

PROVISO AREA FOR EXCEPTIONAL CHILDREN  
GOVERNING BOARD MEETING  
PAEC CENTER – 6:00 PM  
JUNE 20, 2019

AGENDA

I. ROLL CALL

II. AUDIENCE PARTICIPATION

III. CLOSED SESSION

*Recommended Motion:*

I move to convene into Closed Session at \_\_\_\_\_ PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the Governing Board; and Section 2(c)(2) to discuss collective negotiating matters between the Governing Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and under Section 2(c)(5) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired as presented.

IV. RE-ORGANIZATION OF GOVERNING BOARD

A. Selection of Board President

*Recommended Motion:*

I move to nominate \_\_\_\_\_ as Governing Board President.

B. Selection of Board Vice-President

*Recommended Motion:*

I move to nominate \_\_\_\_\_ as Governing Board Vice-President.

C. Selection of Board Secretary

*Recommended Motion:*

I move to nominate \_\_\_\_\_ as Governing Board Secretary.

D. Acceptance of Existing Policies

*Recommended Motion:*

I move to accept the existing PAEC Policies as presented.

E. Selection of Newspapers to publish Governing Board Meeting information

*Recommended Motion:*

I move to approve the publishing of Governing Board meeting information in the Suburban Life newspapers as presented.

F. Appointment of Township Treasurer

*Recommended Motion:*

I move to appoint the Proviso Township Treasurer as Treasurer of PAEC as presented.

G. Selection of Legal Firms

1. Engler Callaway Baasten & Sruga LLC

*Recommended Motion:*

I move to retain Engler Callaway Baasten & Sruga LLC as legal counsel to the PAEC Governing Board as presented.

2. Hauser, Izzo, Petrarca, Gleason & Stillman, LLC  
**Recommended Motion:**  
I move to retain Hauser, Izzo, Petrarca, Gleason & Stillman, LLC as legal counsel to the PAEC Governing Board as presented.

H. Selection of Auditor  
**Recommended Motion:**  
I move to retain Baker Tilly Virchow Krause LLP as the auditors for PAEC as presented.

I. Selection of Consulting Actuaries  
**Recommended Motion:**  
I move to retain Mitchell Serota & Associates Consulting Actuaries as presented.

J. Selection of Architect  
**Recommended Motion:**  
I move to retain Studio GC Inc., for our Architectural Services as presented.

V. APPROVAL OF GOVERNING BOARD MINUTES  
**Recommended Motion:**  
I move to approve the Governing Board Minutes of May 16, 2019 as presented.

VI. APPROVAL OF CONSENT AGENDA  
**Recommended Motion:**  
I move to approve the Consent Agenda, which encompasses agenda items VII (Payroll), VIII (Bills), and XIV (New Business) as presented.

VII. APPROVAL OF PAYROLL  
 Confirmation of payroll (excluding required employer deduction)

	<u>5/15/2019</u>	<u>5/31/2019</u>	<u>TOTAL</u>
Education Fund	511,214.70	516,599.83	1,027,814.53
Building Fund	14,879.55	14,474.24	29,353.79
<b>TOTALS</b>	<b>\$526,094.25</b>	<b>\$531,074.07</b>	<b>\$1,057,168.32</b>

**Recommended Motion:**  
I move to approve Payroll as presented.

VIII. APPROVAL OF BILLS  
 Information is attached  
**Recommended Motion:**  
I move to approve the Bills as presented.

IX. EXECUTIVE BOARD REPORT  
 The Executive Board meeting was held on June 13, 2019. Those present included: Ms. Nicole Spatafore from District 87, Ms. Charlotte Larson from District 88, and Ms. Vanessa Schmitt from District 209. They reviewed and recommended approval of all the items on the agenda.

X. DuPAGE/WEST COOK REPORT  
 No reports at this time.

XI. COMMITTEE REPORTS  
 No reports at this time.

XII. EXECUTIVE DIRECTOR'S REPORT  
 A. Current Programs District Child Count Report  
 Information is attached.

- B. Current Enrollment and Classroom Staffing Patterns  
Information is attached.
- C. Current Student/Staff Monthly Report  
Information is attached.
- D. Projected 2018-19 District Child Count  
Information is attached.
- E. Transition Reports
  - 1. PAEC Therapeutic Day Elementary School – Information is attached.
  - 2. PAEC Therapeutic Day High School – Information is attached.
- F. Initial Referrals  
Information is attached.
- G. Police Reports
  - 1. PAEC Therapeutic Day Elementary School – No police report this month.
  - 2. PAEC Therapeutic Day High School – On Wednesday, May 8<sup>th</sup>, a report was conducted for a student. At the time of the incident, the student was seen by a building level administrator for disciplinary issues. No further information is available at this time.
- H. PAEC Activity Fund Summary  
Information is attached.
- I. PAEC Program Updates

**PAEC Business Office – Ms. Debbie Tryon, Business Manager**  
PAEC has received the 3rd quarter of state transportation reimbursement, \$101,540.60 vouchered by ISBE in March. PAEC has now received four payments for 2018-19. The fourth quarter payment vouchered by ISBE in June will likely be received next fiscal year.

Ms. Tryon is in the final stages of the 2019-20 PAEC budget and cost sheets preparation. The goal is to have the budget, cost sheets, and notes to member districts by end of June.

The business office is continuing to review final staff salaries for the current fiscal year for June salary payments. We are also doing Infinite Visions salary testing.

PAEC'S auditors will be on-site for several days the first week in June doing preliminary audit work for the 2018-19 audit.

PAEC will be welcoming a new Lunch Program Coordinator to our administrative office. Her name is LaShonda McDaniel and she has worked at PAEC for twelve years as a Program Assistant and Job Coach. She has an Associate and Bachelor's Degree in Business Administration that she wants to put to use and work on new business related challenges. Our former Lunch Program Coordinator is now our Accounts Payable/Purchasing Coordinator.

Ms. Tryon and the business office are working on tasks and duties to make certain all revenues are collected and bills paid in anticipation of the close of the fiscal year. Reports and journal entries will also be done as needed.

The business office is also gearing up for end of the year reports that must be done in July.

### **PAEC Early Childhood Program**

The Early Childhood Program is wrapping up a very busy and bittersweet academic year. We are so excited that we are transitioning 22 students back to district kindergarten programs and 10 will be attending one of our PAEC Kindergarten classrooms. We are sad to see 15 of our preschoolers return to the district but very happy that they were eligible to return to a district program based on the significant progress they had made while attending our EC program. Our teachers work diligently to provide a rigorous but individualized program that focuses on developing the children's adaptive, functional, social-emotional, language, motor, and cognitive skills while still being a fun preschool program. Our students learn to play like in any other general education program but benefit from adult modeling, structure, and lots of repetition. Our EC Autism classroom ended full at 10 students. We are projected to start the new school year with the same number but have prepared for the large number by opening 2 sections of all-day classes for students with Autism so that there will be room to grow.

We also managed to fit in a little fun. On May 24<sup>th</sup> we spent the morning at Lindop school participating with Jim Gill in a wonderful musical presentation that was interactive and motivating for our children. The EC evaluation team tested 10 children coming out of EI and will be staffing them the first week of June. On a final note, we are very sad to see one of our wonderful speech pathologists leaving us to conquer new obstacles. Ms. Emily Swogger was a huge asset to our program these last two years as a member of our evaluation team and wonderful therapist in two of our classrooms. She was able to teach four of our students with little to no verbal skills how to communicate on voice output devices and get the families to work with them. By doing so, they made significant progress and were eligible to obtain devices that could go home with them and help them express their wants and needs outside of the classroom. Ms. Swogger will be greatly missed.

### **PAEC Therapeutic Day Elementary School**

The month of May was an exciting time for everyone. The students completed their FastBridge end of the year benchmark in both Reading and Math. Overall, the students demonstrated a tremendous amount of growth in Reading fluency and Reading skills. The students demonstrated some growth in Math skills. The data has been reviewed and new interventions will be utilized in the fall in order to improve Math scores. The end of the quarter point sheets will be reviewed to discuss potential transitions for the fall. The rest of the student's data will be used to determine if a student is ready to start a part-time transition in the fall.

The 8<sup>th</sup> grade students graduated on May 29, 2019 and the ceremony was enjoyed by everyone. All of the 8<sup>th</sup> graders wrote speeches, and most of them performed their speeches as part of the graduation ceremony. The students were able to take their professional cap and gown photos as well as family photos at the graduation.

Grades Kindergarten through 7<sup>th</sup>, will enthusiastically participate in the upcoming field day. The day is planned for the students to participate in various indoor and outdoor stations.

PAEC Elementary is also getting ready for summer school. We will have three full classes of summer school. The students will receive reading, math, all of their therapy supports, including social work as well as gross motor opportunities.

### **PAEC Academy at St. Domitilla**

All of the students completed their Benchmark testing. Almost all of the students reflected growth, especially when compared to their scores in the fall. Our student numbers for next fall have been increasing.

There is a possibility we will be moving to a new location in the fall. The details are still pending; however, the PAEC Academy staff have been very busy packing everything up. On May 15<sup>th</sup>, the eighth graders went on their field trip to Dave and Busters. For many of the students this was the first time they had been to an arcade. They really enjoyed all of the games and lunch. All of the students came back with multiple prizes. The students were very well behaved and a good time was had by all.

On May 23<sup>rd</sup>, we had our Field Day. Students rotated from one activity to another and we were very lucky with the weather. All of the students participated and had a great time. One of our parents owns an inflatable company and donated two bouncy houses for the day. Staff and students really enjoyed the day.

On May 28<sup>th</sup> we had our eighth grade graduation. Unfortunately the gym at St. Domitilla flooded, so we had to relocate the ceremony to PAEC Center. Despite the last minute changes, we had a great turnout. A Few of our older students, who are now adults, came to the graduation. It was nice to see them and their parents. The graduation went very well.

### **PAEC Center**

The month of May appeared to have flown by. It was a busy month for PAEC Center.

The Mobility Races were held on May 2<sup>nd</sup>. The PT Department organized and secured trophies and medals for everyone. The elementary students participated in the first half and the high school students participated in the second half. You could see the excitement in the students' faces as they cheered their classmates.

On May 8<sup>th</sup>, a Reptile Show was held in the gym for all of PAEC Center students. The students were given opportunities to hear about the different reptiles. Those who wanted could also touch the different reptiles.

On May 9<sup>th</sup>, the vocational recognition ceremony was held. This honors the students who participated in the transition program at the different volunteer job sites. Each student was rewarded with a \$5.00 McDonald's gift card in recognition of their hard work.

On May 10<sup>th</sup>, our school "Grandparents" were honored for their dedication and service to our students throughout the year. Grandparents helped different classrooms by assisting students with their work, listening to their stories and being present in their lives on a daily basis.

On May 14<sup>th</sup> our Transition graduation was held, on May 15<sup>th</sup> our High School graduation was held, and on May 16<sup>th</sup> the Elementary School graduation was held.

On May 24<sup>th</sup>, the Elementary school picnic was held. Cold, rainy weather forced the picnic inside, but all had a good time. On May 28<sup>th</sup>, the High School picnic was held. This time the weather cooperated and students were able to enjoy indoor and outdoor activities.

To end the school year, on Friday, May 31<sup>st</sup>, an all school Talent Show was held. The students performed for each other and it was an amazing show.

### **PAEC Center Vocational Program/Transition Program**

We have nine students employed. There have been quite a few interviews taking place. Bargains in a Box has tentatively agreed to hire a few of the students on internship positions. We have hired a new Vocational Coordinator for the upcoming school year.

### **PAEC Therapeutic Day High School**

The PAEC High School graduation was a success. Our staff did a tremendous job of creating a memorable experience for all to remember. Our guest speaker, Mr. Lorenzo

Webber from Strengthening Proviso Youth (SPY) gave a motivating speech to the students and families of PAEC High School. This is an exciting time for our PAEC High School students and families. As a program, we are projecting to see more than a 50% increase for our graduating seniors as compared to the 2017-18 academic year.

### **PAEC Therapeutic Day High School Vocational Program**

The work training programs have ended for the year.

Apex is at its end, though students will be allowed to work on classes independently during the summer. At this point, 17 students will continue to work on Apex over the summer. Ms. Pietrowski will monitor student progress and open additional classes as students complete them. This was a big year for apex, with a total of 97 classes completed and more expected this summer. Additionally, 12 of this year's graduates utilized Apex to make graduation happen for them this May.

### **PAEC Intervention Team**

*District 87*

#### Jefferson Primary School

Two Behavior Coaches are implementing First Step Next (FSN) in two different classrooms. One is there daily and the other for half days, three days a week.

#### Riley Intermediate School

Weekly consultation provided by Mr. Cooper to the school team involved with implementing a STOIC plan in a classroom was reduced to bi-monthly. A year-end review meeting is scheduled to discuss transition of students involved in the intervention to middle school.

#### Sunnyside Intermediate School

A PAEC coach continues to assist and meet weekly with a teacher to help improve class-wide behavior and implementing specific strategies with two challenging students. A request to observe and assist with another student in a different classroom was received and followed up on. The student's teacher and behavior coach decided not to implement any new interventions.

#### MacArthur Middle School

A student is receiving mentoring sessions from a Behavior Coach, twice a week, and the student has been responding very well. Another student was recommended for a mentoring/goal-setting intervention for next school year, with parent permission, the behavior coach had a short 'meet and greet' with the student in order to introduce the idea of mentoring and encourage his participation.

*District 88*

#### Grant Primary School

Mr. Cooper continues to implement FSN in an afternoon class. He is working with the teacher in conducting class role-play behavior lessons and individual role-plays with the focus student. There has been improvement in reducing aggressive behaviors and increasing compliance with adult directives.

Whole class FSN strategies continue to be reviewed with all students regularly. The behavior coach, teacher and program assistant in the class all are involved in the implementation. The students have responded remarkably well to lessons teaching "Walking Feet", "Personal Space", "How to Ask for Attention the Right Way", and "Stop I Don't Like That."

Lincoln Elementary School

A PAEC behavior coach has been implementing First Step with a student. Behavior has improved overall, but in the last month, there has been an increase in acting out behaviors, especially outside the classroom. It was discovered that there was a significant change in the home environment that very likely is contributing to the behavior regression. A review meeting to discuss a maintenance plan for next year is scheduled.

Thurgood Marshall Elementary School

A behavior coach began providing daily support for a teacher with three students with behavior challenges. Class-wide strategies and individual strategies are now being implemented with the coach's assistance.

*District 93*

Hillside Elementary School

Two behavior coaches continue to provide behavior support half-days in the afternoons in a classroom. Individual interventions for two students and whole-class management strategies are being implemented.

*District 209*

Proviso East and Proviso West High Schools

Student self-report surveys were received from 17 students at Proviso East and from 21 students at Proviso West. All these students received mentoring services from the two interventionists assigned to each school. Previous years surveys were from freshmen students, while this year, because of an additional interventionist assigned to special education students, surveys were from freshmen and upper classmen that were receiving special education services.

The results this year did show some differences from last year. At East, reported improvement in academic areas (grades, class participation, and assignment completion) dropped six percent from 63% last year to 57% this year. At West, there was a significant increase of 17% in academic improvement, from 44% last year to 63% this year.

Seventy-six percent of the students receiving help at East reported that their behavior improved this year; while at West the number was 82%. Both numbers are an increase of 8 to 5 percent, respectively, over last year's reports. There were also increases at both schools this year in reporting improvement in school attendance. East numbers went up from 36% last year to 41% this year; West numbers went up 13 percentage points, from 31% last year to 44% this year.

Surprisingly, when students were asked how much the mentor/goal-setting interventions benefitted them, the numbers were lower this year than last year. Last year 68% of the students reporting at East said that the intervention helped them "a whole lot", or "pretty much". This year that same number was only 30%. The difference at West was not so dramatic, dropping from 69% last year, to 57% this year. It is unclear as to what factors may be contributing to this drop in effectiveness rating.

**PAEC OT/PT Department**

We have two positions to fill in the OT department for next year: a 0.60 FTE and a 1.0 FTE. Therapists increasing their FTE next year are: Mr. Paul Mickelson and Ms. Amy Farley. The OT FTE need went from 12.65 to 13.07 for next school year. The PT FTE need went from 6.60 to 6.80 for next school year. There were increases in FTEs in Districts 87, 93, 209, and in PAEC Programs including the AT Team.

Activities of the department:

The AT Team ran the Wheelchair Clinic on May 15<sup>th</sup> with Dave Cingano from NuMotion at PAEC Center.

The AT Team ran an Orthotic Clinic on May 22<sup>nd</sup> with Gwen Blunk, an Orthotist from Hanger Clinic at PAEC Center.

The AT Team attended the Infinitec West Coalition meeting on May 1<sup>st</sup> at Marquardt in Glendale Heights, IL.

Our OT/PT Lead Therapist attended the Management Meeting on May 10<sup>th</sup> at PAEC Center and we had our monthly OT/PT Departmental meeting on May 9<sup>th</sup>.

The Lead OT/PT/AT attended the RETA Safety meeting on May 15<sup>th</sup> at PAEC Center.

The AT Team set up Tobii Dynavox Training with the Dynavox representative on Tobii Dynavox Compass on May 16<sup>th</sup>.

The AT Department attended a staff meeting on May 1<sup>st</sup> at PAEC Center.

The OT/PT Lead Therapist attended the Infinite Visions Training at PMSA on May 14<sup>th</sup>.

The OT/PT Lead Therapist attended a meeting at Hillside on May 16<sup>th</sup>, in efforts to get the EC program started at Hillside next year.

We had our 5<sup>th</sup> Annual Mobility Race at PAEC Center on May 2<sup>nd</sup>. Trophies and medals were handed out to the students. It was a fun time by all.

**PAEC Psychologist Department**

Loyola school Psychologist Intern, Nana Oware-Asamoah, completed her full-time, yearlong internship with PAEC on May 22, 2019.

Loyola school Psychology Practicum student, Emily Crook, completed her yearlong part-time assignment at PAEC. She will complete her internship at New Trier High School during the 2019-20 school year.

A full-time school psychologist intern from Loyola University Chicago was hired for the 2019-20 school year. Ms. Kailey Byrne will be supervised by Psychologist, Dayle Ashley-Harding at Hillside and by Mary Therese Geary at PAEC. PAEC will also have two (2) part-time school psychology practicum students from Loyola. One practicum student will be placed at Hillside School and the other at District 87.

Psychologists, Mr. Treavon Burton and Ms. Elizabeth Nelson, attended the School Safety Conference on April 17, 2019. They will share information at the next psychologists' meeting.

Lead Psychologist, Ms. Mary Therese Geary, attended an iVisions/ESS training at PMSA on May 15<sup>th</sup>. The online system will be implemented in the fall for purchase ordering and employee data.

Psychologist/Data Management Coordinator, Ms. Emily Adelson, completed the spring Fastbridge benchmarking for PAEC Academy and PAEC High School transition students. Data will be compiled and shared with administrators before the end of the school year.

Psychologist, Mr. Treavon Burton, accompanied the Cross-Categorical Adapted program to Soldier Field on May 21<sup>st</sup> as a chaperone.



Psychologists, Mr. Treavon Burton and Ms. Elizabeth Nelson served as photographers for the Mobility Race held at PAEC Center on May 2<sup>nd</sup>.

Psychologists, Mr. Treavon Burton and Ms. Elizabeth Nelson, along with the PAEC Transition teachers from Proviso East, consulted with the Social Security Administration regarding benefits. They gathered additional information in order to provide the students and families with the benefits for which they are qualified.

#### **PAEC Social Work Department**

Mr. Michael Irgang, MSW, and Ms. Lindsey Holsten, LCSW, (PAEC School Social Workers – PAEC Elementary School) are currently involved with the following:

- \*Assisting students with making daily school announcements.
- \*Completing Medicaid and updating goals/benchmarks for students on their caseload.
- \*Planned the graduation ceremonies for the graduating PAEC elementary students.
- \*Prepared students for the end of school social work sessions; while assisting them in looking ahead to their summer break.
- \*Assisted with student summer school registrations.
- \*Assisted with student supervision during Level 3 field trip reward to Brookfield Zoo.
- \*Planned a schoolwide incentive to allow those students who met certain behavioral criteria, to come out of dress code on Fridays.

Ms. Monette Carlos, LCSW, (PAEC School Social Worker – PAEC Early Childhood Program) has been currently involved in the following:

- \*Terminating with students who will be going back to their district schools.
- \*Assisted with student supervision during the Jim Gill concert held at Lindop School.
- \*Assisted with the coordination and contacting of guardians for those Autistic EC students who participated in the Mobility Race held at PAEC Center.
- \*Coordinated and initiated all PAEC Program Kindergarten tours; assisting parents with meeting the building principal, teacher and social worker.
- \*Sent out parent packs with toilet training summary and Lurie Children's Hospital, June 8<sup>th</sup>, Toilet Training workshop, to those parents who are having severe difficulty with toilet training their child.
- \*Attended the Internal Family Systems Training on Trauma on May 10, 2019.
- \*Will be completing diagnostic evaluations on 12 students over the summer months.

Mr. Saamil Patel, MSW and Ms. Jill Collins, MSW (PAEC School Social Workers – PAEC Center School) have been involved in the following:

- \*Assisted in the planning, coordination and implementation of the PAEC Center School graduation ceremonies.
- \*Assisted with student supervision at graduation field trips and end of the year activities.
- \*Attended workshops on May 8<sup>th</sup> and 10<sup>th</sup>, regarding SSI, ABLE, and Medicaid benefits for the students served by PAEC Center.
- \*Toured and observed district school programs so to better serve the PAEC Center students.
- \*Met with parents to answer any questions they may have for students who are transitioning to PAEC Center School.
- \* Prepared students for the end of school social work sessions and processing summer plans.

Ms. Kenya Dockens, LCSW (PAEC School Social Worker – Hillside School) has been involved in the following:

- \*Classroom groups have been participating in team building center; with the last day spent celebrating everyone's strengths and talents by having classroom talent shows.
- \*Club Lead members are going into K-5 classrooms to lead mindfulness exercises.

- \*Attended a two-day PBIS Tier 2 Training.
- \*Gathered data to apply for PBIS Recognition.

Ms. Donna Kuchera, MSW, (PAEC School Social Worker – Proviso West High School) has been facilitating the following topics in her weekly school social work groups: Self-control; Impulsive Actions that Produce Negative Consequences; Character Traits (i.e., Responsibility, Respect, Trustworthiness, Fairness, Caring, Integrity, Citizenship, etc.). Additionally, she is preparing her students for the end of school social work sessions and processing summer plans.

Ms. Hannah McCarthy, MSW, (PAEC School Social Worker – Proviso East High School) has been preparing her students for the end of her weekly school social work sessions and, also, completing the TST Senior Letters for their Transition Program. Additionally, Ms. McCarthy attended the SPED Team Transition meetings that were held on May 16, 2019 for all of the Senior TST students. At this meeting, paperwork was signed and parents were spoken with regarding the next steps to be taken.

Ms. Lisa Allen, LCSW; Ms. Dana Gutman, LCSW; Mr. Christopher Hofer, LCSW; and Ms. Lisa Pirrello, LCSW, (PAEC School Social Workers – PAEC High School Therapeutic Day School) have been preparing their students for the end of their school social work sessions. Topics discussed in social work sessions include: Conflict Resolution, Grief/Lose; Managing Emotions; Self-Regulation Skills; Positive Interpersonal skills; Maintaining Appropriate Social Boundaries; and increasing Communication Skills.

The following PAEC School Social Workers will be providing school social work services during the 2019 PAEC Summer School Programs from June 10-28, 2019:

Saumil Patel, MSW – PAEC Center School Program  
Michael Irgang, MSW – PAEC Therapeutic Day Elementary School Program I/EC Program  
Christopher Hofer, LCSW – PAEC Academy Program  
Lisa Pirrello, LCSW – PAEC Therapeutic Day High School  
Joseph Vasilevski, LCPC – Transitional Therapist (All Programs)

The following individuals have been recommended for hire as PAEC School Social Workers for the 2019-20 school year:

Ms. Amy Santino, MSW, for the Proviso East High School Program.  
Ms. Dayna Truger, MSW, for the Proviso West High School Program.

Ms. Lisa Pirrello, LCSW, (PAEC Lead School Social Worker) completed the 2<sup>nd</sup> set of PAEC School Social Worker Observations, occurring during the 2<sup>nd</sup> Semester of the 2018-19 School Year, as well as the Written Post-Observation Review & Summative Evaluation Forms for the seven PAEC School Social Workers who were identified to be evaluated. Ms. Pirrello held Post-observation and Final Summative Evaluation meetings with each PAEC School Social Worker to discuss their Post-Observation and Final Review.

#### **PAEC Speech/Language Department**

The final Speech/Language Department meeting for this school year was held on May 23<sup>rd</sup>.

The Lead SLP is working to determine the needs of the Speech/Language department for the 2019-20 school year, as well as the Summer School Program. Budgeting includes S/L staffing needs, general supplies, testing and therapy materials, equipment, and technology needs.

At least 4 PAEC SLPs will be helping with District 87 Preschool screenings on Tuesday, June 11<sup>th</sup> at Jefferson Primary School.

**PAEC Special Olympics**

*Soccer*

We have the State Summer Games the weekend of June 7th. We have 3 teams going (one high school and 2 junior teams). Everyone is looking forward to the opening ceremonies on Friday night. Each team will play 3 games between Friday and Saturday. They are hopeful to bring home the gold medals, but are just excited to be going down state. All of our players have improved over the season. This will be the end of a great season.

**XIII. UNFINISHED BUSINESS/OLD BUSINESS**

None at this time

**XIV. NEW BUSINESS**

A. Fundraising

1. PAEC Center raised \$206.00 through the sales of their Vocational Program. This amount will be added to their school activity fund.

***Recommended Motion:***

**I move to accept the amount of \$206.00 raised by PAEC Center through the sales of their Vocational Program. This amount will be added to their school activity fund as presented.**

2. PAEC Elementary raised \$248.00 through the sales of their School Store. This amount will be added to their school activity fund.

***Recommended Motion:***

**I move to accept the amount of \$248.00 raised by PAEC Elementary through the sales of their School Store. This amount will be added to their school activity fund as presented.**

B. Out of District Student Request – Forest Park School District 91

Forest Park School District 91, has requested that one of their students attend PAEC Center. District 91 is aware that they are fiscally responsible for the student's tuition, transportation, 1:1 aide, as well as nursing consult minutes and related services. The student's placement at PACE Center will begin 2019 ESY and carry on through 8<sup>th</sup> grade year. We will be able to accommodate this student and continue to have placements available for our member districts.

***Recommended Motion:***

**I move to approve the request from Forest Park School District 91, for one of their students to attend PAEC Center on a tuition basis for 2019 ESY and carry on through 8<sup>th</sup> grade year as presented.**

C. Veterans Park District Intergovernmental Agreement

PAEC partnered with the Veterans Park District to have the Park District host the After-School Care Program, 5 days per week. The Park District employs PAEC staff for this After-School Care Program, who work with the students during the instructional day, to insure quality programming and safety. This program has been very successful for our PAEC Center students with moderate to profound disabilities.

Ms. Donna Peluso, the Executive Director of the Veterans Park District, has requested that PAEC financially assist the Park District in order to support a 5 day per week After-School Program that has greatly benefitted our students and families.

This Agreement involves PAEC providing \$17,000 dollars in four quarterly payments of \$4,250 each for the operation of an expanded After-School Program for 5 days per week at PAEC Center School. This funding from PAEC will provide the salaries for three staff members from PAEC Center for the 2019-20 school year.

I am recommending this Agreement in order to keep the After-School Program at PAEC Center School, 5 days per week, in order to provide a quality and essential After-School Program to our most involved students and their families at a very reasonable cost to PAEC.

**Recommended Motion:**

**I move to approve the Intergovernmental Cooperation Agreement between the PAEC Governing Board and the Board of Commissioners of Veterans Park District regarding the After-School Program at PAEC Center School, at a cost of \$17,000 dollars for the 2019-20 school year as presented.**

D. People's Cab - Contract

The PAEC Business Office has met with People's Cab to work through the details regarding the contract and we continue to maintain a good working relationship with them. They have provided good, reliable, and safe service to our cooperative and students. There are no changes or price increases from last year's (2018-19) contract.

**Recommended Motion:**

**I move to approve the proposal of People's Cab for the 2019-209 school year, with no changes or price increases from last year's contract as presented.**

E. First Student, Inc. Contract

First Student has been providing quality transportation services to PAEC for several years. The parent surveys conducted two times per school year reflect primarily excellent and good services. PAEC and First Student management meet monthly to plan and prevent or follow-up when concerns arise. First Student personnel also attends quarterly Safety Meetings to insure safety policies and procedures are being implemented.

PAEC and First Student, Inc. negotiated an extension of the Transportation Contract, commencing August 1, 2019 through July 31, 2020, for one (1) year. First Student proposed a 3.7% increase over the 2018-19 rates.

**Recommended Motion:**

**I move to approve the contract extension of the Transportation Services agreement between Proviso Area for Exceptional Children (PAEC) and First Student, Inc. for one (1) year, commencing August 1, 2019 through July 31, 2020, at an increase of 3.7% over the 2018-19 rates as presented.**

F. Proviso Township Mental Health Commission

The Proviso Township Mental Health Commission has awarded PAEC \$20,000 dollars to implement the Student Transitional Program from July 1, 2019 through June 30, 2020.

**Recommended Motion:**

**I move to accept the award of \$20,000 dollars from Proviso Township Mental Health Commission to implement the Student Transitional Program from July 1, 2019 through June 30, 2020 as presented.**

G. Contractual Agreement – Spotter LLC

Through negotiations, Spotter LLC, will be utilized for Occupational Therapists, Physical Therapists and Speech/Language Pathologists.

**Recommended Motion:**

**I move to approve the Contractual Agreement for Occupational Therapists, Physical Therapists and Speech/Language Pathologists as needed for the 2019-20 school year with Spotter LLC as presented.**

H. Administrators Contracts

1. Approval of Executive Director Contract

***Recommended Motion:***

**I move to approve the Executive Director's Contract, 2019-2021 between the Governing Board and Mary Beth Boeh, as presented, and that the Governing Board President and Secretary be authorized to execute said Contract as presented.**

2. Approval of Assistant Director Contract

***Recommended Motion:***

**I move to approve the Assistant Director's Contract, 2019-2021 between the Governing Board and Michael James, as presented, and that the Governing Board President and Secretary be authorized to execute said Contract as presented.**

3. Approval of Business Manager Contract

***Recommended Motion:***

**I move to approve the Business Manager's Contract, 2019-2020 between the Governing Board and Deborah Tryon, as presented, and that the Governing Board President and Secretary be authorized to execute said Contract as presented.**

I. Employment/Resignations/Terminations

Employment:

Cedrica Falls, 1:1 aide, PAEC Center, \$1,410.75, effective 6/10/19 – 6/28/19  
Anthony Hartman, Teacher, PAEC High School, \$2,677.05, effective 6/10/19 - 6/28/19  
Whitney Hawkins, 1:1 aide, PAEC Academy, \$1,410.75, effective 6/10/19 - 6/28/19  
Michael Hughes, Maintenance, PAEC Administration, \$46,997, effective 7/1/19 – 6/30/20  
Markeshia Jones, 1:1 aide, PAEC Center, \$1,222.65, effective 6/10/19 – 6/28/19  
Matthew Piagnarelli, Teacher, PAEC High School, \$2,677.05, effective 6/10/19 – 6/28/19  
Melanie Swims, Teacher, Teacher, PAEC Center, \$2,677.05, effective 6/10/19 – 6/28/19  
Nate Turner, Program Assistant, PAEC High School, \$1,410.75, effective 6/10/19 – 6/28/19  
Russell Vitrano III, Summer Helper, \$10.50/hr., effective 6/4/19 – 8/9/19  
Lajuan Whitfield, 1:1 aide, PAEC Center, \$966.00, effective 5/21/19 – 6/3/19  
Michael Woodard, Part-time Summer Helper, \$10.75/hr., effective 6/11/19 – 8/9/19

***\*\*Summer Session:*** The ESY Staff employment list is attached.

***Recommended Motion:***

**I move to approve the Employment of personnel as presented.**

Resignations:

Katie Alling, Teacher, PAEC Center, effective 6/3/19  
Anitra Crockett, Program Supervisor, District 87, effective 6/14/19  
Leslie Davey, Program Supervisor, District 87, effective 5/31/19  
Christopher Hofer, School Social Worker, PAEC Academy, effective 6/28/19  
Michael Hughes, Custodian, PAEC Administration, effective 6/28/19  
Carley Moss, Teacher, PAEC Center, effective 6/3/19  
Karina Saucedo, 1:1 aide, PAEC Center, effective 6/28/19  
David Slattery, 1:1 aide, District 87, effective 5/31/19

***Recommended Motion:***

**I move to approve the Resignations of personnel as presented.**

Terminations:

***Recommended Motion:***

**I move to approve the Terminations of personnel as presented.**

**XV. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**  
PAEC was approved for the free Breakfast and Lunch program starting July 1, 2019.

We will need to have a Special Meeting at the end of June to close out the fiscal year; suggested dates are Tuesday, June 25<sup>th</sup>, Wednesday, June 26<sup>th</sup>, or Thursday, June 27<sup>th</sup>.

**XVI. BOARD CORRESPONDENCE**  
None at this time

**XVII. ADJOURNMENT**  
*Recommended Motion:*

I move to adjourn the meeting at                      PM for lack of further items to discuss.

MB/lc