

**PROVISO AREA FOR EXCEPTIONAL CHILDREN  
GOVERNING BOARD MEETING  
PAEC CENTER – 6:00 PM  
MAY 18, 2022  
AGENDA**

**I. ROLL CALL**

**II. AUDIENCE PARTICIPATION**

**III. APPROVAL OF GOVERNING BOARD MINUTES**

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the minutes of April 20, 2022 as presented.**

**IV. APPROVAL OF CONSENT AGENDA**

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and VII (New Business) as presented.**

**V. APPROVAL OF PAYROLL**

Confirmation of payroll (excluding required employer deduction)

	<b>GROSS</b>	<b>FICA</b>	<b>RETIREMENT</b>	<b>BENEFITS</b>	<b>TOTAL</b>
	<u>4/15/2022</u>	<u>4/15/2022</u>	<u>4/15/2022</u>	<u>4/15/2022</u>	<u>4/15/2022</u>
Education Fund	\$ 482,709.55	\$ 19,666.04	\$ 18,067.53	\$108,205.08	\$ 628,648.20
Building Fund	<u>\$14,063.23</u>	<u>\$ 1,070.36</u>	<u>\$ 895.83</u>	<u>\$ 2,662.94</u>	<u>\$ 18,692.36</u>
<b>TOTALS</b>	<b>\$ 496,772.78</b>	<b>\$ 20,736.40</b>	<b>\$ 18,963.36</b>	<b>\$110,868.02</b>	<b>\$ 647,340.56</b>

	<b>GROSS</b>	<b>FICA</b>	<b>RETIREMENT</b>	<b>BENEFITS</b>	<b>TOTAL</b>
	<u>4/29/2022</u>	<u>4/29/2022</u>	<u>4/29/2022</u>	<u>4/29/2022</u>	<u>4/29/2022</u>
Education Fund	\$ 488,123.68	\$ 20,053.48	\$ 17,804.81	\$ 110,829.53	\$ 636,811.50
Building Fund	<u>\$ 14,702.36</u>	<u>\$ 1,119.27</u>	<u>\$ 936.55</u>	<u>\$3,218.56</u>	<u>\$ 19,976.74</u>
<b>TOTALS</b>	<b>\$ 502,826.04</b>	<b>\$ 21,172.75</b>	<b>\$18,741.36</b>	<b>\$ 114,048.09</b>	<b>\$ 656,788.24</b>

**VI. APPROVAL OF BILLS**

- A. Payable P-CARD Listing information is attached (Voucher #1237)
- B. Payable Listing- Information is attached (Voucher #1248)
- C. Payable Listing- Information is attached (Voucher #1250)

**VII. NEW BUSINESS**

**A. Approval of Employment/Resignation/Terminations**

**Employment:**

Sarah Zych, 1:1 Program Asst. PAEC EC, \$20,797, effective 4/5/22

April Marin, 1:1 Program Asst., PAEC Elementary, \$24,931, effective 4/18/22

\*\*\*Summer Session: The ESY Staff Employment list is attached\*\*\*

**Resignations:**

**Terminations:**

April Marin, Sub Program Assist, PAEC Elementary, effective 4/14/22 (reassigned)

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items regarding Payroll, Bills, and Employment/Resignations/Terminations as presented.**

B. Request to attend a conference or professional meeting

Ms. Robinette Giacolo (Occupational Therapist) is requesting to attend a virtual conference on the “Fundamentals of Structured Teaching from July 25, 2022 through July 29, 2022 from the TEACCH Organization. The cost of this conference is \$540.00 per person.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the request to attend a conference or professional meeting for Ms. Robin Gioacolo virtually on the “Fundamentals of Structured Teaching on July 25, 2022 through July 29, 2022 from the TEACCH Organization as presented**

C. Memorandum of Agreement- Dr. El-Shafie

2022-2023 Memorandum of Agreement for Psychiatric Consultations/Evaluations from Dr. Osama El-Shafie. The will be consists of consultations with staff to discuss two or three cases and/or psychiatric evaluations of students in the amount of \$966.00 per session. Emergency/extra evaluations will be conducted as needed at a flexible time at a cost of \$966.00.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Memorandum of Agreement between Dr. El-Shafie and PAEC at the cost of \$966.00 per session for consultations with staff to discuss cases and/or psychiatric evaluations of students at the cost of \$966.00 as well as Emergency/extra evaluations conducted as needed at a flexible cost of \$966.00 as presented.**

D. Teacherease Proposal

The teacherease proposal for the 2022-2023 School year will be in the amount of \$13,479.76

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the contract proposal for Teacherease for the 2022-2023 School Year in the amount of \$13,479.76 as presented.**

E. RCM Contract Conversion

A memorandum of agreement between RCM and PAEC regarding the Conversion/Buyout of Contractual Occupational Therapist, Jamie Kramer. The conversion fee that will be paid to RCM Health Care Services by PAEC will be in the

amount of \$10, 812.00 which is due within 30 days of the estimated start date of August 17, 2022.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Conversion/Buyout of Contractual Occupational Therapist, Jamie Kramer in the amount of \$10,812.00 to RCM Health Care Services within 30 days of the estimated start date of August 17, 2022 as presented.**

F. PAEC 2022-2023 Calendar (Revision)

There has been a revision in the number of staff attendance days for the 2022-2023 school year. Staff will return on August 17, 2022 instead of August 16, 2022. There will be only one full-day Professional Development for the year which will take place on February 10, 2022.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the revision of the PAEC 2022-2023 Calendar for staff attendance days as presented.**

G. Foxhire Client Services Agreement (CSA)- Ms. April Joseph

Contractual Agreement for Ms. April Joseph (LPN) from Foxhire Client Services (CSA). The regular hourly rate will be \$51.50 per hour and \$77.25 per hour for Overtime.

***Recommended Motion:***

**I move to recommend to the Governing Board to approve the Contractual Agreement from Foxhire Client Services (CSA) for Ms. April Joseph with a regular rate of \$51.50 per hour and \$77.25 per hour for overtime as presented.**

**VIII. EXECUTIVE BOARD REPORT**

The Executive Board meeting was held on Thursday, May 12, 2022. Those present included: Ms. Nicole Spatafore from District #87, Dr. Victoria Hansen and Ms. Charlotte Larson from District #88, Dr. Kevin Suchinski from District #93, and Mr. Leonard Moody from District #209.

Also, present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Sherry Whitaker, Ms. Sharon Zarembka from PAEC Administration,

The Executive Board reviewed and recommended approval of all the items on the agenda.

**IX. DuPage/WEST COOK REPORT**

Information is attached.

**X. COMMITTEE REPORTS**

PAEC conducted the second Security/Safety Meeting for the year which was held on Wednesday, May 4, 2022. Topics of the discussion consisted of:

- Traffic issues during arrival and dismissal times
- Drills
- Upcoming Illinois School Safety Conference on October 6, 2022
- Continued need for an SRO
- Emergency Backpacks

The Long Range Facilities Planning Committee met on Wednesday, May 18, 2022 at 3:00 PM to discuss upcoming possible improvements and or repairs.

**XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT**

- A. PAEC Programs-Current District Child Count Report  
Information is attached.
- B. Current Enrollment and Classroom Staffing Patterns  
Information is attached.
- C. Projected District Child Count 2022-2023  
Information is attached.
- D. Projected Enrollment and Classroom Staffing Patterns 2022-2023  
Information is attached.
- E. Transition Reports
  - 1. PAEC Therapeutic Day Elementary School-Information is attached.
  - 2. PAEC Therapeutic Day High School- Information is attached.
- F. Initial Referrals  
Information is attached.
- G. Police Reports  
None reported at this time.
- H. PAEC Activity Fund Summary  
Information is attached.
- I. PAEC District Goal Updates
  - 1. PAEC Program District Updates
  - 2. PAEC Related Service District Updates
  - 3. PAEC Business Office District Updates
- J. Imagetec Print Management Proposal  
PAEC currently has a contract with Imagetec which handles our print management systems. Through Esser Funds, we have proposed to update PAEC's print management systems throughout programs. The current monthly cost for PAEC's print management systems is \$2,294.16. The upgrade to our current system will increase to \$2,513.92. The financial breakdown is attached to the board packet. Further detailed information can be requested from Mrs. Trainette Latham.
- K. Golf Outing (IALAS)- Forest Park District 91  
PAEC has been invited to attend a Golf Outing with IALAS District 91 on July 10, 2022 at the White Deer Run Golf Course. This is a free event.
- L. PAEC Administration Summer Hours for July-August 2022  
Starting Tuesday, July 5, 2022 through July 29, 2022, the summer hours for the following staff will be Monday-Thursday;

APOD Staff 7:30 AM-5:00 PM  
Custodian Day Shift 6:00 AM-3:30 PM  
Custodian Night Shift 10:00 AM-7:30 PM

All buildings will be closed on Fridays.

M. District 89 Donations

PAEC was invited to share in receiving donated items from Lexington School during the last week of April. Our PAEC programs were afforded the opportunity to receive classroom furniture and other supplies.

N. PAEC Events

1. PAEC Retirement Tea will take place on Monday, May 16, 2022 from 3:00 PM-4:30 PM in the PAEC Center Gymnasium.
2. PAEC Graduations for our all programs are as follows;

***PAEC Center***

Transition Program: May 24, 2022 at 1:00 PM

High School: May 25, 2022 at 1:00 PM

Elementary: May 26, 2022 at 1:00 PM

***PAEC Academy*** will be having graduation on May 26, 2022 at 10:00 AM

***PAEC Elementary*** will be having graduation on May 18, 2022 at 6:00 PM

***PAEC High School*** will be having graduation on May 17, 2022 at 6:00 PM

O. FastBridge/MAP Testing

FastBridge Testing for PAEC Elementary was held during the week of May 9th through May 14th, 2022. PAEC High School will complete the Spring session of MAP Testing began on May 2, 2022 through May 13, 2022.

P. PAEC High School Senior Trip Update

PAEC High School participated at the Senior Grad Night at Six Flags on Saturday, May 14, 2022 from 8:00 PM-6:00 AM. ***Pictures are attached.***

Q. PAEC Program Updates

**PAEC Business Office-Dr. Sherry Reynolds-Whitaker, Business Manager**

The **Business Office** continues to work on the FY22/23 budget. Meetings with budget managers and leads responsible for the final numbers have been completed. The Business Manager/CSBO final meetings with the Coordinator of Buildings & Grounds and the Coordinator of Technology are scheduled for May. Budget meetings and budget preparation work for the PAEC budget and cost sheets are a priority for the business office now and until the budget, cost sheets, and notes are completed in June.

Audit refund checks remaining for the Education, Building, and Transportation Funds for the 20/21 fiscal year will be refunded to member districts in one more installment. The first payment was sent to member districts in January. The second payment was sent to member districts in March and we are planning to send the last and final payment in May.

The Business Manager/CSBO is setting up the final 20/21 cost sheet file and related documentation and beginning to work on the year-end closing to-do list as the business office continues its preparation for the FY21/22 annual audit.

The business office will continue to prepare and update the necessary financial documents for PAEC's contract negotiations.

Summer school for June 2021 is in the planning stages.

**Human Resources (HR)** department processed one employee termination and finalized the onboarding of new employees (including background checks & new hire paperwork sessions). Coordinated and shared the new benefits forms with employees in preparation for Open Enrollment week.

The department continues to work on protested unemployment billing and assist employees with benefits support, including workers compensation and FMLA.

### **Information Technology (IT)**

April was the first full month for the new faxing service. We have had tremendous support for the new system amongst all programs. Related service members, for instance, believe this will help expedite various processes including the retrieval of scripts. The IT department has finalized the next fiscal year's departmental budget. The emergency connectivity funds related to COVID have helped provide PAEC the opportunity to more accurately plan the obsolescence of equipment. ECF is opening a third application window for which the IT department is currently preparing to apply for additional devices.

This month we have also received the funding commitment division letter from USAC for approval of our E-RATE application for the next fiscal year. Several of our vendor analyses for future projects have been completed this month including a chosen vendor for a new phone and print management system. We are trying to strategize the best time to start the projects and get official approvals to move forward. The technology department continues to address help tickets in a timely manner.

### **Buildings & Grounds (B&G)**

The Building & Grounds department continues to perform day-to-day activities in a timely manner while preparing for the upcoming summer work. There are a few items to mention, such as conducting a fire drill with the Maywood Fire Department on Tuesday, April 26, 2022 and receiving District 89's donation of many pieces of classroom furniture and school supplies, organized with Mr. James, Executive Director of PAEC 803.

### **PAEC Early Childhood Program**

In April, the students in the Early Childhood program had their school pictures taken and a visit from the dentist. For most students, these events are not notable milestones but as we celebrate Autism Awareness this month we want to celebrate that our students were able to successfully participate in both events.

Children on the Autism Spectrum and those that have sensory processing difficulties have great difficulty taking pictures and tolerating a check-up and cleaning from a dentist. Our wonderful nurse, Lisa True, was able to coordinate the dental visit with a group of caring and patient dental staff. Our photographer, Stephen Bates, continues to miraculously elicit smiles and create beautiful memories from the most reticent child.

Our soon-to-be-retired EC Teacher, Char Marshall, spearheaded our Autism Acceptance week that ran from April 18 to 22. Each day was designated to highlight the special qualities of individuals on the Autism Spectrum. They are the magnificent working of a neurodivergent mind, their focused passion for certain topics, their sensitivities to different stimuli, and the love and acceptance we should all have for each other whether we are neurodivergent or neurotypical. I want to spotlight Ms. Marshall because she has helped, taught, and guided so many students with Autism in the last two decades. The EC program will be losing a wonderful teacher and advocate. The staff will be losing a great friend and mentor. We hope to celebrate and cherish the last month we will have her with us.

Finally, our program grew by two more students in April and three more referrals were sent from the Early Intervention program. Thus we are projecting that May will be a very busy month as we hold the rest of our annual reviews, kindergarten placements, and a few initial eligibility meetings.

### **PAEC Therapeutic Elementary School**

April was an exciting month for students to embrace their individual personalities. The students enjoyed participating in Autism Awareness Week. They dressed and demonstrated their favorite and most comfortable outfits.

All students in grades 3<sup>rd</sup> – 8<sup>th</sup> completed the Illinois Assessment of Readiness testing in reading and math. Students in grades 5<sup>th</sup> and 8<sup>th</sup> completed the Illinois Science Assessment. Both tests were completed on a digital platform with required accommodations in place.

Students continue to participate in behavior reward incentives to assist with the modification of their behavior. The students really enjoyed the prizes in the Tiger store as rewards. The 5<sup>th</sup> – 8<sup>th</sup> grade students, who have received a level two status on their weekly behavior sheets can participate on the soccer team. The students have weekly practice and a game every week.

PAEC Elementary has supported our cooperatives by participating in meetings, interventions, and tours for parents when needed.

The staff will continue to participate in weekly team meetings to review the progress of social/emotional and academic interventions.

There were 8 student time outs and 1 police incident for the month of March.

### **PAEC Therapeutic Day High School Happenings**

We are grateful for all the help from Proviso, especially Ms. Stephanie Andrews, Mr. George Pappas, and Mr. Dean Lodovico for all their assistance during testing. We have completed the PSAT and SAT for this school year. Currently, students are working with staff during their intervention period to work on the recommended skill areas for improvement from their Winter MAP Test. We started an incentive for all students who can raise their Spring MAP Score by ten or more points. The senior trip, which various fundraisers sponsored throughout the year, will be held on May 14 at Six Flags Great America. The students are ecstatic about the opportunity to celebrate their accomplishments. The Graduation Committee is preparing for our commencement ceremony on May 17 at 6:00 P.M.

### **Transitioning Students**

During the school year; we had seven students transition to PAEC Therapeutic Day High School. There were three students during the first semester and four students second semester. However, PAEC Therapeutic Day High School has transitioned eight students, either full-time or half-time, back to their home school of Proviso East or Proviso West. Currently, we have two more students who have qualified to return to their home school full-time for next year. However, we cannot do so until we receive student progress reports from Proviso West. To date, we have yet to receive the information requested from the 209 administration to make these placements happen.

We are proud to announce that we have twelve seniors graduating this year. There are four seniors from Proviso East and eight seniors from Proviso West.

### **Maintenance of the building**

The school continues to thoroughly be cleaned and sanitized daily to prevent potential COVID Exposure. If a student test positive for COVID, we have the area cleaned and sanitized immediately. We had no positive COVID tests during April, and no students needed to be in quarantine.

Physical Management	0
Police Calls	0
Restorative Justice Meeting	3

### **Enrollment and Attendance**

Enrollment - 44 Students

### **PAEC Therapeutic Day High School Vocational Program Updates**

Mr. Loving continues the afterschool Work Training Program with six students completing tasks at the high school, elementary school, or Hilton. There are four workers for the breakfast/lunch program though two of them are participating in order to complete their community service hours as opposed to the stipend. During the school day, a total of 12 students are participating in the Work Training Programs



among three sites – Hilton, Zagone Studios, and Firehouse subs. Mr. Loving continues to accept applications and conduct interviews, though the program will be wrapping up in May. Mr. Loving continues to share job leads with the students.

A second financial literacy training by Inland Bank took place, with approximately 14 students from all grade levels participating.

Dr. Bujalka meets with all students to complete their transition planning questionnaire and interview, review their current transition plan and goals as indicated on their IEP, address their goals, and conduct assessments. The focus with the seniors is on their post-secondary plans – including college applications, scholarships, FAFSA, and resumes. Dr. Bujalka continues to post daily in Google Classroom to address the transition domains. This past month continued to address money management and is now addressing nutrition. Dr. Bujalka continues to provide social work services to two students attending PMSA.

The PSAT and SAT testing has been completed. In total 19 students participated in the testing.

#### Upcoming Events

05/10/2022 – Tour and Presentation at Chicago State University for interested graduating seniors.

05/12/2022 – Tour and Presentation at Triton College for interested graduating seniors.

#### **PAEC Academy at Divine Infants**

April has been a very busy month. We had our transition meetings for all of our eighth graders. Both PAEC Staff and 209 staff were present at the meeting. Parents will tour the various programs. Our graduation trip will be at The Main Event. The students will be bowling, playing laser tag, and playing video games as well as enjoying lunch. Our graduation trip is scheduled for May 10<sup>th</sup> at 11:00 AM. The students are both nervous and excited about going to High School. Our Graduation ceremony is scheduled for May 26<sup>th</sup> at 10:00 AM.

IAR testing was completed. We are working on finishing the 3 year re-evaluations. We are also working on getting students registered for Summer school and fall. Classes were also learning about and celebrating famous women in history. Benchmark testing on FastBridge is being conducted now.

We are currently interviewing to fill positions for next year.

#### **PAEC Center**

DLM testing is continuing through the month of April! Teachers and students have been testing diligently throughout the month! DLM closes on May 5th.

SANDI has opened and we will have the first annual results of assessments for our students in the SANDI program!

Women's History Month was last month. The students created a Women's History display in the gym on Wednesday, April 13, 2022, to celebrate the culmination of this

topic. The displays were brilliant and showcased women in history that were making significant contributions.

Classroom field trips have begun. Brookfield Zoo welcomed our students back after a two-year hiatus. Many classes have applied to go on different field trips. The graduation field trip to Navy Pier is scheduled for May 4th and the students, as well as the teachers, are excited!

End of the year preparations has begun. IEPs and Re-evaluations will be completed in May. Graduations have been scheduled as well as end-of-the-year picnics.

ESY preparations have also started. We have almost 70 students signed up for ESY so far.

**PAEC Center Vocational Program/Transition Program**

Currently there are 9 students employed competitively. Unemployed students are directed to apply for competitive employment via in person, or direct contact with employers. These students are monitored via in person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

**Students that are currently employed are on the chart below:**

	<b>Employment</b>	<b>Hours</b>	<b>Job</b>
1	Taco Bell	15 hours per week	Crew
2	The Pearl of Hillside	14 hours per week	Activity Aid
3	AMC	25-28 hrs per week	Busser
4	White Castle	16-20 hrs per week	Stocker/Maintenance
5	Brookfield Zoo/ Mariano's	20-25 hrs per week	Food Service Associate/ Stocker
6	Dollar Tree	20-25 hrs per week	Sales Associate
7	Loyola Hospital	20-25 hrs per week	Dietary Aide
8	Food4Less	15-20 hrs per week	Courtesy Clerk
9	Marshalls	15-20 hrs per week	Store Cleaning Associate

Students are only working at two volunteer sites (PAEC Academy & Zagones). We have acquired a new volunteer site Zagones in Melrose Park. Our students started volunteering there on April 13th. We are not working at other community job sites right now, we are preparing to start up new in the 2022-23 school year.

We are happy to announce one of our working students has acquired a position at Loyola Medical Center. We have another student hired this week (4/25/22) at Marshalls.

We have an additional student enrolled who is currently being trained to complete job tasks, answer mock interview questions, complete mock job applications, and more. Two students are completing live applications now. The others are not ready to go out to apply for jobs and interviews for various reasons. I have continued to set up individual meetings with these Transition students. We are practicing mock interviews and completing mock applications.

## **PAEC Intervention Team**

### **District 87**

#### ***Jefferson Primary School***

Currently Jefferson school has the highest identified students for behavior support. There are four PAEC Interventionists including the new hire who continues to work closely with the school principals and teachers to provide direct behavioral support and classroom management for specific students as well as three new students identified through building student support teams and previous behavior support referrals. All four interventionists have been active in student support meetings and communicating with parents and administration. The interventionist continues to progress monitor and implement new interventions and supports accordingly based on behavior data, student observations, and teacher input.

#### ***Sunnyside School***

Behavior support continues to be provided by two PAEC Behavior Interventionists on a rotating schedule for one student. Recently, a third behavior coach was assigned to Sunnyside to provide modified support for a student. This was determined based on the IEP and administration involving the process of modifying that student's direct support (1-1) for a 5<sup>th</sup> grade student. A meeting occurred with the Behavior coordinator, D87 admin for student services, and IEP to determine how this support would be implemented. Behavior data when needed continues to be shared by coaches at team meetings. During this school year, the interventionists have worked diligently with the school administrators, classroom teachers, related service providers, and parents to provide a team-wide behavior plan including specific interventions and supports.

### **District 92**

#### ***Lindop School***

Currently, there is one behavior coach assigned to this school working directly with a teacher and 3<sup>rd</sup> grade student who was recommended by the building level PST as well referred through the PAEC Behavior Intervention referral process. The interventionist has been assigned to provide support for this student starting in March through April. The interventionist will meet with the grade level teacher and related support staff to determine behavioral progress. The PAEC behavior interventionist has also been in contact with administration, teacher, and related services about a previous student from that same class, and the interventionist was informed that

modified behavior/academic support was needed again and the interventionist will also provide a more consultative role in supporting that student.

### **District 93**

#### ***Hillside School***

Currently, there is one behavior coach assigned to this school working directly with a teacher and two kindergarten students. One of which was recently recommended by the building level PST as well as referred through the PAEC Behavior Intervention referral process. The other student had previously received PAEC Behavior Intervention however, his IEP team felt further assistance would be needed to help support the classroom teacher and that student's one-to-one aid. The interventionist has been assigned to provide support for this student starting in March through the end of the year. The interventionist meets with the grade level teacher and related support staff to determine behavioral progress. The PAEC behavior interventionists have also been in contact with administration, teachers, and related service providers.

### **District 88**

#### ***Lincoln Elementary School***

Currently, there is one behavior interventionist at this school who has been working diligently with the classroom teacher, student, and parent in developing a behavior plan and providing both classroom and individual student interventions. The interventionist has been working closely with the teacher in supporting and coaching a class-wide behavior system. The interventionist has also had meetings with parents to discuss a behavior plan to support the student both at home and in school. The interventionist has begun implementing specific behavioral support for classroom management and the results have been very effective.

### **District 209**

Proviso West: An employment search continues for an adequate replacement for another PAEC behavior interventionist for that building. It is still an ongoing process. However, recently a candidate was identified, interviewed, and is currently going through the hiring process. Currently, the two interventionists have been working with grade-level principals in supporting students and providing academic and social-emotional assistance as well as academic support and retention. The Behavior Coaches continue to help facilitate and implement the intervention program which is continuing to show progress. More recently, it had been mentioned to the Behavior Intervention Coordinator that Proviso West may be interested in obtaining a 4<sup>th</sup> interventionist. One for each grade level. This information has been shared with the PAEC administration.

Proviso East: Previously, a behavior interventionist had resigned from the position at Proviso East. The behavior coordinator continues to screen and interview potential candidates based on the application process as well as internal referrals. Two potential candidates have been identified but are still in the reviewing process. When hired, the new interventionist(s) will work closely with the current interventionist who

will serve as a mentor and support for a strong start in the new position. The current Behavior Interventionists at Proviso East continue to progress monitor and work directly with specific students (Juniors and Seniors) as well as work with grade-level administrators to identify new students. Supports provided have included executive functioning skills, peer mediation, and specific academic and behavior support.

### **PAEC OT/PT Department**

**Staff adjustments:** None at this time.

#### **Activities of the department:**

1. The AT Team continues to conduct SETT meetings to come up with appropriate assistive technology to address the educational needs of their struggling students.
2. The AT Team attended a staff meeting on 4-6-22 in-person and via Zoom from 8:30 AM - 9:30 AM.
3. The OT/PT/AT Lead projected expenses for the upcoming school year and attended budget meetings on 4-11-22 and 4-12-22.
4. The OT/PT department conducted their monthly meeting in-person and via Zoom on 4-14-22 from 11:30 to 3:00 PM.
5. Our OT/PT/AT Lead attended an OT/PT Coordinators meeting via Zoom on 4-21-22 from 10:00 am-12:30 pm.
6. The Lead OT/PT/AT attended the PAEC Management meeting on 4-22-22 via Zoom from 1:00 PM - 3:00 PM.
7. Our AT Team & OT/PT Team has helped run the Orthotic Clinic on 4-27-22 with Gwen Blunk, an orthotist from Hanger Clinic in Westchester.
8. The Lead OT/PT/AT attended the Special Events Committee Meeting via Google Meet on 4-22-22 and 4-29-22 from 8:00 AM - 8:30 AM.
9. The Lead SLP and Lead OT/PT have been meeting with Special Education Directors from member districts to discuss district needs for the upcoming school year.
10. The OT/PT/AT Lead has been collecting information from the departments to provide ESY coverage, as programs know their needs.
11. The OT/PT/AT Lead is working to determine OT, PT, and AT coverage for the upcoming school year and will begin working on any openings as soon as possible.

### **PAEC Psychologist Department**

- In Hillside District 93, psychologist Dayle Ashley-Harding and psychologist intern Lindsey VanDerAa assisted with IAR testing for students.
- Ms. Harding and Ms. VanDerAa also began facilitating a new SEL group for kindergarten students entitled "K Strong Start."

- At MacArthur Middle School in Berkeley District 87, Dr. Cermak continues to meet with several 8th-grade students individually or in groups to address SEL needs. He is also currently working with several students who were identified from Elyssa's Mission to provide individual counseling as well as with a student referred due to extreme behavior.
- At Sunnyside Elementary in District 87, Dr. Cermak is providing consultation to a third classroom and his school psychology practicum student, Kristen Bialek, is providing an academic intervention (PALS) with two 3rd grade students.
- The PAEC ADOS team (psychologist Dr. Gonzalez-Bonet, OT Robin Giacola, and SLP Katie Huck) continues to provide specialized assessments for students presenting symptoms of Autism Spectrum Disorder (ASD). Ms. Geary is coordinating these evaluations with the team for students across the cooperative. Ten ADOS evaluations have been scheduled thus far during the 2021-22 school year.
- Psychologist Dr. Michael Cermak will supervise a practicum student in school psychology from Loyola University next school year. Psychologist Ms. Dayle Ashley-Harding will supervise two practicum students next school year- one from Loyola and the other from The Chicago School of Professional Psychology. School psychology practicum students are second year graduate students who work with a licensed psychologist two days per week over the course of the school year.
- Ms. Geary developed the psychology department budget for the 2022-23 school year and met with PAEC administrators on April 5th to finalize the budget.

#### **PAEC Social Work Department**

1. Ms. Monette Carlos, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) coordinated and facilitated the Autism Awareness Spirit Week (Monday – Hat Day; Tuesday – Tie Dye Day; Wednesday – Where something you love; Thursday – Wear Red or Gold; and Friday – Wear something comfy). Ms. Carlos has been working on social skills with the student on her caseload, by way of incorporating social skills games to help the students improve their ability to wait and take turns. Ms. Carlos created a social story for a student who will be transitioning into another class, as well as assisting this student's family in preparing their child for the change. Additionally, Ms. Carlos has been covering environment awareness with her students.
2. Mr. Michael Irgang, MSW (PAEC School Social Worker-PAEC Elementary Program) continues to provide school social work services to students on his caseload. Topics covered include: Coping Skills, Earth Day, Meditation, Erin's Law. Mr. Irgang continues to run Morning Mindful Minutes. Mr. Irgang has been involved in increased crisis intervention and de-escalation strategies for student who are in crisis. Also, Mr. Irgang has been assisting students with beginning the transition process back to mainstream classes, based on level 3 behaviors, as well as welcomed a new student to the PAEC Elementary School who moved to Illinois from out of state. Additionally, Mr. Irgang, has completed several social developmental studies for District 88.

3. Ms. Mandy Ross, LCSW, Ms. Donna Kuchera, MSW, Ms. Elizabeth Baldi, LCSW and Ms. Ashley Brown (PAEC School Social Workers – Proviso Township High School Programs/Dist. 209) continue to provide social work services to the students on their caseload and have been working with the students on the following: Active Listening Skills, Relationship Concerns, Anger Management Skills, Good Communication Skills; Strategies for dealing with anxiety; and Problem Solving Skills. Ms. Mandy Ross created a teacher survey to assist them in easily reporting on students' weekly social-emotional progress in their classroom setting. Ms. Elizabeth Baldi will be going on a field trip to Triton College with some of her students who may be thinking of attending Triton, after high school graduation.
4. Ms. Lisa Allen, LCSW; Ms. Dana Gutmann, LCSW; Ms. Ziomari Rivera, MSW, and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to provide social work services to the students on their caseload and have been working with the students on the following: Peer Conflict Mediation; crisis intervention and de-escalation strategies; coping with grief and trauma; personal/academic/career goals beyond high school graduation; effective ways to communicate with others; and decision-making skills. Ms. Pirrello has assisted students on her caseload with the online mentoring registration process with the Strengthening Proviso Youth's (SPY) Mentoring Program. Those students who are interested and have completed the online registration process, and with parent/guardian permission, will be paired with an adult mentor, who will provide after hour/weekend support, guidance, motivation, encouragement, homework assistance, and other activities the student may require to help him/her succeed in the various domains of their life. Arrangements will be made for students to meet their mentors at school.
5. Ms. Pirrello, LCSW (Lead School Social Worker), participated in the 5<sup>th</sup> Annual School-Based Mental Health Round Table sponsored by Riveredge Hospital on April 19, 2022. The utilization of mindfulness interventions and suicide prevention strategies for community and school settings was discussed. On April 13, 2022, Ms. Pirrello participated in the Administrator's Academy: Leading Positive School Culture: Prioritizing Self-Care, Staff Wellness & Compassion Resilience. Various concepts were discussed on how to encourage and implement universal staff wellness and compassion strategies during a given school year, which would, eventually, lead to student wellness and compassion.
6. PAEC School Social Workers who have agreed to work the extended school year are as follows:
  - \*Mr. Michael Irgang, MSW – PAEC Elementary/E.C.
  - \*Mr. Saumil Patel, MSW – PAEC Center School
  - \*Ms. Mandy Ross, LCSW – PAEC High School Therapeutic Day School
  - \*Ms. Lisa Allen, LCSW – PAEC Academy
  - \*Ms. Kenya Dockens-Dist. 93/Hillside School

7. PAEC SW Dept.'s schedule for next year's (2022-23) Professional Developments:

\*Aug. 26, 2022-Topic: McKinney Vento: Homelessness Act  
Speaker: Pat Bradley-10am-2pm

\*Sept. 23, 2022 - Topic: Cultural Importance of African American English & Racism  
Speaker: Dr. Donna Latimer-Hearn-10am-1pm  
PAEC SW Dept. Meeting -1:30pm-3pm

\*Oct. 28, 2022 - Topic: Yoga, Relaxation & Meditation Therapy  
Speaker: Malik Turley-10am-12pm

\*Nov. 18, 2022 - Topic: Ethics in Play Therapy  
Speaker: Cherie Catron – 10am-1pm

\*Jan. 20, 2023 - Topic: Acceptance & Commitment Therapy Meets Play Therapy  
Speaker: Ms. Sophia Ansari, LPCC-10am-1pm  
PAEC SW Dept. Meeting – 1:30pm-3pm

\*Feb. 24, 2023 - Topic: Suicide Risk Assessments  
Speaker: Ms. Rocio Reyes, LCSW

\*April 21, 2023 - Topic: Sensory Processing Differences  
Speaker: Amy Nelson, LCSW-10am-1:30pm  
PAEC SW Dept. Meeting – 2pm-3pm

**PAEC Speech/Language Department**

- The Speech/Language department had a meeting over Zoom on Tuesday, April 26th from 11-12:30. Topics of discussion were renewing Professional Educator License (for those who are in renewal this year), Speech/Language referral process in Embrace, Embrace IEP updates, Embrace DS logging and Medicaid billing, Early Childhood Outcomes, preparing for student transitions, workload/caseload analysis, ESY etc.
- The Lead SLP and Lead OT/PT have been meeting with Special Education Directors from member districts to discuss district needs for the upcoming school year.
- The Lead SLP has been collecting information from the department to provide ESY coverage, as programs know their needs.
- The Lead SLP is working to determine SLP coverage for the upcoming school year and will begin working on any openings as soon as possible.
- The Lead SLP attended the PAEC management meeting via Zoom on Friday, April 22nd.
- The Lead SLP projected expenses for the upcoming school year and attended the budget meeting with PAEC administration on Friday, April 8th.



### **PAEC Special Olympics**

Special Olympics Bowling is going well, we have 25 students who have signed up and all are having a great time.

The PAEC Academy Tigers Soccer Regional Tournament got rained out, but they are ready to head downstate in June to defend their State Championship and sweep the Basketball and Soccer state titles once again!

The State Qualifying tournament for the summer games was supposed to happen on April 24th. However, due to the weather, it was canceled. To decide who was going to the state tournament, names were drawn randomly. Unfortunately, the high school team, the Blazers, did not make it. Their last practice was last Thursday. We had 3 individual skills that were going to compete. One of those athlete's names was drawn to compete in the individual skills tournament. Our PAEC academy team made the cut and will be going to the State Tournament. They will continue to practice through the month of May. The Special Olympics Summer Games will be held at ISU from June 17-19th..

### **XII. OLD/UNFINISHED BUSINESS**

None at this time.

### **XIII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

The next Governing Board Meeting is scheduled for Wednesday, June 15, 2022.

### **XIV. BOARD CORRESPONDENCE**

### **XV. CLOSED SESSION**

*Recommended Motion:*

**I move to convene into Closed Session at \_\_\_\_\_ PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board and under section 2(c)21 to discuss minutes of prior meetings lawfully closed under the Open Minutes Act for the purpose of review, approval or release of minutes as presented.**

### **XVI. ADJOURNMENT**

*Recommended Motion:*

**I move to adjourn the meeting at \_\_\_\_\_ PM for lack of further items to discuss.**

MJ/TL