

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
AUGUST 18, 2021**

AGENDA

I. ROLL CALL

II. AUDIENCE PARTICIPATION

III. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

I move to approve the Governing Board Minutes of July 15, 2021 as presented.

IV. APPROVAL OF CONSENT AGENDA

Recommended Motion:

I move to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and XII (New Business) as presented.

V. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	<u>7/15/2021</u>	<u>7/31/2021</u>	<u>TOTAL</u>
Education Fund	194,544.43	45,182.87	239,727.30
Building Fund	<u>14,362.18</u>	<u>15,355.65</u>	<u>29,717.83</u>
TOTALS	\$208,906.61	\$60,538.52	\$269,445.13

VI. APPROVAL OF BILLS

Information is attached

VII. EXECUTIVE BOARD REPORT

District #88 is requesting Special Ed contacts from District #209 for 8th graders in order to set up transition meetings. Also, #88 is requesting procedures from the new Behavior Intervention Coordinator Chris Weinman. PAEC will send an updated list of staff that will be working in District buildings. District #93 has requested for an updated PAEC Vacancy List.

VIII. DuPAGE/WEST COOK REPORT

See attached Resolution

IX. COMMITTEE REPORTS

No reports at this time.

X. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. PAEC 2020-2021 Goals
Information is attached.

B. Projected 2021-22 District Child Count Report
Information is attached.

C. Projected 2021-22 Classroom Staffing Patterns
Information is attached.

D. Initial Referrals

None at this time.

E. PAEC Activity Fund Summary

None at this time. There has been no activity at this time.

PAEC was invited to observe at District #89's Intruder Drill that took place on Wednesday, August 4, 2021.

We were also invited to participate in the IALAS Golf Outing that took place in Vernon Hills, IL on August 1st. Mr. Newton, Principal High School, Ms. Consuelo Martinez, EC Coordinator, and Mr. Joseph Vasilevski also attended the outing.

The PAEC Governing Board has voted to change meeting dates to the 3rd Wednesday of each month instead of the 3rd Thursday. In response to the Board's decision to move away from uniforms, the uniform policy has been changed to appropriate casual dress for this current school year and will look into setting a dress code for the upcoming year.

The month of July, with the new additions to our administrative staff: Mrs. Vanessa Schmitt, Assistant Director, Dr. Sherry Reynolds-Whitaker, Business Manager, and Mrs. Trainette Latham, Executive Administrative Assistant has gone very well. We have been successful at adding Ms. Schmitt and Dr. Whitaker to our accounts.

PAEC sent out a survey to parents regarding the return to full day in-person learning.

Also, we are continuing to build relationships with other school districts that involve Berywn North District #98 and District #100. On August 11th, we were to participate in a community event in which families and the community would've been able to meet the New Principal for District #92 (Dr. Maxine Jeremiah) from 5:00pm-7:00pm. This event was cancelled due to weather. We will also attend both District #88 and District #89 Back to School Fair which will take place on August 21st from 11:00am-1:00pm and District #92 BBQ at 1:00pm-4:00pm.

On August 16th PAEC will have the Loyola Medical Van available for physicals from 9:30am-1:45pm. Student registration will be done online and in-person. Our in-person registration dates were August 11th from 9:30am-2:30pm and August 12th from 1:00pm-7:00pm. On August 18th, we are looking to have our staff return to a Virtual Welcome Back Institute Day to minimize the size of the group.

We are also looking to have a Dedication Ceremony for Mrs. Carol Michels on Wednesday, August 18th at 9:00am.

Ms. Courtney Stillman of Himes, Petrarca, & Fester, CHTD hourly rate is now \$240 which is an increase of \$10.

F. PAEC Program Updates

PAEC Business Office – Dr. Sherry Reynolds-Whitaker, Business Manager

The Business Office successfully worked with the auditors to complete preliminary work for FY21. The file to complete the back schedule will be providing in a week or so, including access to the 'huddle system' for Dr. Whitaker. The auditors will finalize the PAEC 2020-2021 audit in September.

The business office continues to update and input salaries for the FY22 school year in Infinite Vision for employees, preparing the first all staff payroll for the new fiscal year. Dr. Whitaker will be computing and verifying salaries for staff in August as well.

We are in the process of finalizing hires for Accounts Payable/Purchasing Coordinator and part-time Lunch Program Assistant.

Human Resources (HR) will ensure staff is correctly classified on medical, life, dental rosters for the new fiscal year.

Information Technology (IT) will be working on technical needs (equipment, services, etc.) throughout the summer.

Buildings & Grounds operations are working on summer cleaning and various routine projects throughout the district.

Summer school billing will be computed in August and sent to member districts.

PAEC Early Childhood Program

The Early Childhood program is opening the new school year with 2 sections of full-day classes (5 hours) for children with the diagnosis of Autism and most of the students will be transitioning to Kindergarten next year. This full day program is designed to meet the unique learning and sensory needs of the children but also to prepare them for Kindergarten which will be all day. We will continue to have two half-day classrooms (4 sections of EC Cross Categorical classes). Most of the students in the EC CC classes are primarily newly turned 3 year olds and 4 year olds that have two more years of preschool left because of when their birthdate lands on the calendar. They have both the eligibility of Developmental Delay or Autism. However, the students on the Autism spectrum in these classes are not ready to attend a full day. They will still have their educational and sensory needs met but in a half day program.

The EC evaluation team has 3 children projected to test in August that are transitioning out of EI or were referred from their home district after going through preschool screenings. We have received more referrals for September so our program will be growing in the coming weeks. Finally, we are happy to welcome Linnea Aguilera, our new EC teacher

PAEC Therapeutic Day Elementary School

We are excited to welcome back all of the students this school year! We will be conducting online registration and in-person registration (by appointment only). All parents and guardians have received multiple reminders this summer for registration as well as school supply list.

The students will be participating in the Illinois Assessment of Readiness in September as well as the fall benchmark in FastBridge. The data from FastBridge will be used to drive instruction as well as determine the appropriate interventions for students.

The staff will be participating in Crisis Prevention Intervention and curriculum training during the August teacher institute days.

There were no police incidents for the month of July.

PAEC Therapeutic Day High School

We will be returning to in-person instruction beginning August 23, 2021 our scheduled first day for student learning. During these first few days our focus will be on a return to school with items to be discussed with students such as; Expectations for social distancing, mask

wearing, What to do if you are not feeling well, Social distancing on the bus, during lunch, and expected behaviors. We will be there to answer any questions, or concerns that students may have.

Maintenance of the building

The building following summer school has been thoroughly cleaned and sanitized. All of the flooring has been stripped of the old wax and a new coat of wax has been applied. The maintenance staff, more specifically Jorge Quinones and Alex Zamora did a great job in preparing the school for opening day.

Summer School

We had 16 students complete summer school this summer. All 16 students achieved a passing grade. Below is a small spreadsheet of the grades. 10 of our 16 received a grade of B or higher.

Grades	Numbers of students with this grade
A's	3
B's	7
C's	3
D's	3
F's	0

Registration and other important dates

Registration dates this year will be August 11th and 12th. August 11th registration begins at 9:30 am and goes to 2:30 pm. August 12 registration begins at 1pm and goes to 7pm. During student registration time students will receive a chromebook computer to use during school and if necessary at home for the purpose of research, and completion of any given assignments.

August 16th a medical van will be here for our students who need a physical and/or their shots. It is by appointment only. Aug 18, 2021 staff will return for their first day of three institute days for preparation of students first day Aug 23, 2021.

PAEC Therapeutic Day High School Vocational Program

Starting 2021-2022 school year...

- Provide job leads to students.
- Discuss with PAEC campus administrators on possible opportunities for the Student Leadership Program.
- Resume Custodial Training Program.
- Recruit students for whatever supported work training we are able to provide by explaining offerings to all students, having interested students complete a job application and interview.
- Complete Transition Planning Questionnaires and Interview with each student. This will include a review of current transition-related IEP goals and a developing a schedule of relevant assessments.
- Run a weekly senior meeting – focused on communicating graduation requirements, senior related activities, graduation information, and working on transition goals, etc.

- Maintain a Google Classroom for posting information on transition domains (employment, post-secondary education/training, independently living, and community involvement).
- Communicate with District #209 counselors to establish Naviance accounts for students (if possible).
- Establish community partnerships for work training and community service projects.
- Draft a proposal for a summer apprenticeship program to be shared with PAEC High School and District Administrators.
- Communicate with District #209 DRS Coordinator on a monthly basis for applications received and updates on employment.

PAEC Academy at Divine Infant

The PAEC Academy staff is excited to return to a normal school schedule for the 2021-2022 school year. In the beginning of the school year we will be reviewing school rules and expectations. We will also be reviewing academics to determine what skills students have retained. We can then plan effectively for each of our Students to reteach or review skills they have trouble remembering.

Breakfast and lunch will be served in the cafeteria daily, with a 6 foot distance between the students and staff. The classroom will have a minimum of a 3 foot distance between students and staff. Masks will be worn by staff and students throughout the day, with the exception of breakfast and lunch. Bathrooms will continue to be used by only one student at a time. Desk shields will be on each student desk in order to stop the spread of and germs. Each classroom has one or more air purifiers to make sure the air is clean and safe.

When the Teachers return, we will be discussing implementing the school procedures with students. We will also discuss review and re-teaching of skills.

Physical education will return to a normal schedule. Activities will be limited as students will not be able to share equipment. As the CDC changes their guidelines, we will follow the current guidelines.

Open House will be held on Thursday, September 23rd. We will notify parents in advance through class.

Here is to the new 2021-2022 school year!!!!!!!!!!!!

PAEC Center

We are getting ready to begin the school year 2021-22! Teachers, paraprofessionals along with related services are scheduled to start on August 18, 2021.

We are excited to welcome back the staff and students!

Students will start on August 23, 2021. The school is ready to receive them and we look forward to having all staff and students in the building once again!

This year we are implementing a new assessment program for our students. We are also implementing a new science program as well.

Students will continue to use their Chromebooks in the classroom to retain the skills learned during online teaching.

We look forward to starting the new school year and are hopeful it is a healthy one

PAEC Center Vocational Program/Transition Program

None at this time

PAEC Speech/Language Department

The following SLPs have been hired for the 2021-2022 school year:

Annaliese Miller- PAEC Center and D87 Parochial (PAEC Employee)

Nainee Jagad- PAEC Center (EBS)

Natalie Jamarillo- B/L SLP D88, Lincoln Primary, and Grant Primary (Stepping Stones)

Abby Wendell- D88, Lincoln Elementary (EBS)

Antoinette Thompson- D209, Proviso East/PMSA (Spotter)

Vacancy for D87, Sunnyside- working to hire an SLP

Lead SLP is working to develop a professional development calendar and schedule for the Speech/Language department meetings for the upcoming school year.

XI. OLD/UNFINISHED BUSINESS

None at this time

XII. NEW BUSINESS

A. Presentment of proposed Amendments to Articles of Joint Agreement-Abby Rogers

B. Approval of Employment/Resignations/Terminations

Employment:

Udochi Nwoko, Permanent Sub Teacher, PAEC High School, \$42,027, effective 8/18/21

Lisa Allen, School Social Worker, PAEC Academy/High School, \$78,890 effective 8/18/21

Kevin Dawley, School Social Worker, Proviso West High School, \$46,976, effective 8/18/21

Christopher Weinman, Behavior Intervention Coordinator, PAEC, \$68,684, effective 8/18/21

Jason Hamann, Teacher, PAEC Center (CCF), \$68,684, effective 8/18/21

Stephanie Chavez, SPED Teacher, PAEC Center (CCA), \$48,529, effective 8/18/21

Linnea Aguilera, Early Childhood Teacher, PAEC EC, \$42,027, effective 8/18/21

Joshua Adams, 1:1 Program Assistant, PAEC Center (East), \$20,327, effective 8/18/21

Cleavon Sims, Program Assistant, PAEC High School, \$27,120, effective 8/18/21

Annaliese Miller, Speech Language Pathologist, PAEC Center, \$45,913, effective 8/18/21

Jonathan Slowik, Teacher, PAEC Center, \$42,027, effective 8/18/21

Theodora Parianos, Teacher, PAEC High School, \$42,027, effective 8/18/21

Iris Saucedo, Occupational Therapy Assistant, PAEC Elem, \$54,060, effective 8/18/21

Andre Cooper, Program Assistant, PAEC Elementary, \$20,327, effective 8/18/21

Loredana Cirone-Puccio, Program Assistant, PAEC Center, \$20,327, effective 8/18/21

Devin Bowling, Computer Teacher, PAEC High School, \$42,027, effective 8/18/21

Adriana Segovia, Secretary, PAEC High School, \$30,000, effective 8/2/21

Markeshia Jones, Permanent Sub Teacher, PAEC High School, \$42,027, effective 8/18/21

Graciela Bravo, Admin Recept/Attend Secretary, PAEC Admin, \$30,000, effective 8/2/21

Recommended Motion:

I move to approve the employment of personnel as presented.

Resignations:

Michaelene Bender, Teacher, PAEC Academy, effective 6/30/21

Recommended Motion:

I move to approve the resignations of personnel as presented.

Terminations:

Lisa Allen, School Social Worker, PAEC High School, effective 6/2/21 (reassigned)
Adriana Segovia, Program Assistant, PAEC High School, effective 6/2/21 (reassigned)
Markeshia Jones, Program Assistant, PAEC High School, effective 6/2/21 (reassigned)
Graciela Bravo, Translator, PAEC Administration, effective 6/30/21 (reassigned)

Recommended Motion:

I move to approve the terminations of personnel as presented.

C. Continued Employer contributions to health insurance for retired administrators

Recommended Motion:

I move to approve continued employer contributions to health insurance for retired administrators through August 31, 2021 which is the end of the insurance benefit year.

XIII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

The next Governing Board Meeting is scheduled for September 15, 2021.

XIV. BOARD CORRESPONDENCE

None at this time

XV. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at _____ PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s), specific individual(s) who serve as independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board and under section 2(c)21 to discuss minutes of prior meetings lawfully closed under the Open Minutes Act for the purpose of review, approval or release of minutes as presented.

Recommended Motion:

I move to return to Open Session at _____ PM.

Recommended Motion:

I move to approve the Closed Session Minutes of June 17, 2021 and to release for public review or withhold from public review as presented.

Recommended Motion:

I move to approve the Closed Session Minutes of July 15, 2021 and to release for public review or withhold from public review as presented.

XVI. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at _____ PM for lack of further items to discuss.