education needs and to students in the TST Program. Topics covered in the month of October include Character Building, Integrity, Conversational Boundaries, Public Safety/911 Emergency Procedures, Loyalty, Promise Keeping, Self-Advocacy, Social Skills and Moral Dilemmas. Mrs. Suffredin, Proviso West Teacher, is working on developing a grant that would allow freshman/sophomore students on Ms. Kuchera's and Ms. Truger's caseload to go on outside field trips to utilize the character building skills being learned during social work sessions, including everyday social skills. Additionally, both PAEC School Social Workers have been collecting data, interviewing students, parents and teachers; as well as administering the ABAS-3 (when necessary) for the many upcoming re-evaluation meetings for those special education students who are currently due for a 3 year re-evaluation.

Ms. Amy Santino, M.S.W., (PAEC School Social Workers-Proviso West High School) attended the Triton College Job Fair with students on her TST caseload. Her students were able to talk with a variety of company representatives whom they were interested in possibly obtaining a job and to gain work experience. Students also learned how to fill out job applications. Additionally, the students took the PAEC Bus to work on learning how to access community transportation. Ms. Santino continues to provide small group social work services to students with special education needs. Topics being covered in October include: conversational skills, setting boundaries, and learning to implement problem-solving skills when concerns arise with friends.

Ms. Lisa Allen, L.C.S.W., Ms. Dana Gutmann, L.C.S.W., and Ms. Lisa Pirrello, L.C.S.W., (PAEC School Social Workers & PAEC Lead School Social Worker-PAEC High School) continue to provide individual/small group social work sessions and have been covering the following topics: emotional regulation; communication skills in potentially conflictual situations; developing self-awareness skills; and setting attainable personal goals.

Ms. Lisa Pirrello, L.C.S.W., (PAEC School Social Worker Lead) attended the 5th Annual Women in Leadership Conference held at Riveredge Hospital on October 30, 2019, whereby there were networking opportunities, as well as a wide variety of presentations allowing women in leadership roles to learn and take with them tools and strategies to use in

their personal and professional lives to continue to be successful in their profession as administrators.

Additionally, Ms. Pirrello has planned and coordinated to have Mr. Phil Schneeberger, C.A.D.C., N.C. R.S., of the Wayback Inn, to come on November 8th and 22nd, to PAEC High School to speak to the students about the following topics: Vaping and other inhalant Drugs, New Illinois Marijuana Laws and Alcohol Abuse. In addition, Ms. Pirrello has planned and coordinated to have the K-9 Comfort Dogs visit PAEC High School on Tuesday, November 12, 2019. Only students who returned permission slips signed by their parents to participate in the Comfort Dog Program will be allowed to interact with the canines and trainers.

PAEC Speech/Language Department

The Lead SLP attended the Northern IL Speech/Language Coordinators meeting on October 18th at NIA in St Charles.

SLPs attended the in-service "Combining Assistive Technologies to Foster Learning" on October 25th at PAEC Center, presented by Dr. Raymond Heipp.

The Speech/Language department had a meeting on October 28th; topics discussed were Embrace DS information, House Bill 3586 procedural updates, and medicaid billing/referral reminders.

The Speech/Language department hosted Ed Struballa, SLP from Therapy Care to present "Hearing Loss in Children and the Impact on Speech/Language and Academics", following our meeting on October 28th.

The Lead SLP attended an Assistive Technology Attorney panel presented by Infnitec on Tuesday, October 29th.

The next professional development for the Speech/Language department will be:

- Thursday, December 5th, Overview of Dyslexia: How Can SLPs Support Their Student's Reading Development, presented by Debbie Lozo, Ed.S., CCC-SLP.
- Thursday, December 5th, Writing Strategies: How SLPs Can Use Writing Strategies to Develop Oral Language Skills and Support the Common Core Writing Standards, presented by Debbie Lozo, Ed.S.

PAEC Special Olympics

Basketball will begin on November 4th, for all teams and individual skills athletes. Bulldogs will be practicing on Mondays, Lady Pacers on Tuesdays, Pacers on Wednesdays and individual skills athletes will practice during P.E. classes as well as right before dismissal. Currently, we have 20 games scheduled for all teams. We have 59 student athletes participating in Special Olympics basketball with 8 coaches assisting in their development. We look forward to a great season. Go PAEC!

XII. OLD/UNFINISHED BUSINESS

None at this time.

XIII. NEW BUSINESS

A. Fundraising

1. PAEC Elementary raised \$1,537.00 from their Popcorn Fundraiser. This amount will be added to their school activity fund.

Recommended Motion:

I move to accept the amount of \$1,537.00, raised by PAEC Elementary, from their Popcorn Fundraiser. This amount will be added to their School Activity Fund as presented.

2. PAEC Center raised \$842.55 through the Tootsie Roll Drive with the Knights of Columbus, \$146.00 through the sales of their Walking Taco Fundraiser and \$919.00 through ticket sales of their annual Haunted House event. These amounts will be added to their school activity fund.

Recommended Motion:

I move to accept the amounts of \$842.55, \$146.00 and \$919.00 raised by PAEC Center. These amounts will be added to their School Activity Fund as presented.

B. FMLA Requests

1. Ms. Tomeka Gray

Ms. Gray, Program Assistant at PAEC Academy, has requested an Intermittent leave under FMLA beginning October 8, 2019 through June 3, 2020, due to a family member's illness. Ms. Gray will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve the intermittent leave request under FMLA for Ms. Tomeka Gray, beginning October 8, 2019 through June 3, 2020, due to a family member's illness. Ms. Gray will be using her accrued sick days during this leave as presented.

2. Ms. Faith Schwebke

Ms. Schwebke, Program Assistant at Hillside Elementary School - PreK Program, has requested a leave under FMLA, beginning November 4, 2019 through November 8, 2019, due to a family member's illness. Ms. Schwebke will be using her accrued sick days during this leave.

Recommended Motion:

I move to approve the medical leave request under FMLA for Ms. Faith Schwebke, beginning November 4, 2019 through November 8, 2019, due to a family member's illness. Ms. Schwebke will be using her accrued sick days during this leave as presented.

3. Ms. Melanie Swims

Ms. Swims, Permanent Substitute Teacher at PAEC Center, has requested a leave under FMLA, beginning November 4, 2019 through March 1, 2020, due to medical reasons. Ms. Swims will not be using her accrued sick days during this leave.

Recommended Motion:

I move to approve the medical leave request under FMLA for Ms. Melanie Swims, beginning November 4, 2019 through March 1, 2020, due to medical reasons. Ms. Swims will not be using her accrued sick days during this leave as presented.

C. Out of District Student

Forest Park School District 91, has requested that one of their students attend PAEC Elementary on a tuition basis for the 2019-20 school year. The District is aware that they are fiscally responsible for the student's out-of-district tuition and transportation. PAEC will be able to accommodate this student and continue to have placements available for our member districts.

Recommended Motion:

I move to approve the request from Forest Park School District 91, for one of their students to attend PAEC Elementary for the 2019-20 school year. Forest Park School District 91 is aware that they are fiscally responsible for the student's out-of-district tuition (110%) and transportation (100%) as presented.

D. Employment/Resignations/Terminations

Employment:

David Armstrong, 1:1 aide, PAEC Elementary, \$16,728, effective 10/16/19
Keith Britt, 1:1 aide, PAEC Elementary, \$17,095, effective 10/10/19
Tiah Flowers, 1:1 aide, District 87, effective 11/18/19
Scott Galloway, 1:1 aide, District 209, \$15,752, effective 10/28/19
Benjamin Harris, Program Assistant, PAEC High School, \$16,362, effective 10/21/19
Derrick Phillips, 1:1 aide, District 87, \$15,266, effective 10/21/19
Daisy Roman, 1:1 aide, PAEC EC, \$15,276, effective 10/29/19
Tyree Young, 1:1 aide, PAEC Center, \$14,263, effective 10/29/19

Recommended Motion:

I move to approve the Employment of personnel as presented.

Resignations:

Keith Britt, 1:1 aide, PAEC Elementary, effective 11/1/19
Dystinee Johnson, 1:1 aide, PAEC Center, effective 10/15/19
Daisy Robles, Program Assistant, PAEC Elementary, effective 11/15/19
Maria Rodriguez, Program Assistant, PAEC Center, effective 6/3/19
Jerome Stainback, Program Assistant, PAEC High School, effective 10/21/19

Recommended Motion:

I move to approve the Resignations of personnel as presented.

Terminations:

Tiah Flowers, 1:1 aide, district 87, effective 11/15/19 (reassigned/student moved)

Recommended Motion:

I move to approve the Terminations of personnel as presented.

XIV. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

Our next Governing Board Meeting is scheduled for December 19, 2019.

XV. BOARD CORRESPONDENCE

None at this time

XVI. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at PM for lack of further items to discuss.