

**PROVISO AREA FOR EXCEPTIONAL CHILDREN  
GOVERNING BOARD MEETING  
PAEC CENTER – 6:00 PM  
APRIL 20, 2022  
AGENDA**

**I. ROLL CALL**

**II. AUDIENCE PARTICIPATION**

**III. APPROVAL OF GOVERNING BOARD MINUTES**

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the minutes of March 16, 2022 as presented.**

**IV. APPROVAL OF CONSENT AGENDA**

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and VII (New Business) as presented.**

**V. APPROVAL OF PAYROLL**

Confirmation of payroll (excluding required employer deduction)

	<b>GROSS</b>	<b>FICA</b>	<b>RETIREMENT</b>	<b>BENEFITS</b>	<b>TOTAL</b>
	<u>3/15/2022</u>	<u>3/15/2022</u>	<u>3/15/2022</u>	<u>3/15/2022</u>	<u>3/15/2022</u>
Education Fund	\$ 493,186.13	\$ 20,340.60	\$ 18,706.60	\$102,094.11	\$ 634,327.44
Building Fund	<u>\$14,280.45</u>	<u>\$ 1,086.99</u>	<u>\$ 909.67</u>	<u>\$ 2,662.94</u>	<u>\$ 18,940.05</u>
<b>TOTALS</b>	<b>\$ 507,466.58</b>	<b>\$ 21,427.59</b>	<b>\$ 19,616.27</b>	<b>\$104,757.05</b>	<b>\$ 653,267.49</b>

	<b>GROSS</b>	<b>FICA</b>	<b>RETIREMENT</b>	<b>BENEFITS</b>	<b>TOTAL</b>
	<u>3/31/2022</u>	<u>3/31/2022</u>	<u>3/31/2022</u>	<u>3/31/2022</u>	<u>3/31/2022</u>
Education Fund	\$ 513,928.82	\$ 21,012.11	\$ 9,017.98	\$ 108,665.22	\$ 662,624.13
Building Fund	<u>\$ 14,782.27</u>	<u>\$ 1,125.39</u>	<u>\$ 941.62</u>	<u>\$2,881.32</u>	<u>\$ 19,730.60</u>
<b>TOTALS</b>	<b>\$ 528,711.09</b>	<b>\$ 22,137.50</b>	<b>\$19,959.60</b>	<b>\$ 111,546.54</b>	<b>\$ 682,354.73</b>

**VI. APPROVAL OF BILLS**

- A. Payable P-CARD Listing information is attached (Voucher #1218)
- B. Payable Listing- Information is attached (Voucher #1223)
- C. Payable Listing-Direct Deposits (Voucher #1225)

**VII. NEW BUSINESS**

**A. Approval of Employment/Resignation/Terminations**

**Employment:**

Leilani Rebolledo, Teacher, PAEC Elementary, \$44,285, effective 3/22/22

Mazola Williams, 1:1 Program Assistant, PAEC Academy, \$27,120, effective 3/9/22

Maria Coleman, 1:1 Program Assistant, PAEC Center, \$24,931, effective 3/8/22  
Ronja Bosley, Permanent Sub-Teacher, PAEC Academy, \$43,995, effective 3/22/22  
Cynthia Sloane, Teacher, PAEC Academy, \$62,863, effective 3/22/22  
Jason Fustar, 1:1 Program Asst. PAEC Center, \$27,120, effective 4/4/22

**Resignations:**

Dominique Parks, Behavior Interventionist, PAEC HS(D209), effective 3/21/22  
Janet Burnett, 1:1 Program Assitant, PAEC Center, effective 3/23/22  
Cynthia Sloane, Teacher, PAEC Academy, effective 3/31/22 (Retired)  
Cecy Mendoza, School Secretary, PAEC Academy, effective 4/18/22

**Terminations:**

Esmeralda Armenta, 1:1 Program Assistant, PAEC EC, effective 3/10/22  
Leilani Rebolledo, Teacher, PAEC Academy, effective 3/10/22 (reassigned)  
Byron Young, 1:1 Program Assistant, PAEC Center, effective 3/9/22  
Mazola Williams, 1:1 Program Assistant, PAEC Center, effective 3/4/22 (reassigned)  
Maria Coleman, Program Assistant, PAEC Center, effective 3/4/22 (reassigned)  
Ronja Bosley, Perm Sub-Teacher, PAEC Elementary, effective 3/21/22 (reassigned)  
Cynthia Sloane, Teacher, PAEC Elementary, effective 3/21/22(reassigned)  
Jason Fustar, Program Assistant, PAEC Center, effective 4/3/22 (reassigned)

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items regarding Payroll, Bills, and Employment/Resignations/Terminations as presented.**

**B. FMLA Request**

1. Mr. William Jones, a 1:1 Program Assistant at PAEC Elementary has requested FMLA due to personal reasons. Mr. Jones is requesting this leave to begin on February 7, 2022, and my approximate date of return will be April 9, 2022. Mr. Jones will be **not** be using available sick days during this leave.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the FMLA request of Mr. William Jones, beginning February 7, 2022, and approximately returning on April 9, 2022. Mr. Jones will not be using available sick days during this leave as presented.**

2. Ms. Esther Littman, Physical Therapist at PAEC Center, PEHS, PMSA, Thurgood Marshall Elementary, and Roosevelt Middle School has requested FMLA due to medical reasons. Ms. Littman is requesting this leave to begin on March 15, 2022 through March 22, 2022. Ms. Littman will be using a block leave of available sick days during this leave.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the FMLA request of Ms. Esther Littman, beginning March 15, 2022, through March 22, 2022. Ms. Littman will be using a block leave of available sick days during this leave as presented.**

3. Ms. Linda Theis, Administrative Assistant at PAEC Administration has requested FMLA due to medical reasons. Ms. Theis is requesting this leave to begin on April 7, 2022, and return on May 2, 2022, pending my Doctor's release. Ms. Theis will be using vacation and accrued sick days during this leave.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the FMLA request of Ms. Linda Theis, beginning April 7, 2022, through May 2, 2022, pending Doctor's release. Ms. Theis will be using vacation and accrued sick days during this leave as presented.**

- Ms. Sheri Olczak, Nurse at PAEC Academy is requesting an Intermittent FMLA due to medical reasons. Ms. Olczak is requesting this leave to begin on March 22, 2022. Ms. Olczak's intermittent FMLA days will be deducted out of available sick days as needed during this leave as presented.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Intermittent FMLA request of Ms. Sheri Olczak, beginning on March 22, 2022. Ms. Olczak's intermittent leave will be deducted from available sick days as needed during this leave as presented.**

- Ms. Susan Bock, Program Assistant at PAEC Academy is requesting an Intermittent FMLA due to medical reasons. Ms. Bock is requesting this leave to begin April 11, 2022 through June 1, 2022. Ms. Bock will be using available sick days during this leave as presented.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Intermittent FMLA request of Ms. Susan Bock, beginning on April 11, 2022 through June 1, 2022. Ms. Bock will be using available sick days as needed during this leave as presented.**

C. PAEC Proposed Extended School Year 2022

PAEC **Proposed** Extended School Year (Summer) Programs - 2022

Location: **PAEC Elementary School**

Dates: Thursday, June 9, 2022 through Thursday, June 30, 2022

<u>Program</u>	<u>Student Hours</u>	<u>Staff Hours</u>
Therapeutic Day Elem.	8:15 a.m. - 12:15 p.m.	8:00 a.m. - 12:30 p.m.
Early Childhood	8:45 a.m. - 11:45 a.m.	8:30 a.m. - 12:00 p.m.

Location: **PAEC High School**

Dates: Thursday, June 9, 2022 through Thursday, June 30, 2022

<u>Program</u>	<u>Student Hours</u>	<u>Staff Hours</u>
Therapeutic Day HS	8:15 a.m. - 12:15 p.m.	8:00 a.m. - 12:30 p.m.

Location: **PAEC Center**

Dates: Thursday, June 9, 2022 through Thursday, June 30, 2022

<u>Program</u>	<u>Student Hours</u>	<u>Staff Hours</u>
CC Functional (CCF)	8:15 a.m. - 12:15 p.m.	8:00 a.m. - 12:30 p.m.
CC Adaptive (CCA)		
Autism Spectrum		

Location: **PAEC Academy** ~ will be located at PAEC Elementary/High School  
Dates: Thursday, June 9, 2022 through Thursday, June 30, 2022

<u>Program</u>	<u>Student Hours</u>	<u>Staff Hours</u>
CC Instructional (CCI)	8:15 a.m. - 12:15 p.m.	8:00 a.m. - 12:30 p.m.
Cross Categorical** (*students that attend district programs during the regular school year)	8:15 a.m. - 12:15 p.m.	8:00 a.m. - 12:30 p.m.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Proposed Extended Calendar 2022 as presented.**

D. PAEC Proposed 2022-2023 Calendar

The Union has reviewed and approved the proposed 2022-2023 school calendar. Staff will report to work on Tuesday, August 16, 2022 and students will begin on Monday, August 22, 2022.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the proposed 2022-2023 School Year Calendar as presented.**

E. Retirement Resolutions

We have five staff members who will be retiring at the end of the school year.

- Linda Theis has been employed since October 26, 1987, as an Administrative Assistant and will be retiring on June 30, 2022.
- Charanne Marshall has been employed since March 12, 1990, as a Teacher and will be retiring on June 1, 2022.
- Ms. Cynthia Sloane has been employed as a Teacher since August 20, 1997, and will be retiring on March 31, 2022.
- Mary Therese Geary has been employed since August 1, 1999, as a Psychologist and retiring on June 3, 2022.
- Thomas Newton has been employed since August 16, 2016, as Assistant Principal and Principal and retiring on June 29, 2022.

***Recommended Motion:***

**I move to recommend to the Governing Board to accept the Resolutions for the Retirements of Ms. Linda Theis, Ms. Char Marshall, Ms. Cynthia Sloane, Ms. Mary Therese Geary, and Mr. Thomas Newton as presented.**

F. Fundraising

1. PAEC High School has had several fundraisers for Senior Graduation Activities:

- February 7th- \$169.00 for Senior Graduation Activities
- February 14th - \$150.00 for cupcakes
- March 14th - \$131.00 for Black History Month Bracelets.
- March 17th - \$39.00 for Firehouse Sub Basket Raffle
- March 17th - \$138.00 cupcake Fundraiser
- March 25th - Firehouse Subs lunch meals \$176.00

These funds will be added to their school activity fund as presented.

***Recommended Motion:***

**I move to recommend to the Governing Board to accept \$169.00 for senior activities on February 7th, \$150.00 for cupcakes on February 14th, \$131.00 for Black History Bracelets on March 14th, \$39.00 for Firehouse Sub Basket Raffle on March 17th, \$138.00 for cupcakes on March 17th, and \$176.00 for Firehouse Subs Lunch Meals on March 25th that were all raised from PAEC High School. These funds will be added to their school activity fund as presented.**

2. Special Olympics raised \$70.00 on March 3rd. These funds will be added to their school activity fund as presented.

***Recommended Motion:***

**I move to recommend to the Governing Board to accept \$70.00 for monies raised on March 3rd from Special Olympics. These funds will be added to their activity fund as presented.**

3. PAEC Academy raised \$62.25 on March 20, 2022 as part of their snack fundraiser for staff members.

***Recommended Motion:***

**I move to recommend to the Governing Board to accept \$62.25 for monies raised on March 20, 2022 from PAEC Academy for their staff snack fundraiser. These funds will be added to their activity fund as presented.**

G. PAEC High School Senior Graduation Trip

The Graduation and Fundraising Committee at the high school has raised money throughout the year with different fundraisers. We also have extra funds from previous years collected but not used because of Covid. The Senior Committee would like to take the PAEC Therapeutic High School Seniors that are graduating to the Six Flags Senior Lock-In Night on May 14, 2022. Twelve seniors are graduating and will attend this event. The staff on the Graduation Committee will volunteer their time that day to supervise the students. The ratio of staff to students would be one staff per two students. All the students will be going, but one will be eighteen years old, and they will sign a contract with their parents. The park will have extra security, and no one from the public, staff, or students is allowed in or out of the park. Six Flags will provide the food throughout the night with the group purchase of \$60 per ticket.

Graduation/Fundraising Committee that will attend:

Ms. Lorek-Admin

Ms. Segovia-Secretary/Organizer

Mr. Turner-Paraprofessional

Ms. Jones-Teacher

Ms. Thomas-Teacher

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the PAEC High School Senior Graduation Trip to Six Flags Great America Grad Night on May 14, 2022 as presented.**

H. Proviso Township Mental Health Commission

PAEC has been approved for funding in the amount of \$28,000 for the Student Transitional Program from the Proviso Township Mental Health Commission.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Proviso Township Mental Health Commission Approved Funding in the amount of \$28,000.00 for the Student Transitional Program for the Fiscal Year 2022-2023.**

I. 2022-2023 Governing Board Meeting Dates

We need to set the dates for the PAEC Governing Board Meetings for the 2022-2023 School Year. If you wish to continue having the meetings on the third Wednesday of the month at 6:00 PM, the dates will be as follows:

2022: July 20th, August 17th, September 21st, October 19th, November 16th, December 21st.

2023: January 18th, February 15th, March 15th, April 19th, May 17th, June 21st.

***Recommended Motion:***

**I move to approve the Governing Board Meetings to be held at PAEC Center beginning at 6:00 PM on, July 20, 2022, August 17, 2022, September 21, 2022, October 19, 2022, November 16, 2022, December 21, 2022, January 18, 2023 February 15, 2023, March 15, 2023, April 19, 2023, May 17, 2023, and June 21, 2023 as presented.**

J. RCM Health Care Services

Exhibit A provides the Bill Rates for the 2022-2023 School Year

- Physical Therapy \$72/hr
- Occupational Therapy \$72/hr
- Speech-Language Therapy \$72/hr
- School Psychologist \$71/hr
- School Social Worker \$71/hr
- LPN \$43/hr

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the 2022-2023 Bill Rates from RCM Health Care Services for Physical Therapy (\$72/hr), Occupational Therapy (\$72/hr), Speech-Language Therapy (\$72/hr), School Psychologist (\$71/hr), School Social Worker (\$71/hr), and LPN (\$43/hr) as presented.**

K. Bakertilly 2022-2023 Annual Audit

The fees for performing the 2022-2023 Bakertilly Annual Audit will be \$42,650. If a single Audit is necessary, the fee will be an additional \$3,500.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the 2022-2023 Bakertilly Annual Audit fee of \$42,650 and if a Single Audit is necessary, the fee will be \$3,500 as presented.**

L. District 89 Student Placement

District 89 will tuition in a student at PAEC Center beginning on Monday, April 11, 2022 in the Cross Categorical Adaptive Program. The student will be housed in Ms. Parat's Class.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the District 89 Tuition Student Placement, beginning April 11, 2022, to the PAEC Center Cross Categorical Adaptive Program as presented.**

M. Request to attend Conference or Professional Meetings

Mary Therese Geary (School Psychologist) and Christopher Weinman (Behavior Intervention Coordinator) are requesting to attend a Virtual Conference hosted by the NIU School of Psychology Student Organization on the topic of "Anxiety Assessment and Intervention Showcase". This Conference will take place on Friday, May 13, 2022. The cost for the conference is \$50.00 per person.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the requests to attend a Conference or Professional Meeting hosted by the NIU School of Psychology Student Organization on the topic of "Anxiety Assessment and Intervention Showcase" to be held on Friday, May 13, 2022 in the amount of \$50.00 per person as presented.**

N. Embrace Contract Renewal

Contractual Agreement and SOPPA Addendum between Embrace IEP and PAEC for 2022-2023 School Year.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Contractual Agreement and SOPPA Addendum for Embrace IEP for the 2022-2023 School Year as presented.**

**VIII. EXECUTIVE BOARD REPORT**

The Executive Board meeting was held on Thursday, March 10, 2022. Those present included: Ms. Nicole Spatafore from District #87, Dr. Victoria Hans en and Ms. Charlotte Larson from District #88, Dr. Kevin Suchinski from District #93, and Mr. Leonard Moody from District #209.

Also, present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Sherry Whitaker, Mrs. Trainette Latham from PAEC Administration,

The Executive Board reviewed and recommended approval of all the items on the agenda.

**IX. DuPage/WEST COOK REPORT**

None reported at this time.

**X. COMMITTEE REPORTS**

None reported at this time.

**XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT**

A. PAEC Programs-Current District Child Count Report  
Information is attached.

B. Current Enrollment and Classroom Staffing Patterns  
Information is attached.

- C. Projected District Child Count 2022-2023  
Information is attached.
- D. Projected Enrollment and Classroom Staffing Patterns 2022-2023  
Information is attached.
- E. Transition Reports  
1. PAEC Therapeutic Day Elementary School-Information is attached.  
2. PAEC Therapeutic Day High School- Information is attached.
- F. Initial Referrals  
Information is attached.
- G. Police Reports  
None reported at this time.
- H. PAEC Activity Fund Summary  
Information is attached.
- I. Weekly COVID Testing  
Due to changes in funding for COVID testing, PAEC will no longer require weekly testing. PAEC still has an ample supply of the BinaxNow tests available to staff and students when needed
- J. CARES Program (HotStuff)  
PAEC request to receive funding from PLCCA in the amount of \$55,000.00 for the CARES program (HotStuff) has been unofficially approved. PAEC is also requesting funding in the amount of \$55,000.00 for the CARES Program (HotStuff) from the Proviso Township Mental Health Commission (PTMHC). PAEC is still waiting to hear from PTMHC.
- K. PAEC Programs Graduation Dates  
PAEC Academy will be having graduation on:  
  - Transition Program: May 24, 2022 at 1:00 PM
  - High School: May 25, 2022 at 1:00 PM
  - Elementary: May 26, 2022 at 1:00 PM  
PAEC Academy will be having graduation on May 26, 2022 at 10:00 AM  
  
PAEC Elementary will be having graduation on May 19, 2022 at 6:00 PM  
  
PAEC High School will be having graduation on May 17, 2022 at 6:00 PM
- L. PAEC Events  
1. **PAEC Retirement Tea** will take place on Monday, May 16, 2022 from 3:00 PM to 4:30 PM in the PAEC Center Gym. Our 2022 retirees are:  
  - Ms. Linda Theis has been employed for 34 years.
  - Ms. Charanne Marshall has been employed for 32 years.
  - Ms. Cynthia Sloane has been employed for 24 years.



- Ms. Mary Therese Geary has been employed for 22 years.
  - Mr. Thomas Newton has been employed for 5 years.
2. PAEC Academy celebrated the PAEC Tigers on their Championship win for Special Olympics. The team was celebrated on Friday, March 18, 2022 at the Academy during a Pep Rally. **Pictures are attached with the agenda.**
  3. PAEC Academy also had Spirit Week before Spring Break. Students and staff participated in “Crazy Hair and Outfit Day”, and “Tie Dye Shirt Day”. **Pictures are also attached with the agenda.**
  4. PAEC High School celebrated Women’s History Month with hallway displays. **Pictures are attached with the agenda.**

M. PAEC Blended Classrooms

A survey had been created and sent to the Superintendents and Directors of Special Education in the elementary districts in the cooperative to determine whether the districts would be interested in a Blended Classroom at PAEC Early Childhood program. **Data results are attached with the agenda.**

After a review of the results of the survey and some discussion in the Executive Board meeting, it was determined that at this time, there is not enough interest in PAEC housing a Blended classroom. However, further discussion has been agreed upon to discuss how districts could share in the already existing programs throughout the districts in order to avoid being sited for Indicator 6 and 6B.

N. PAEC High School Academic Data (MAP Scores)  
(See presentation)

O. District 209 Concerns

P. PAEC Program Updates

**PAEC Business Office-Dr. Sherry Reynolds-Whitaker, Business Manager**

The **Business Office** continues to work on the FY22/23 budget. Meetings have been scheduled with budget managers and leads responsible for the final numbers. Budget cost sheets, files, and related information are being gathered and organized. The Business Manager/CSBO has met with the Coordinator of Buildings & Grounds and the Coordinator of Technology to determine needs, including capital for the upcoming year.

Interviews are scheduled and the hope is to have our new Accounts Payable/Admin Assistant start May 9, to train with our retiree who has been with the district 30 plus years.

The business office continues to prepare for the FY21/22 annual audit by working with the Actuary and compiling the necessary documents and or datasets needed to complete this in a timely manner.

Audit refund checks for the 1<sup>st</sup> and 2<sup>nd</sup> installments have been disbursed; the final is expected to go out in May 2022.

EBC Insurance meetings were held in March, renewal rates for FY23 in comparison to FY22 are below.

## PAEC Renewal Rates

July 1, 2022 through June 30, 2023

LIFE		2021-22	2022-23	Increase
Active Life		\$ 0.095	\$ 0.095	
AD&D		\$ 0.010	\$ 0.010	
MEDICAL				
HMO Illinois				
H81949	Employee	\$ 546.83	\$ 599.87	Renewal: 9.7% Non-grandfathered
	Family	\$ 1,561.89	\$ 1,713.39	
	Medicare Employee	\$ 546.83	\$ 599.87	
	Medicare Family	\$ 1,093.66	\$ 1,199.75	
	Retiree over 65		\$ 599.87	
	Retiree over 65 and Spouse over 65		\$ 1,199.75	
	Retiree over 65 and Spouse under 65		\$ 1,199.74	
	Retiree under 65		\$ 599.87	
	Retiree under 65 and Spouse under 65		\$ 1,713.39	
	Retiree under 65 and Spouse over 65		\$ 1,199.74	
	Retiree and Spouse + Child/Children		\$ 1,713.39	
	Retiree over 65 + Child/Children		\$ 1,199.74	
	Retiree under + Child/Children		\$ 1,713.39	
PPO Plan				
P98380	Employee	\$ 861.61	\$ 926.23	Renewal: 7.5% Non-grandfathered
	Family	\$ 2,641.57	\$ 2,839.69	
	Medicare Employee	\$ 861.61	\$ 926.23	
	Medicare Family	\$ 1,723.23	\$ 1,852.47	
	Retiree over 65		\$ 926.23	
	Retiree over 65 and Spouse over 65		\$ 1,852.47	
	Retiree over 65 and Spouse under 65		\$ 1,852.46	
	Retiree under 65		\$ 926.23	
	Retiree under 65 and Spouse under 65		\$ 2,839.69	
	Retiree under 65 and Spouse over 65		\$ 1,852.46	
	Retiree and Spouse + Child/Children		\$ 2,839.69	
	Retiree over 65 + Child/Children		\$ 1,852.46	
	Retiree under + Child/Children		\$ 2,839.69	
DENTAL				
303341-0020	Employee	\$ 26.98	\$ 27.98	Renewal: 3.7%

The business office will continue to prepare and update the necessary financial documents for PAEC's contract negotiations.

**Human Resources (HR)** department processed five employee terminations and on boarded two new employees (includes: background checks & new hire paperwork sessions).

The department continues to work on protested unemployment billing which results in thousands of dollars worth of credits to be applied to the districts account.

The department continues to assist employees with benefits support, including FMLA.

### **Information Technology (IT)**

March has been an eventful month for the IT department. PAEC's phone service carrier/provider sent a notice about an FCC mandate that is requiring all POTS lines in the US be replaced with alternative solutions. The new solution for faxing was implemented this month. All POTS lines at PAEC Maywood complex have been replaced with a new solution. PAEC now uses an e-fax solution called Faxage, which allows our end users to facilitate sending/receiving of faxes through the use of emails.

The telecommunication and internet access grant, E-Rate, has been filed for the 2022-2023 school year. We will likely have a funding commitment decision letter for the 90% reimbursement for internet services within a few months. Coordination with other funding sources, ESSER, ECF and general budgeting is ongoing this month and into next month. The IT Department should have finalized technology expenditure for next fiscal year by the end of April. The technology department continues to address help tickets in a timely manner.

### **Buildings & Grounds (B&G)**

The Building & Grounds department has scheduled Fox Valley Fire & Safety to replace the Fire Panel and all associated field devices will be replaced at 1636 S. 10th Street. This was partially funded by the Illinois State Board of Education (ISBE) School Maintenance Grant in the amount of \$12,500.

Items from the district's Long Range Facility Plan will be completed over spring break and are as follows:

- The intercom and associated field devices at PAEC Center
- Additional interior cameras will be added at PAEC Center

### **PAEC Early Childhood Program**

The Early Childhood program has had a quiet but productive month in March. We have not had to close any classrooms due to Covid and only 2 students had to quarantine because of symptoms and the parents chose not to get them tested. Our program grew by 2 students this month. They joined one of our afternoon cross-categorical classrooms. In total the evaluation team tested four students and they all qualified for the program. One more student will start in April and the fourth student is pending parent consent for placement.

The students have all started to study spring vocabulary and themes. We were able to get outside and play in our playground until the rain closed it down the last 3 days before our vacation started. We are all anxious to start our spring break and return re-energized and ready for the spring season full of annual review and kindergarten transition meetings.

### **PAEC Therapeutic Elementary School**

March is Women's History Month. The students enjoyed learning about the impact women have made in history. (See attached pictures) 3<sup>rd</sup> Quarter closed this month and report cards, quarterly updates, and goal updates will be emailed to parents after

spring break. The students will be participating in the Illinois Assessment of Readiness and Science Test after spring break.

Students continue to participate in behavior reward incentives to assist with the modification of their behavior. 5<sup>th</sup> – 8<sup>th</sup> grade students, who have received a level two status on their weekly behavior sheets can participate on the basketball team. The team took 1<sup>st</sup> place in their basketball league and will be starting soccer after Spring Break. The students have weekly practice and a game every week. Additional behavior incentives are available for the students.

PAEC Elementary has supported our cooperatives by participating in meetings, interventions, and tours for parents when needed.

The staff will continue to participate in weekly team meetings to review the progress of social/emotional and academic interventions. The student's 3<sup>rd</sup> Quarter data is being reviewed and new transitions will start after spring break.

There were 19 student time-outs and no police incidents for the month of March.

### **PAEC Therapeutic Day High School Happenings**

We began March celebrating the top three classrooms that won our Black History Contest on the assigned HBCU. A few social workers, staff, and students developed a group to honor women during Women's Month, March 1-31st. They decided to display women who have made significant accomplishments by creating a display in the north and east hallway of the building. We began our MAP Score Challenge throughout the school, which will last until we take our MAP Spring Testing in early May. Students are working with staff to raise their MAP Score ten points to earn a prize. Finally, we finished our third quarter and will honor students who had perfect attendance and honor roll.

### **Transitioning Students**

We have not had a lot of students transitioning to PAEC from District 209. District 209 is currently on strike.

### **Maintenance of the building**

The school continues to thoroughly be cleaned and sanitized daily to prevent potential COVID Exposure. If a student test positive for Covid, we have the area cleaned and sanitized immediately. This month we have had no positive covid test during March, and no students needed to be in quarantine.

Physical Management	3
Police Calls	1
Restorative Justice Meeting	4

### **Enrollment and Attendance**

Enrollment - 50 Students

## **PAEC Therapeutic Day High School Vocational Program Vocational Happenings**

The afterschool custodial program has four students working as well as the breakfast/lunch program. Two of the breakfast/lunch program students are participating in to obtain required community service hours. Additionally, there are four students training at the Hilton Suites, and three students training at Firehouse Subs.

Recently, PAEC made a connection with Zagone Studios in Stone Park. Zagone Studios produces latex/rubber masks for Halloween, movie sets, etc.. All the work is done by hand including such things as molding, painting, and adding hair. Zagone Studios has agreed to begin training our program students after the spring break.

As we near graduation, seniors and post-secondary plans for our students have a tendency to move to the forefront as they do in any high school. Items such as college applications, scholarships applications, FAFSA, and resumes for those wanting to enter into the workforce are constantly a part of the daily programming as necessary for each individual student.

Because all of our students have IEPs, our juniors and seniors who are taking the PSAT or SAT may need accommodations. Applications are required for accommodations and those applications have been completed for the April test date

### **Upcoming Events**

03/24/2022– Financial Literacy Presentation

April 2022–Tour and Presentation at Triton College for interested graduating seniors.

04/13/2022–SAT/PSAT (Accommodated window goes through 4/26,  
non-anon-accommodated makeup date is 4/26)

### **PAEC Academy at Divine Infants**

PAEC Academy hosted the fourth and final vaccine clinic administering Covid vaccines and boosters. The state was very happy with the turn out.

Staff evaluations have been completed and turned in. The half day in-service was about autism. It was a documentary called “The Reason I Jump”. I think the staff enjoyed it and learned a little more about what it would be like to have autism.

We had two spirit days for the month of March. The first one was Tie Dye Day. Students all dressed in their tie dye tee shirts that we made about a year ago. The second was crazy hair/outfit day which took place the same day as the Pep Rally.

Our Special Olympics Team (the Tigers) won the state championship. We had a Pep rally to celebrate their success and encourage school spirit. All of the students and staff really enjoyed the event.

Report cards and progress reports for the third quarter were sent home earlier this month. Parents were pleased with the progress their child is showing both academically and socially.

**PAEC Center**

This month came in like a lion and unfortunately is leaving like one!

DLM testing has started! Teachers and students have been testing diligently throughout the month! SANDI Fast has also started as well. Next month SANDI will open and we will have the first annual results of assessments for our students in the SANDI program.

Women’s History Month is this month. We are having a Women’s History display in the gym on Wednesday, April 13, 2022, to celebrate the culmination of this topic. It will be held from 10:00 - 2:00 pm so all classrooms have the opportunity to see the different presentations.

Classrooms have started to enjoy the Spring weather, taking their classes on walking field trips to enjoy the warmth after a long cold winter. Classroom field trips are also being planned for extracurricular activities.

Classrooms continue to evolve and change based on the students. Some of the younger students are finishing their first year at in-person school and it has been a transition to say the least. Classroom routines and behaviors which typically have been learned in preschool are now being learned. It has been a very different experience for the teachers. All the teachers continue to work diligently with their students.

**PAEC Center Vocational Program/Transition Program**

Currently there are **8** students employed competitively. Unemployed students are directed to apply for competitive employment via in-person, or direct contact with employers. These students are monitored via in-person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

**Students that are currently employed are on the chart below:**

	<b>Employment</b>	<b>Hours</b>	<b>Job</b>
1	Taco Bell	15 hours per week	Crew
2	The Pearl of Hillside	14 hours per week	Activity Aid
3	AMC	25-28 hrs per week	Busser
4	White Castle	16-20 hrs per week	Stocker/Maintenance

5	Brookfield Zoo/ Mariano's	20-25 hrs per week	Food Service Associate
6	Dollar Tree	20-25 hrs per week	Sales Associate
7	Walgreens	20-25 hrs per week	Retail Sales Associate
8	Food 4 Less	15-20 hrs per week	Courtesy Clerk

Students are only working at one volunteer site right now (PAEC Academy). We are not working at Community job sites right now, as a precaution and the safety of our students.

We are proud to announce that one of our students was just hired by Food 4 Less in Melrose Park.

We have 1 additional new student enrolled who is currently being trained to complete job tasks, answer mock interview questions, complete mock job applications and more. Two students are completing live applications now. The others are not ready to go out to apply for jobs and interviews for various reasons. I have continued to set up individual meetings with these Transition students. We have completed interest surveys, we are practicing mock interviews and completing mock applications.

## **PAEC Intervention Team**

### **District 87**

#### ***Jefferson Primary School***

PAEC recently hired a new elementary behavior coach. This person has been shadowing other elementary coaches as well as receiving mentoring. Currently, Jefferson school has the highest number of identified students for behavior support. There are three PAEC Interventionists along with the new hire who continue to work closely with school principals and teachers to provide direct behavioral support and classroom management for specific students as well as three new students identified through building student support teams and previous behavior support referrals. All four interventionists have been active in student support meetings and communicating with parents and administration. The interventionist continues to progress monitor and implement new interventions and supports accordingly based on behavior data, student observations, and teacher input.

#### ***Sunnyside School***

Behavior support continues to be provided by two PAEC Behavior Interventionists on a rotating schedule for one student. However, based on the IEP and administration the process of modifying their direct behavior support for a 3rd grade student will possibly occur after PAEC's Spring Break. A meeting will occur with the Behavior coaches, Behavior coordinator, and IEP to determine if this is still needed as an option. Behavior data will be shared by coaches at this meeting with the IEP team for this student to determine the next steps with PAEC Behavioral support. During this school year, the interventionists have worked diligently with the school

administrators, classroom teachers, related service providers, and parents to provide a team-wide behavior plan including specific interventions and supports.

## **District 92**

### ***Lindop School***

Currently, there is one behavior coach assigned to this school working directly with a teacher and 3rd-grade student who was recommended by the building level PST as well referred through the PAEC Behavior Intervention referral process. The interventionist has been assigned to provide support for this student starting in March through April. The interventionist will meet with the grade level teacher and related support staff to determine behavioral progress. The PAEC behavior interventionist has also been in contact with administration, teacher, and related services about a previous student from that same class, and the interventionist was informed that modified behavior/academic support was needed again and the interventionist will also provide a more consultative role in supporting that student.

## **District 88**

### ***Lincoln Elementary School:***

Currently, there is on behavior interventionist at this school who has been working diligently with the classroom teacher, student, and parent in developing a behavior plan and providing both classroom and individual student interventions. The interventionist has been working closely with the teacher in supporting and coaching a class-wide behavior system. The interventionist has also had meetings with parents to discuss a behavior plan to support students both at home and in school. The interventionist has begun implementing specific behavioral support for classroom management and the results have been very effective.

## **District 209**

Proviso West: An employment search continues for an adequate replacement for another PAEC behavior interventionist for that building. It is still an ongoing process. However, recently a candidate was identified, interviewed, and is currently going through the hiring process. Prior to the district 209 work stoppage, the two interventionists had been working with grade-level principals in supporting students and providing academic and social-emotional assistance as well as academic support and retention. The Behavior Coaches continue to help facilitate and implement the intervention program which is continuing to show progress. During the 209 work stoppage, the coaches from this building had been reassigned to PAEC High School but were still able to work with 209 students and parents remotely while updating District 209 grade level principals on their progress.

Proviso East: recently a new Interventionist was hired at Proviso East to replace another behavior interventionist. However, that particular candidate did not work out so the behavior coordinator will continue to screen and interview potential candidates. Also, unexpectedly a PAEC behavior interventionist at this building resigned on 3/18/22. This interventionist had worked with PAEC for 4 years. The behavior coordinator will work to screen and identify potential candidates to be interviewed after the PAEC spring break. When hired the new interventionist will work closely with the current interventionist who will serve as a mentor and support for a strong start in the new position. Prior to the District 209 work stoppage, the



Behavior Interventionists at Proviso East were continuing to progress monitor and work directly with specific students as well as work with grade-level administrators to identify new students. Supports provided have included executive functioning skills, peer mediation, and specific academic and behavior support. During the 209 work stoppage, the Proviso East behavior interventionist was assigned to PAEC high school but was still able to work with 209 students and parents remotely while updating District 209 grade level principals on their progress.

### **PAEC OT/PT Department**

**Staff adjustments:** None at this time.

#### **Activities of the department:**

1. The AT Team continues to conduct SETT meetings to come up with appropriate assistive technology to address the educational needs for their struggling students.
2. The AT Team attended a staff meeting on 3-2-22 in-person and via Zoom from 8:30 AM - 9:30 AM.
3. The AT Team attended the Infinitec West Coalition meeting on 3-02-22 on Zoom from 12:00 - 3:30 PM.
4. The OT/PT Department attended a staff meeting on 3-10-22 in-person and via Zoom from 11:30 am - 1:30 pm in the PAEC Center Board Room.
5. The Lead OT/PT/AT continues to participate in the Special Events Committee Meeting for PAEC Center on 3-11-22 via Google Meets from 8:00 - 8:30 AM..
6. The AT Team and other related staff members attended the Infinitec Practitioner's Conference on 3-15-22 on Zoom from 8:30 - 3:30 PM.
7. Our AT Team has helped run the Wheelchair Clinic at PAEC Center on 3-16-22 with Dave Cingano the AT Rep from Numotion.
8. Our AT Team & OT/PT Team has helped run the Orthotic Clinic on 3-23-22 with Gwen Blunk, an orthotist from Hanger Clinic in Westchester.
9. The Lead OT/PT/AT participated in the Illinois Physical Therapy Association 2022 Revitalize Conference in the evenings on 3-8-22, 3-10-22, 3-16-22, and on Saturday, 3-19-22.
10. Currently, the OT/PT/AT Lead is working on budgeting and FTEs for staff for the next school year.

### **PAEC Psychologist Department**

- In Hillside District 93, psychologist Dayle Ashley-Harding and psychologist intern Lindsey VanDerAa have been facilitating a grief group called "changing families". Psychologist intern Lindsey VanDerAa, a Hillside social worker, and Hillside speech/language pathologist co-founded an executive functioning group.
- At MacArthur Middle School in Berkeley District 87, Dr. Cermak continues to meet with several 8th-grade students individually or in groups to address SEL needs. He is also currently working with several students who were identified from Elyssa's Mission to provide individual counseling as well as with a student referred due to extreme behavior.

- At Sunnyside Elementary in District 87, Dr. Michael is providing consultation to a third classroom and his school psychology practicum student, Kristen Bialek, is providing an academic intervention (PALS) with two 3rd grade students.
- Lead psychologist Mary Therese Geary attended Part I of a 2 part workshop on MTSS on February 4th. She shared information from the workshop at the February 18th psychologist meeting. She attended Part II on March 4th and shared information from the workshop with other psychologists.
- The PAEC ADOS team (psychologist Dr. Gonzalez-Bonet, OT Robin Giacola, and SLP Katie Huck) continues to provide specialized assessments for students presenting symptoms of Autism Spectrum Disorder (ASD). Ms. Geary is coordinating these evaluations with the team for students across the cooperative. Ten ADOS evaluations have been scheduled thus far during the 2021-22 school year.
- Ms. Geary is currently recruiting and interviewing intern candidates and practicum students from Loyola for the 2022-23 school year.

Ms. Geary is developing the psychology department budget for the 2022-23 school year. She will meet with PAEC administrators next month to finalize the budget.

#### **PAEC Social Work Department**

1. Ms. Mandy Ross, LCSW (PAEC School Social Workers-Proviso East High School), has been attending weekly meetings with the Freshman Support Team to discuss/collaborate on ways to better support the Freshmen in the building. During the District 209 strike, Ms. Ross has reached out to the parents of students on her caseload, via email to obtain updates on how the students are doing at home during the strike, answer questions about summer school, or other questions they may wish to have addressed.
2. Ms. Donna Kuchera, MSW; Ms. Ashley Brown, MSW; Ms. Elizabeth Baldi, LCSW; and Ms. Mandy Ross, LCSW (PAEC School Social Workers-Proviso East/West High Schools) have been working during the District 209 strike from the PAEC High School location. All four PAEC Social Workers actively reached out to students/families on their caseload via phone, email, or virtually to provide continued support to the students and their parents/guardians.
3. Mr. Michael Irgang and Ms. Lindsey Holsten (PAEC School Social Worker-PAEC Elementary) have been attending High School Transition meetings for the 8<sup>th</sup> graders who are graduating. Additionally, they have been planning and coordinating the upcoming 8<sup>th</sup> Grade Field Day and providing CPI, crisis management, and de-escalation intervention, as needed.
4. Ms. Dana Gutmann, LCSW; Ms. Lisa Allen, LCSW; Ms. Ziomari Rivera, MSW, and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to provide social work services to the students on their caseload and have been working with the students on the following:

coping with grief/trauma, problem-solving skills, using community resources, responsible decision-making skills, self-awareness, healthy boundaries, and conflict resolution. Additionally, Ms. Allen has been using the book entitled “Valued Things I Wish My Mom Would Have Told Me,” by Ms. Ava Blalark, LCSW during her social work sessions. Due to the author being a former social work intern and former PAEC employee, Ms. Allen was able to secure autograph copies of the book to give to her students. Ms. Rivera and students on her caseload, assisted with the Black History Month and Women’s History Month decorations seen throughout the school.

5. Ms. Monette Carlos-Barnes (PAEC School Worker-PAEC E.C. Program) has been reaching out to parents who are overwhelmed with their child receiving the diagnosis of autism and providing resources for them to consider. This month, Ms. Carlos-Barnes has been able to connect 3 parents to a neuropsychologist for an appointment to get their child assessed for ASD. Additionally, Ms. Carlos-Barnes hosted another parent meeting, whereby the topic of Sensory vs. Behavior was covered. 12 parents participated virtually and in-person. Snacks and sensory-related prizes were raffled off to encourage parent participation. Occupational Therapist, Gayatri Chandler was the presenter. Ms. Carlos-Barnes has been working with the children on the following topics: Following Directions, Taking Turns, Transitions, Stop/Go Activities, Appropriately Playing Together, and Increasing Social Interaction.
6. Ms. Jill Collins, MSW (PAEC School Social Worker-PAEC Center School Program) has been involved in the planning and coordination of the upcoming PAEC Center graduation program, picnics, and field trips. Ms. Collins has been involved in activities related to Down Syndrome Day and Women’s History. Additionally, this month, Ms. Collins has been involved in providing information to parents regarding residency, ambulance bills, doctor appointments, medication, etc.
7. Ms. Lisa Pirrello, L.C.S.W., (PAEC Lead School Social Worker) scheduled, facilitated, and completed the PAEC School Social Worker Portfolio-Individual Growth Plan meetings, occurring during Semester II, as well as the Summative Evaluation Review meetings for those PAEC School Social Workers who were identified to be evaluated during the 2021-22 School Year. Additionally, Ms. Pirrello has completed and submitted the PTMHC funding application to support the Transitional Therapist Program for the 2022-23 school year.
8. The next PAEC School Social Work Department Meeting and Virtual In-Service is scheduled:

Date: Friday, April 22, 2022  
Time: 10 am-1 pm  
Topic: Supporting Executive Functioning Skills and Sensory Overwhelm in the Classroom  
Speaker: Boontarika Sripom, MA  
Time: 1:30 pm-3:00 pm  
Topic: PAEC School Social Work Dept. Meeting

### **PAEC Speech/Language Department**

- Heather Simons, .4 Bilingual SLP in the PAEC Early Childhood program turned in her resignation and will not be returning after spring break. The department will be working to cover this absence through the end of the school year.
- Several SLPs will be attending the Infinitec Practitioners Conference on March 15th via Zoom. The program was free for us as coalition members and had lots of opportunities for learning more in the areas of AAC and Assistive Technology.
- The S/L Department has been working diligently to meet the needs and challenges of the students and classrooms in our PAEC programs and member districts and will all be enjoying the well-deserved spring break!

### **PAEC Special Olympics**

Special Olympics Basketball completed their season this month in grand fashion winning the State Championship at Illinois State University. The PAEC Tigers won both of their games with a combined score of 101-55. Winning their first game 50-31 and their second 51-24. It was a great weekend overall, the student-athletes enjoyed a great day of basketball and ended with a dance/party Friday night. Many parents attended and were very proud of their son/daughter throughout the weekend. The student-athletes also enjoyed the experience of being more independent and staying on their own at the hotel. Special thanks to all the Coaches who helped out this season as well as the behind the scenes personnel, especially Sharon Zarembka assisting in registration/busing/medapps etc. Congratulations PAEC Tigers on their 2022 State Championship!

Special Olympics Soccer has begun. We currently have one junior team at PAEC Academy and one High school team at PAEC Center with 3 players participating in individual skills. The players are excited to be back on the soccer fields and playing together again. We have been practicing at our school's gyms this year. Practices have been going great. We have games scheduled for both the junior and senior teams once we return from spring break. Our state qualifying tournament is on April 24th. We look forward to seeing all the progress our teams and individuals make.

### **XII. OLD/UNFINISHED BUSINESS**

None at this time.

### **XIII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

The next Governing Board Meeting is scheduled for Wednesday, May 18, 2022.

### **XIV. BOARD CORRESPONDENCE**

### **XV. CLOSED SESSION**

***Recommended Motion:***

**I move to convene into Closed Session at \_\_\_\_\_ PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board and under section 2(c)21 to discuss**

**minutes of prior meetings lawfully closed under the Open Minutes Act for the purpose of review, approval or release of minutes as presented.**

**XVI. ADJOURNMENT**

***Recommended Motion:***

**I move to adjourn the meeting at \_\_\_\_\_ PM for lack of further items to discuss.**

MJ/TL