

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
EXECUTIVE BOARD MEETING
PAEC CENTER AND ZOOM – 9:00 AM
JUNE 9, 2022
AGENDA**

I. ROLL CALL

II. APPROVAL OF EXECUTIVE BOARD MINUTES

Recommended Motion:

I move to recommend to the Executive Board to approve the minutes of May 12, 2022, as presented.

III. APPROVAL OF CONSENT AGENDA

A. Approval of Payroll

Confirmation of payroll (excluding required employer deduction)

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL
	<u>5/15/2022</u>	<u>5/15/2022</u>	<u>5/15/2022</u>	<u>5/15/2022</u>	<u>5/15/2022</u>
Education Fund	\$ 493,013.47	\$ 20,355.49	\$ 18,011.59	\$100,032.48	\$ 631,413.03
Building Fund	<u>\$14,585.62</u>	<u>\$ 1,110.33</u>	<u>\$ 929.10</u>	<u>\$ 2,662.94</u>	<u>\$ 19,287.99</u>
TOTALS	\$507,599.09	\$ 21,465.82	\$ 18,940.69	\$102,695.42	\$ 650,701.02

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL
	<u>5/31/2022</u>	<u>5/31/2022</u>	<u>5/31/2022</u>	<u>5/31/2022</u>	<u>5/31/2022</u>
Education Fund	\$ 493,072.14	\$ 20,148.52	\$ 17,617.24	\$ 106,305.61	\$ 637,143.51
Building Fund	<u>\$ 15,001.32</u>	<u>\$ 1,142.15</u>	<u>\$ 955.59</u>	<u>\$2,883.00</u>	<u>\$ 19,982.06</u>
TOTALS	\$ 508,073.46	\$ 21,290.67	\$18,572.83	\$ 109,188.61	\$ 657,125.57

B. Approval of Bills

Payable Listing- Information is attached.(Voucher #1263)

C. Approval of Employment/Resignations/Terminations

Employment:

Towanda Perkins, Acct. Payable/Bus. Support, Bus. Dept, \$34,000, effective 7/1/22
 LaShonda McDaniel, Staff Acct/Bus. Support, Bus. Dept. \$54,000, effective 7/1/22
 Celeste Jamison, Admin Asst. Bus. Dept, Business Dept., \$40,000, effective 5/9/22
 Rebecca Hamilton, 1:1 Program Assistant, PAEC EC, \$20,797, effective 5/23/22
 Cecy Mendoza-Duarte, School Secretary, PAEC ACAD, \$42,230, effective 5/16/22
 Consuelo Martinez, Principal, PAEC Early Childhood, \$96,216, effective 8/1/22
 Cynthia Lorek, Principal, PAEC High School, \$86,500, effective. 8/1/22

*****Summer Session: The ESY Staff Employment list is attached***.**

Rebecca Hamilton, 1:1 Program Assistant, PAEC EC, \$78.05 daily, effective 6/9/22

Resignations:

Lori DeLaurentis, Program Assistant, PAEC High School, effective 4/22/22
Ozasee Thompson, Program Assistant, PAEC High School, effective 5/6/22
Russ Vitrano, Program Asst/Job Coach, PAEC Center, effective 5/13/22
Paul Kozelsky, PE Adaptive Teacher, PAEC Academy, effective 6/1/22

Terminations:

Towanda Perkins, Program Assistant, PAEC Center, effective 6/30/22 (reassigned)
LaShonda McDaniel, Accounts Payable Coordinator, effective 6/30/22 (reassigned)
Celeste Jamison, Lunch Coordinator/AP, Bus. Dept, effective 5/6/22 (reassigned)
Consuelo Martinez, EC Coordinator, PAEC EC, effective 6/30/22 (reassigned)
Cynthia Lorek, Assistant Principal, PAEC High School, effective 6/30/22 (reassigned)

*****Summer Session: ESY terminations*****

Sonya Prater, Program Assistant, PAEC Center, effective 5/13/22
Lucila Sanchez, Program Assistant, PAEC Center, effective 5/13/22
Troy Farmer, Program Assistant, PAEC Center, effective 5/13/22

Recommended Motion:

I move to recommend to the Executive Board to approve the Consent Agenda, which encompasses agenda items regarding Payroll, Bills, and Employment/Resignations/Terminations as presented.

IV. OLD/UNFINISHED BUSINESS

None at this time.

V. NEW BUSINESS

A. FoxHire Client Services (CSA)

1. Chelsea Hands

Contractual Agreement for Ms. Chelsea Hands (Speech Language Pathologist) from FoxHire Client Services (CSA). The regular hourly rate will be \$73.25 per hour and \$109.87 per hour for Overtime. The estimated start and end dates are August 22, 2022 through June 1, 2023.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement from Foxhire Client Services (CSA) for Ms. Chelsea Hands with a regular rate of \$73.25 per hour and \$109.87 per hour for overtime. The estimated start and end dates are August 22, 2022 through June 1, 2023 as presented.

2. Seoyoung Kim

Contractual Agreement for Ms. Seoyoung Kim (Occupational Therapist) from FoxHire Client Services (CSA). The regular hourly rate will be \$73.25 per hour and \$109.88 per hour for Overtime. The work hour restrictions are 6.5 hours per day and 32.5 hours per week. The estimated start and end dates are August 17, 2022 through June 1, 2023.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement from Foxhire Client Services (CSA) for Ms. Seoyoung Kim with a

regular rate of \$73.25 per hour and \$109.88 per hour for overtime. The estimated start and end dates are August 17, 2022 through June 1, 2023 as presented.

3. Catrina Atwood

Contractual Agreement for Ms. Katrina Atwood (Occupational Therapist) from FoxHire Client Services (CSA). The regular hourly rate will be \$74.00 per hour and \$111.00 per hour for Overtime. The work hour restrictions are 6.5 hours per day and 32.5 hours per week. The estimated start and end dates are August 22, 2022 through June 9, 2023.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement from Foxhire Client Services (CSA) for Ms. Katrina Atwood with a regular rate of \$74.00 per hour and \$111.00 per hour for overtime. The estimated start and end dates are August 12, 2022 through June 9, 2023 as presented.

B. The Stepping Stones Group

Contractual Agreement between The Stepping Stones Group and Proviso Area for Exceptional Children for the period of May 12, 2022 through May 25, 2023. The Contractual Rates are as follows:

- Occupational Therapist \$72.00 per hour
- School Psychologist \$76.00 per hour
- Speech Language Pathologist \$71.00 per hour
- Bilingual School Psychologist \$79.50 per hour

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement between The Stepping Stones Group and Proviso Area for Exceptional Children from May 12, 2022 through May 25, 2023. The contractual rates are: Occupational Therapist \$72.00 per hour, School Psychologist \$76.00, Speech Language Pathologist \$71.00 per hour, and Bilingual School Psychologist \$79.50 per hour as presented.

C. ProCare Therapy- Ms. Susan Binder (SLP)

Contractual Agreement between ProCare Therapy and Proviso Area for Exceptional Children for Ms. Susan Binder (SLP) from August 22, 2022 through June 1, 2023. Ms. Binder will work four days per week at the rate of \$76.50 per hour with a minimum of 28 hours a week. The overtime rate is 1.5 times the bill rate and the holiday rate is also 1.5 times the bill rate.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement between ProCare Therapy for Ms. Susan Binder (SLP) from August 22, 2022 through June 1, 2023. The bill rate is \$76.50 per hour with a minimum of 28 hours a week. The overtime and holiday rate is 1.5 times the bill rate as presented.

D. Independent Contractor -Angie Lally (Speech Language Pathologist)

Contractual Agreement between Ms. Angie Lally (Independent Contractor) and Proviso Area for Exceptional Children beginning August 17, 2022 through June 1,

2023. Ms. Lally will work 6.5-8.5 hours per day for a total of 35 hours per week at \$71.50 per hour.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement between Independent Contractor Angie Lally (Speech Language Pathologist) for 6.5-8.5 hours per day for a total of 35 hours per week at \$71.50 per hour as presented.

E. Fundraising/Donations

1. PAEC Academy raised \$185.00 for their Raffle Basket Fundraiser from March 7th-25th. The drawing took place on March 25, 2022. The funds will be added to the activity fund.

Recommended Motion:

I move to recommend to the Executive Board to accept \$185.00 for monies raised from March 7th through March 25th, 2022 from PAEC Academy for their Raffle Basket Fundraiser. These funds will be added to their activity fund as presented.

2. PAEC Academy raised \$51.00 for their Snack Fundraiser. The funds will be added to the activity fund.

Recommended Motion:

I move to recommend to the Executive Board to accept \$51.00 for monies raised from PAEC Academy for their Snack Fundraiser. These funds will be added to their activity fund as presented.

F. Press Plus Issue 109

Mr. James and the PAEC attorney have reviewed the attached policies provided by IASB. PAEC is recommending that the Board conduct a **first reading** on the following policies: *The detailed policy draft updates needing review will be sent electronically.*

Governing Board

2:230 Public Participation at Board Meetings and Petitions to the Board

General Administration

3:70 Succession of Authority

Operational Services

4:70 Resource Conservation

Personnel

5:70 Religious Holidays

5:80 Court Duty

5:140 Solicitations By or From Staff

5:240 Suspension

Instruction

6:70 Teaching About Religion

6:80 Teaching About Controversial Issues

6:290 Homework

Students

7:15 Student and Family Privacy Rights

7:285 Anaphylaxis Prevention, Response, and Management Program

7:270 Administering Medicine to Students

Recommended Motion:

I move to recommend to the Executive Board to conduct a first reading on the PAEC Policies Issue 109; #2:230 Public Participation at Board Meetings and Petitions to the Board, #3:70 Succession of Authority, #4:70 Resource Conservation, #5:70 Religious Holidays, #5:80 Court Duty, #5:140 Solicitations by or From Staff, #5:240 Suspension, #6:70 Teaching About Religion, #6:80 Teaching About Controversial Issues, #6:290 Homework, #7:15 Student and Family Privacy Rights, #7:285 Anaphylaxis Prevention, Response, and Management Program, #7:270 Administering Medicine to Students as presented.

G. Fixed Asset Disposal Request

PAEC is requesting to dispose of the following items as there are no local vendors interested in accepting store credit, trade, or donation.

- Advance- AquaMax carpet extractor
- MTD Single Stage Snow Blowers
- American Range-Cooking Equipment (Asset Tag 000157)

Further details of items are attached with the agenda.

Recommended Motion:

I move to recommend to the Executive Board to approve the Fixed Asset Disposal Request for the following items; Advance-AquaMax Carpet Extractor, MTD Single Stage Snow Blower, and an American Range-Cooking Equipment (Asset Tag 000157) as presented.

H. Infinitec Assistive Technology Coalition Letter of Agreement

This letter of Agreement is between Infinitec and Proviso Area for Exceptional Children for the Fiscal Year 2023 beginning on July 1, 2022 through June 30, 2023.

The annual membership fee is \$.070 times each enrolled student. The minimum fee assess will be \$1,275 and the maximum will be \$45,999.

Recommended Motion:

I move to recommend to the Executive Board to approve the Letter of Agreement for Fiscal Year 2023 between Infinitec Assistive Technology Coalition and Proviso Area for Exceptional Children beginning July 1, 2022 through June 30, 2023 with the annual fee being \$0.70 for each enrolled student. The minimum fee assess is \$1,275 and the maximum fee is \$45,999 as presented.

I. AMN Healthcare, Inc.

Healthcare Staffing Agreement between Proviso Area for Exceptional Children beginning June 2, 2022 for the purpose of using healthcare clinicians to provide temporary professional services at the client's facility(ies). Bill rates are included below and in the attached contract.

Onsite - Hourly Rates by Specialty	Regular Bill Rate
Speech Language Pathologist (CCC-SLP)	\$73-\$89
Clinical Fellow Speech Language Pathologist (CF-SLP) with AMN Supervision	\$73-\$89
Clinical Fellow Speech Language Pathologist (CF-SLP) with Facility Supervision	\$71-\$87
Speech Language Pathologist Assistant (SLPA)	\$58-\$68
Occupational Therapist (OT)	\$73-\$89
Certified Occupational Therapist Assistant (COTA)	\$63-\$73
Physical Therapist (PT)	\$73-\$84
Physical Therapist Assistant (PTA)	\$63-\$73
Registered Nurse (RN)	\$84-\$115
Licensed Practical Nurse (LPN)	\$78-\$99
School Psychologist (SP)	\$84-\$99
Social Worker (SW)	\$78-\$94
Behavioral Analyst (BA)	\$78-\$94
Medical Assistant (MA)	\$78-\$104

Bilingual - Hourly Rates by Specialty	Regular Bill Rate
Speech Language Pathologist (CCC-SLP)	\$78-\$94
Clinical Fellow Speech Language Pathologist (CF-SLP) with AMN Supervision	\$78-\$94
Clinical Fellow Speech Language Pathologist (CF-SLP) with Facility Supervision	\$76-\$92
Speech Language Pathologist Assistant (SLPA)	\$63-\$73
Occupational Therapist (OT)	\$78-\$94
Certified Occupational Therapist Assistant (COTA)	\$68-\$78
Physical Therapist (PT)	\$78-\$94
Physical Therapist Assistant (PTA)	\$68-\$78
Registered Nurse (RN)	\$89-\$120
Licensed Practical Nurse (LPN)	\$84-\$104
School Psychologist (SP)	\$89-\$104
Social Worker (SW)	\$84-\$99
Behavioral Analyst (BA)	\$84-\$99
Medical Assistant (MA)	\$78-\$110

Tele Medicine - Hourly Rates by Specialty	Regular Bill Rate
Speech Language Pathologist (CCC-SLP)	\$78-\$94
Clinical Fellow Speech Language Pathologist (CF-SLP) with AMN Supervision	\$78-\$94
Clinical Fellow Speech Language Pathologist (CF-SLP) with Facility Supervision	\$76-\$92
Speech Language Pathologist Assistant (SLPA)	\$63-\$73
Occupational Therapist (OT)	\$78-\$94

Certified Occupational Therapist Assistant (COTA)	\$68-\$78
Physical Therapist (PT)	\$78-\$94
Physical Therapist Assistant (PTA)	\$68-\$78
Registered Nurse (RN)	\$89-\$120
Licensed Practical Nurse (LPN)	\$84-\$104
School Psychologist (SP)	\$89-\$104
Social Worker (SW)	\$84-\$99
Behavioral Analyst (BA)	\$84-\$99

Recommended Motion:

I move to recommend to the Executive Board to approve the AMN Healthcare, Inc Staffing Agreement with Proviso Area for Exceptional Children beginning June 2, 2022 for the purpose of Clinicians to provide temporary professional services at the client’s facility(ies) with the estimated bill rates as presented.

J. Equipment Appraisal (IAC)

An agreement between Proviso Area for Exceptional Children and Industrial Appraisal Company (IAC) to conduct an on-site inspection and appraisal of the buildings, site improvements, (insurable and uninsurable), fixed equipment and movable equipment associated with the property locations listed in Addendum No. 1.

Recommended Motion:

I move to recommend to the Executive Board to approve the Agreement between Proviso Area for Exceptional Children and Industrial Appraisal Company for purposes of conducting onsite inspection and appraisal of the buildings, site improvements, fixed equipment and movable equipment associated with the property listed in Addendum No. 1 as presented.

K. FMLA Request

Ms. LaToya Thomas, PAEC HS PE Teacher, has requested FMLA due to medical reasons. Ms. Thomas is requesting her FMLA to begin on August 17, 2022 and approximately return on September 7, 2022. Ms. Thomas would like this leave to be a consecutive block leave and will not be utilizing sick time.

Recommended Motion:

I move to recommend to the Executive Board to approve the FMLA request of Ms. LaToya Thomas, beginning August 17, 2022 to approximately September 7, 2022. Ms. Thomas will be using a consecutive block leave and will not be utilizing sick time during this leave as presented.

VI. EXECUTIVE DIRECTOR’S INFORMATIONAL REPORT

A. PAEC Programs-Current District Child Count Report
Information is attached.

B. Current Enrollment and Classroom Staffing Patterns
Information is attached.

C. Projected District Child Count 2022-2023

Information is attached.

D. Projected Enrollment and Classroom Staffing Patterns 2022-2023

Information is attached.

E. Transition Reports

1. PAEC Therapeutic Day Elementary School-Information is attached.
2. PAEC Therapeutic Day High School- Information is attached.

F. Initial Referrals

Information is attached.

G. Police Reports

None reported at this time.

H. PAEC Activity Fund Summary

Information is attached.

I. DuPage/West Cook Report

Information is attached.

J. PAEC Events

1. PAEC Retirement Tea Celebration was held on May 16, 2022. Pictures are attached with the Agenda.
2. PAEC Graduations for our all programs were a success. Pictures are attached with the Agenda.

PAEC High School Graduation video link:

<https://youtu.be/u5O3YrTrSDs>

3. PAEC Center Field Day. Pictures are attached with the Agenda.
4. PAEC Academy Field Day took place on May 24, 2022. Pictures are attached with the Agenda.
5. PAEC Early Childhood Celebration for Mrs. Charanne Marshall's Retirement. Pictures are attached with the Agenda.
6. PAEC Academy held a Dentist Visit on May 23, 2022. Pictures are attached with the Agenda.
7. PAEC HS Senior Trip to Six Flags (Grad Nite). Pictures are attached with the Agenda.
8. PAEC Academy Surprise 8th Grade Graduation. Pictures are attached with the Agenda.

9. Chuckie Cheese visited the PAEC High School and PAEC Elementary Programs with pizza donations. Pictures are attached with the Agenda.

K. PAEC Program Updates

PAEC Business Office-Dr. Sherry Reynolds-Whitaker, Business Manager

Long Range Facility Committee Meeting Minutes are attached with the Agenda.

The **Business Office** continues to work on the FY22/23 budget, FY22 Final Cost Sheets, FY23 audit request, and FY23 initial tuition Cost Sheets.

Audit refund checks for the Education, Building and Transportation Funds for the 20/21 fiscal year were refunded. The first payment was sent to member districts in January; the second payment in March; and the final payments were processed in May.

The Business Office has set up a full fixed asset appraisal with Industrials Appraisal Company (IAC) for FY23. This is overdue and as a note: the equipment was last appraised in 2012, with the buildings last appraised in 2016. Because of the age of the equipment appraisal, we must give IAC the okay for reappraisal. For insurance purposes, the FY22 Report will be the last time IAC can provide certified equipment valuations. Once this certification has been removed, IAC is no longer able to support, substantiate, or assume responsibility for the validity of these valuations. To get caught up, the contract with IAC is in this packet for reappraisal in FY23 at a discounted cost of \$3,385.00.

Human Resources (HR) department processed two employee terminations and finalized the on-boarding of one new employee, including background checks & new hire paperwork sessions. Other updates related to year-end were as follows:

- Updated my section of actuarial report
- Completed Summer School contracts

The department continues to work on protested unemployment billing and assist employees with benefits support, including workers compensation and FMLA.

Information Technology (IT)

May has proven to be a very productive month for the IT department. We were able to complete several projects that are prerequisites for our new phone and print management system installations scheduled for this summer. The PAEC main complex building did not have the infrastructure required for a new coax/copper ISP. We have finalized the negotiation with Comcast. The \$10,000 installation cost for the new phone system is now waived. The estimated time to complete has not changed. Phone and print management systems are still looking to be completed before the first week of August.

The current sound system in the PAEC Center gym has failed. We were able to rent a sound system for the purposes of graduation. We are in the process of working

with buildings and grounds to replace the antiquated system. Vendors have already been on site for quotes and proposals. We are hoping to have a solution before the start of the next school year.

The IT department has communicated and started the process of mobile device collection this month. For some programs, we have already started the collection and recording of devices. We are excited to utilize our new asset management system, GoGenuity, to better track the location and history of devices. The technology department continues to address help tickets in a timely manner.

Buildings & Grounds (B&G)

The Building & Grounds department continues to perform day-to-day activities in a timely manner. The Building & Grounds department is ready for summer cleaning/work with the hiring of 3 PAEC High School students as summer workers. The 3 summer workers are part of Mr. Loving's after-school cleaning program. In other updates:

- The second Facility Committee meeting was held on May 18, 2022. Minutes have been provided.
- A clean-out drain will have to be installed outside the EC building near the turnaround.
- The water heater in B4 is failing and will be replaced this summer.

A Chicagoland organization "Paint a Brighter Chicago" is in communication with B&G to possibly paint the hallways at 1636 S. 10th St. At no charge to PAEC, volunteers will do the work and the paint is donated by True Value.

PAEC Early Childhood Program

The EC program celebrated Change and Growth in the Spring. For the last two weeks of April into the beginning of May, the students studied the butterfly's life cycle. Real butterflies were ordered for all 4 classrooms and they were able to see the transition from Caterpillar to Butterfly. As the students celebrated this change the staff celebrated the growth and progress of their students as they completed the end of the year progress reports. Our students entered the program needing maximum support in all areas of development and some ended the year transitioning back to their school districts needing only academic support. Other students will transition into other PAEC programs and have made progress in the areas of self-care, socialization, and communication of needs. Our returning students still need significant support but there was still progress in their ability to tolerate being separated from their caregivers and learning the school routines and completing tasks in school. The students ended the school year reviewing all the pre-academics that were presented (e.g. The Alphabet, 11 colors, 8 shapes, and counting from 1-10 or 1-20 if they were going to Kindergarten) as well as all the other skills that are learned in preschool. They ended the school year learning springtime themes and concepts such as planting and the plant cycle, outdoor activities, Mother's Day, water animals, and simple baking/cooking activities. It was bittersweet to send off our transformed students to kindergarten or district preschool programs but their

progress validates all the hard work that was put in on their part as well as the teachers and program assistants.

The EC program has ended the school year with six additional students being added to the projections for next year. All of these students were either referred from the school district or are transitioning out of the Early Intervention (EI) program. The students from the EI will be able to take advantage of the new law that was recently passed which allows children that have birthdays between May 1 and August to continue to have therapy throughout the summer until the school year begins, if they qualify for an IEP. This is a great benefit for students with summer birthdays and will hopefully set them up for success in the upcoming school year. The EC program also welcomed a new staff member. Rebecca Hamilton was hired to be an individual program assistant. She has been a great addition to the EC program. Lastly, the EC staff sadly bids Char Marshall goodbye as she will be retiring at the end of the school year. We will miss her very much but wish her the best of luck in this new chapter of her life. We hope that she will come and visit from time to time even if her plans do not include subbing in the future.

PAEC Therapeutic Elementary School

The month of June marks the end of the school year for the students. All students received the spring benchmark using FastBridge in Math and Reading. The data will be used to drive instruction in the extended school year as well as the start of the next school year. The extended school year will be focusing on reading and math instruction, and providing interventions on specific skills that have been identified using FastBridge. The students will be attending class Monday through Friday from 8:15 am – 12:15 pm.

The 8th Grade Graduation took place this month and it was a huge success. The students and families enjoyed the ceremony and are looking forward to High School.

The closing event of the year is the annual Field Day event. The students participated in fun activities throughout the day. The activities included obstacle courses, athletics, and board games.

As part of the continued part of the program, some students participated in a soccer athletic league. The students enjoyed their weekly games and practice to improve their soccer skills. The team continues to use behavior modification incentives to encourage appropriate behavior.

There were no police incidents for the month of May. There were 9 time-outs for the month of May, and new interventions were implemented to assist the students with expectations.

PAEC Therapeutic Day High School Happenings

The Senior Trip to Six Flags Great America was a success. The students were so excited because it was a new experience visiting the park for some of our students. We had a fantastic time together as a group. It is our honor to inform the board that twelve students graduated at our commencement ceremony on May 17. We are incredibly proud of these students for enduring many obstacles throughout the

pandemic. The Spring Map Incentive seemed to help boost our MAP Scores. Eight students raised their scores by ten or more points. Please view RIT Scores below.

MAP RIT SCORES	WINTER 22	SPRING 22
MATH	200	207
ELA	196	198
READING	200	208

Transitioning Students

May has been a busy month for transitioning. Two students earned going back to Proviso full-time, and one additional student will start part-time in the fall. We have eight new students from District 209. Seven of the students will start PAEC Therapeutic High School in the fall.

Maintenance of the building

The school continues to thoroughly be cleaned and sanitized daily to prevent potential COVID Exposure. If a student test positive for Covid, we have the area cleaned and sanitized immediately. We had three positive covid tests which were staff during May, and two students needed to be in quarantine.

Physical Management	2
Police Calls	2
Restorative Meeting	3

Enrollment and Attendance

Enrollment - 44 Students

PAEC Therapeutic Day High School Vocational Program

Mr. Loving reports that the Work Training Program during the school day (Hilton, Firehouse Subs, and Zagone Studios) ended 05/19/2022. The afterschool Work Training Program ended 05/26/2022. The Lunch Program ends 05/31/2022 and the breakfast distribution (for community service hours) ends 06/01/2022. Three of our Work Training Program students have been hired by PAEC for summer custodial work. Three of our 2022 graduates continue employment with the sites where they initially participated in the Work Training Program (Hilton, Firehouse Subs, and Zagone Studios). It should be noted that 10 of our 12 graduates participated in the Work Training Program over their years with us.

Dr. Bujalka has wrapped up sessions with students as they are doing finals. Graduates each left with their transition plan in place and have been told to reach out should they need further assistance. Dr. Bujalka continues to post daily in Google Classroom to address the transition domains. This past month focused on health,

nutrition, and grocery shopping. Dr. Bujalka continues to provide social work services to one student attending PMSA; the other graduated.

Seven of our seniors participated in field trips to Chicago State University on 05/10/2022 and Triton Community College on 05/12/2022. The students received information about the schools and a tour of each.

Dr. Bujalka and Mr. Loving are working on plans for the next school year. We plan to continue all the work we did over the past year. Hopefully, the pandemic restrictions will not be reinstated so that we may take students on at least monthly field trips to post-secondary settings based on interests. We plan to continue our in-school presentations, including bringing back our Post-Secondary Options Fair and Career Day. The year will be divided into the four transition domains: employment, post-secondary education/training, independent living, and recreation. We are planning to focus activities each quarter on the chosen domain. Lots of good stuff is coming!!

PAEC Academy at Divine Infants

It has been a busy month. For the 8th grade graduation trip, our Eighth graders went to the Main Event on May 10th. They went bowling, played laser tag, and played video games. They had a great time.

FastBridge testing was done for the Spring benchmark. All of the students showed improvement. Many showed a big gain in their scores.

All of the Reevaluations are completed. Many of the students were ready to age out of Developmental Delay.

Field Day was held on May 24th. Students rotated from game to game. We cooked hot dogs on the grill for students. They also had chips, juice, and water. After lunch, many of the students played outside with bubbles and sidewalk chalk. The weather was perfect, and all of the students enjoyed the day.

Our eighth-grade graduation was held on May 26th. We had six graduates this year. All of the students had family attend. It went very well.

Currently, we are getting ready for summer school. Teachers are packing up to go to the High School. We are also getting ready for fall registration, making packets, and sending out information to the parents.

Teachers are currently working on report cards, which will go out on the last day of school. Progress reports will also be sent out.

PAEC Center

The month of May flew by!

The graduating class of 2022's field trip to Navy Pier was on May 4, 2022. The students were allocated money and were able to use it to go on the Ferris Wheel, Carousel, or any other ride they chose. The weather was not too cooperative but it was reported that the students were able to walk to the Grand Hall inside and walk along the pier on the outside to view the water and boats. A good time was had by all!

All SANDI assessment testing was completed by May 25th! The first year is in the books!

Graduations were held on

Transition - May 24th
High School - May 25
Elementary - May 26

The gym was decorated to fit the occasion and the excitement was evident on the students' faces. Congratulations to the Class of 2022!

All end of the year obligations have been fulfilled by teachers!

The bus evacuation drill was completed on Friday, May 27th completing all mandated drills for the year!

Quarterlies were sent home with the students. Classrooms are being cleaned and all school work is sent home with the students. An end to the very different school year!

PAEC Center Vocational Program/Transition Program

Currently there are **10** students employed competitively. Unemployed students are directed to apply for competitive employment via in-person, or direct contact with employers. These students are monitored via in-person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, and students complete with me and/or staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	Taco Bell	15 hours per week	Crew
2	The Pearl of Hillside	14 hours per week	Activity Aid
3	AMC	25-28 hrs per week	Busser
4	White Castle	16-20 hrs per week	Stocker/Maintenance
5	Brookfield Zoo/ Mariano's	20-25 hrs per week	Food Service Associate/ Stocker
6	Dollar Tree	20-25 hrs per week	Sales Associate
7	Loyola Hospital	20-25 hrs per week	Dietary Aide

8	Food4Less	15-20 hrs per week	Courtesy Clerk
9	Marshalls	15-20 hrs per week	Store Cleaning Associate
10	Tony's Finer Foods	20 hours	Cashier

Students are only working at two volunteer sites (PAEC Academy & Zagones). We are not working at other community job sites right now, we are preparing to start up new in the 2022-23 school year.

We are pleased to announce we have a student who was hired by Tony's Fresh Market on May 9, 2022.

We have additional students enrolled that are currently being trained to complete job tasks, answer mock interview questions, complete mock job applications, and more. Some students are completing live applications and are going through the interview process. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications.

PAEC Intervention Team

District 87

Jefferson Primary School

Currently, Jefferson school has the highest number of identified students for behavior support. There are four PAEC Interventionists including the new behavior coach who continues to work closely with the school principals and teachers to provide direct behavioral support and classroom management for specific students as well as three new students identified through building student support teams and previous behavior support referrals. All four interventionists have been active in student support meetings and communicating with parents and administration. The interventionist continues to progress monitor and implement new interventions and supports accordingly based on behavior data, student observations, and teacher input.

Sunnyside School

Behavior support continues to be provided by two PAEC Behavior Interventionists on a rotating schedule for one student. A third behavior coach was assigned to Sunnyside to provide modified support for an IEP student. This was determined based on the IEP and administration involving the process of modifying that student direct support (1-1) for a 5th^d grade student. Behavior data when needed continues to be shared by coaches at team meetings. During this school year, the interventionists have worked diligently with the school administrators, classroom teachers, related service providers, and parents to provide a team-wide behavior plan including specific interventions and supports.

District 92

Lindop School

There has been one behavior coach assigned to this school working directly with a teacher and 3rd grade student who was recommended by the building level PST as well referred through the PAEC Behavior Intervention referral process. The interventionist has been providing support for this student since March and will phase out at the end of May. The interventionist has met with the grade level teacher and related support staff to determine behavioral progress. The PAEC behavior interventionist has also been in contact with administration, teacher, and related services about a previous student from that same class and the interventionist.

District 93

Hillside School

There has been one behavior coach assigned to this school working directly with a teacher and two kindergarten students. One of which is recommended by the building level PST as well as referred through the PAEC Behavior Intervention referral process. The other student had previously received PAEC Behavior Intervention however, his IEP team felt further assistance would be needed to help support the classroom teacher and that student's one-to-one Aide. The interventionist has been assigned to provide support for this student starting in March through the end of the year. The interventionist meets with the grade level teacher and related support staff to determine behavioral progress. The PAEC behavior interventionists have also been in contact with administration, teacher, and related service providers and were present and shared information at an initial IEP meeting for one student who was determined eligible for Special education.

District 88

Lincoln Elementary School

There has been one behavior interventionist at this school who has been working diligently with the classroom teacher, student, and parent in developing a behavior plan and providing both classroom and individual student interventions. The interventionist has been working closely with the teacher in supporting and coaching a class-wide behavior system. The interventionist has also had meetings with the parent to discuss a behavior plan to support the student both at home and in school. The interventionist has begun implementing specific behavioral support for classroom management and the results have been very effective. The interventionist will also be facilitating an end of the year meeting with the school administration to review and discuss PAEC Behavior interventions and support for their building.

District 209

Proviso West: An employment search was completed and a new behavior interventionist was hired for that building. The new coach will begin at the start of the 22/23 school year. She will shadow and be mentored by the two existing behavior coaches. Allowing for a smooth transition into the position. The current two interventionists have been working with grade level principals in supporting students and providing academic and social-emotional assistance as well as academic support and retention. The Behavior Coaches continue to help facilitate and implement the intervention program which is continuing to show progress. More recently, it had been mentioned to the Behavior Intervention Coordinator that Proviso

West may be interested in obtaining a 4th interventionist. The PAEC behavior intervention coordinator did reach out to Proviso West administration about this but has not heard back. This information has been shared with PAEC administration.

Proviso East: Recently, a new behavior coach was hired to fill a vacant position at East. The new interventionist will work closely with the current interventionist who will serve as a mentor and support for a strong start in the new position. Also, a previous behavior coach who was assigned to West will now be reassigned to East to help with the training and transition of the new behavior coach. The current Behavior Interventionist at Proviso East continues to progress monitor and work directly with specific students (juniors and seniors) as well as work with grade level administrators to identify new students. Supports provided have included executive functioning skills, peer mediation, and specific academic and behavior support. It was recently shared by that interventionist that 100% of his senior class caseload is graduating and this coach shared that some students went up three letter grades since being a part of the PAEC behavior intervention program.

PAEC OT/PT Department

Staff adjustments: We have 1 full-time position to fill in OT for next year: Raveena Kingra will not be returning. Jamie Kramer, OT will be converting from a contracted staff member to a PAEC direct-hire next year. On the AT Team, Catlin Carroll, SLP, will be replacing Elizabeth Farrell, SLP, who is leaving. Currently working on FTE projections for next school year.

Activities of the department:

1. The OT/PT department conducted their monthly meeting via in-person and Zoom on 5-12-22 from 11:30 AM to 3:00 PM.
2. The AT Department conducted its monthly meeting via Google Hangout Meets on 5-04-22 from 8:30 AM - 9:30 AM.
3. The OT/PT and AT Departments are working hard to complete their end-of-year tasks, including logging sessions, finishing IEPs, Medicaid billing, equipment returns, and more.
4. The Lead OT/PT/AT is working on determining needs and assignments and caseloads for ESY.
5. The OT and PT assigned to Hillside assisted with Preschool screenings on 5-20-22.
6. The OT/PT Department is preparing 2 OTs and 2 PTs for the D87 Preschool screenings on 6-14-22 from 12:00 PM - 4:00 PM.
7. The AT Team attended the Infinetec Meeting via Zoom from 9:00 AM - 12:30 PM on 5-11-22.
8. The Lead OT/PT/AT attended the PAEC Security-Safety Committee Meeting on 5-04-22 from 10:00 AM to 11:00 AM in the PAEC Center Board Room.

PAEC Psychologist Department

- District 87 will be conducting preschool screenings on June 14th. Psychologist Dr. Paola Gonzalez-Bonet will participate in the screenings.
- Loyola University School of Law is hosting a virtual conference on “Education Law: Year in Review” on June 21st, 2022. This seminar will address important developments in education law and policy during the past year. The program will discuss: recent developments in the Supreme Court; First Amendment rights of teachers and how schools and districts can respond to curriculum objections and library book concerns; student mental health needs; ticketing of students and their parents for school-related conduct; and legal, policy, and legislative updates from the Illinois State Board of Education.
- The Illinois School Psychologists’ Association (SPA) will be hosting remote supervisor credential training on June 13th, 14th, 15th, and 16th for psychologists interested in becoming intern supervisors.
- ISPA is also hosting a “Spring Fling Virtual Workshop” on June 10th. Topics include: Creating Equitable Systems of Support Utilizing Restorative Practices; Practical Solutions for Suicide Prevention in Schools; Using CBT Techniques to Reduce Students’ Anxiety in Schools.
- Loyola school psychologist interns Lindsey VanDerAa and Emily Rovira graduated with their Education Specialist (Ed.S.) degree on May 10, 2022.
- Psychologist Dr. Michael Cermak will supervise a practicum student in school psychology from Loyola University next school year. Psychologist Ms. Dayle Ashley-Harding will supervise two practicum students next school year- one from Loyola and the other from The Chicago School of Professional Psychology. School psychology practicum students are second-year graduate students who work with a licensed psychologist two days per week over the course of the school year.
- Lead psychologist Mary Therese Geary is retiring on June 3rd, 2022 after 31 years with PAEC. Psychologist Dr. Michael Cermak will be taking over the role of the lead psychologist in August of 2022.

PAEC Social Work Department

1. Ms. Lisa Allen, LCSW; Ms. Dana Gutmann, LCSW; Ms. Ziomari Rivera, MSW, and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to provide social work services to the students on their caseload and have been working with the students on the following: Plans after High School Graduation, Self-Esteem, Positive Affirmations, Identifying with a gender, Peer Conflict Mediation; Crisis Intervention; effective ways to communicate with others; decision making skills, and terminating social work services for the school year. Ms. Rivera, MSW, participated in serving the students Pizza and Wings from Chuck E. Cheese for a special student lunch.

Ms. Pirrello, LCSW has spoken with Ms. Mandy Ross, LCSW (PAEC School Social Worker-Proviso West High School), to discuss the upcoming PAEC High School's ESY Program, so as to discuss student cases of those who will be attending, and possible plans, activities to be considered. Additionally, Ms. Pirrello, LCSW participated in the PAEC Safety/Security Committee that was held in the PAEC Center Boardroom on May 4, 2022. All PAEC High School Social Workers have been participating in Transition, Placement Change meetings, and Annual Reviews/EDC meetings for students being transferred to the PAEC High School Program.

2. Mr. Michael Irgang, MSW, and Ms. Lindsey Holsten, LCSW (PAEC School Social Workers-PAEC Elementary Program) have welcomed five 8th grade students from district 88 to the PAEC Elementary Program and coordinated their High School Transition Meetings, annual reviews, and their graduation. Additionally, Mr. Irgang, MSW, and Ms. Holsten, LCSW coordinated and facilitated various activities and lunch for the 8th Grade Field Day for all the PAEC Elementary Students. Ms. Holsten hosted a family meeting with the purpose of connecting them with a Mentorship program. Mr. Irgang, MSW has met with Ms. Monette Carlos, LCSW (PAEC School Social Worker-EC Program), and the EC Staff, to discuss the upcoming Early Childhood Programs ESY, so as to plan and prepare activities.
3. Ms. Monette Carlos, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) has been working on social skills with the students on her caseload, by way of incorporating social skills games to help the students improve their ability to follow directions. Ms. Carlos created 3 social stories for students who will be moving on and transitioning to another program, as well as assisting these students' families in preparing their children for the change. Additionally, Ms. Carlos has been completing all outcomes for Early Childhood and participated in PAEC Center Tours with Ms. Jill Collins, MSW for incoming kindergartners.
4. Ms. Jill Collins, MSW, and Mr. Saumil Patel, MSW (PAEC School Social Workers-PAEC Center School) have planned, coordinated, and facilitated all field trips, picnics, and graduation ceremonies activities for the PAEC Center School's Elementary, High School and Transition Programs. Additionally, Ms. Collins and Mr. Patel have provided crisis intervention/safety support for those students in need, and have participated in Transition and Placement Change meetings.
5. Ms. Mandy Ross, LCSW, Ms. Donna Kuchera, MSW, Ms. Elizabeth Baldi, LCSW and Ms. Ashley Brown (PAEC School Social Workers – Proviso Township High School Programs/Dist. 209) have been working diligently with the Dist. 209 Social Workers to determine fair and equitable caseloads for the 2022-23 school year. Additionally, they have been focusing on terminating social work services for this school year, and have been holding final sessions. Ms. Baldi, LCSW assisted the TST Students with their Spring Fling, whereby they shopped for, made, and then enjoyed a full BBQ Lunch. Additionally, Ms. Baldi took two of her graduating transition students to Triton College for a tour. Ms. Kuchera, MSW has been an active member of the Student Prom Committee at Proviso West High School this school year and attended the Prom as a Prom Ambassador to make certain the overall event went as planned. Additionally, Ms. Kuchera

attended the Proviso West High School graduation, took photos of students receiving their diplomas, and sent photos to the students on her caseload, who were graduating.

PAEC Speech/Language Department

- The Lead SLP attended the final Northern IL Speech Language Coordinators meeting for this school year on Friday, May 6th from 9-11 am on Zoom.
- The Speech/Language department had our final meeting of the school year on Tuesday, May 24th at 11:45 at PAEC Center
- The Lead SLP has made assignments for ESY for June. The following SLPs will be providing S/L services: Emilie Predl, Rica Guerrero, Catlin Carroll, Katie Huck, Nainee Jagad, Abby Avery, and Ciara McGlynn.
- The following SLPs are not returning for the 2022-2023 school year:
 - Antoinette Thompson - Proviso East/PMSA
 - Monique Villasenor- Proviso West
 - Libby Farrell- PAEC Center/AT team
 - Katie Huck- PAEC Center/ PAEC High School
 - Annaliese Miller- PAEC Center/ D87 parochial
 - Amy Michaels- Bilingual SLP (Spanish) D87 Riley
 - Isabel Govea- Bilingual SLP (Spanish) D87 Jefferson & Whittier
 - Liliana Herrera- Bilingual SLP (Spanish) D88 Grant Elementary
- The Lead SLP is working to determine SLP coverage for the upcoming school year and is interviewing candidates.

PAEC Special Olympics

The PAEC Academy Tigers will be attending the State Tournament at ISU on Jun 17 and 18th. They are excited to be representing PAEC at the Summer Games and hoping to bring home a gold medal.

VI. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE EXECUTIVE BOARD

A. Non-Union Administration raise increases

Recommended Motion:

I move to recommend to the Executive Board to approve the raise increases for Non-Union Administration as presented.

B. Rescind the termination of Erica Szarzynski

Recommended Motion:

I move to recommend to the Executive Board to approve rescinding the termination of Ms. Erica Szarzynski as presented.

C. Accept the resignation of Erica Szarzynski

Recommended Motion:

I move to recommend to the Executive Board to approve the resignation of Ms. Erica Szarzynski as presented.

VII. BOARD CORRESPONDENCE

VIII. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at ____ AM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.

IX. NEXT MEETING

The next PAEC Executive Board meeting is scheduled for Thursday, August 11, 2022.

X. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at _____ AM/PM for lack of further items to discuss.

MJ/TL