

PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
APRIL 20, 2017

AGENDA

I. ROLL CALL

II. AUDIENCE PARTICIPATION

III. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

I move to approve the Governing Board Minutes of March 16, 2017 as presented.

IV. APPROVAL OF CONSENT AGENDA

Recommended Motion:

I move to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and XII (New Business) as presented.

V. APPROVAL OF PAYROLL

Confirmation of payroll (excluding employer deduction)

	<u>3/15/2017</u>	<u>3/24/2017</u>	<u>TOTAL</u>
Education Fund	564,552.09	552,119.78	1,116,671.87
Building Fund	13,774.31	14,444.68	28,218.99
TOTALS	\$578,326.40	\$566,564.46	\$1,144,890.86

Recommended Motion:

I move to approve Payroll as presented.

VI. APPROVAL OF BILLS

Information is attached.

Recommended Motion:

I move to approve the Bills as presented.

VII. EXECUTIVE BOARD REPORT

The Superintendents or their representative from District's 87, 88, 93 and 209 were in attendance at the April 13, 2017 meeting; they reviewed and recommended approval of all items on the agenda.

VIII. DuPAGE/WEST COOK REPORT

No reports at this time.

IX. COMMITTEE REPORTS

No reports at this time.

X. EXECUTIVE DIRECTOR'S REPORT

A. 2017-18 Projected Enrollment and Classroom Staffing Patterns
Information is attached.

B. 2017-18 Projected District Child Count
Information is attached.

C. Enrollment and Classroom Staffing Patterns
Information is attached.

- D. Student/Staff Monthly Report
Information is attached.
- E. Program District Child Count Report
Information is attached.
- F. Alternative Students Transitioning to Home Schools
1. PAEC Therapeutic Day Elementary School – Information is attached.
2. PAEC Therapeutic Day High School – Information is attached.
- G. Police Reports
1. PAEC Therapeutic Day Elementary School – Yes
A report was filed by our PAEC/Maywood Police Officer when a student inappropriately touched another student.
2. PAEC Therapeutic Day High School – None
- H. Initial Referrals
Information is attached.
- I. PAEC Activity Fund Summary
Information is attached.
- J. PAEC Program Graduation Dates
You are invited to attend the PAEC Graduation ceremonies as listed below.

May 25th - PAEC Alternative Elementary – 6:00 PM, at PAEC High School Gym
May 31st - PAEC Academy at St. Domitilla – 6:30 PM, at St. Domitilla
May 17th - PAEC Alternative High School – 6:00 PM, at PAEC High School Gym
May 16th – PAEC Center Elementary – 1:00 PM, at PAEC Center Gym
May 17th - PAEC Center High School – 1:00 PM, at PAEC Center Gym
May 18th – PAEC Transition Program – 1:00 PM, at 5th Ave. Transition building
- K. Retirement Tea
1. Please join us on May 24th, to celebrate the retirement of 13 PAEC employees. The Tea will be held at PAEC Center, from 3 to 5pm. See attached invitation.
2. Please join us on May 30th, to celebrate the retirement of Dr. Terry Smith. The Tea will be held at PAEC High School, from 3 to 5pm. See attached invitation.
- L. PAEC Program Updates
PAEC Business Office – Ms. Debbie Tryon, Business Manager
The RFP for our cab transportation was sent out to vendors in March. We sent it to three special transportation vendors. We received two responses, one was a decline to quote and the other quote was from our current vendor Peoples Cab. All of the documentation requested from them was received and we have a contract with them for next school year. The business office has had two meetings with the Director of the company and we are strengthening the good relationship we already have with them. Our cost per mile will increase from \$2.00 per mile to \$2.10 per mile.

Ms. Tryon is working on constructing the budget for next fiscal year. Medical, dental, and life insurance rates have been received for next year. The business office is also working on renewing and updating our accounts and codes needed for submitting the federal IDEA Grants. Ms. Tryon will begin writing the grants this month.

Our Buildings and Grounds Director has been working on getting our roof inspection completed along with overseeing parking lot light repairs and restoring mulch around the buildings.

We have received the engagement letter and dates for preliminary and final field work from our auditors for this year's audit. We will begin preparing the documents and files they will need to examine. Ms. Tryon and her assistant have been preparing the worksheets and documents needed for our actuary for our actuarial audit for this current year.

The business office is currently strengthening our internal controls over Petty Cash funds in our PAEC programs by conducting periodic counts in programs that have these funds. We have also conducted a review of our vendor files and instituted a vendor approval form that Ms. Tryon must review and approve before new vendors are added to our vendor list. Ms. Theis has been trained and authorized to input new employees into our payroll system. This procedure segregates duties in our payroll system and assists our payroll coordinator with her tasks. Ms. Tryon is also reviewing all accounts payable checks after they are cut and received back from the Township Treasurer and reviewing each payday payroll register. All of these procedures have been started to further strengthen business office internal controls, not because of any problems that are occurring.

Our Human Resource Coordinator is being trained in the area of accounts payable related to our medical benefit payments. Our Accounts Payable Coordinator is being trained to reconcile and prepare to pay our monthly medical premium bill.

PAEC Early Childhood Program

March was busy and exciting in the Early Childhood Program, celebrating special days in the month and learning about the incoming season of Spring.

We started out the month celebrating Dr. Seuss' birthday by having the, Read Across Early Childhood event. Five PAEC Administrators came to read to our afternoon children. A big "Thank You" to Mary Beth Boeh, Cheryl Wagemann, Michael James, Shaylon Walker, and Tom Newton for visiting us. The children truly enjoyed your visit.

We also celebrated World Down Syndrome Day on March 21st, by wearing crazy socks. Wearing crazy socks causes people to ask, "Why?", and it spurs a conversation about Down Syndrome. Why March 21st? The date was selected because it is the 21st day of the 3rd month of the year and it signifies the uniqueness of the triplication of the 21st chromosome which causes Down Syndrome.

We ended the month by saying goodbye to our friends for a week in order to enjoy a well deserved Spring Break.

PAEC Therapeutic Day Elementary School

The month of March has been very busy; we continue to prepare for PARCC testing that will be taken in the beginning of April by taking practice tests both on and off the computer and reviewing concepts and test taking tips.

As a program we continue to see our students' transition and return to their home schools. This month we continue to have six students transitioning back to their home schools. We celebrated two students that fully transitioned back to their home schools.

On "PIE" day (3/14), the entire school focused on circles, from definitions to calculations to problem solving. Contests were completed per age group to make learning fun during the instructional periods. Students were able to move throughout the building to find various

examples to work on problems that were placed on floors and walls in classrooms and the hallway.

Activity night continues to be a program that students who maintain at least 85% on level without any incidents look forward to participating in the program. The HOTSTUFF program has continued this month and continues to go well.

PAEC Academy at St. Domitilla

PAEC Academy has been gearing up for the state testing that will be administered in April. Most of the test forms have arrived and rosters and schedules are completed. Eighth grade transition meetings are scheduled for all of our eighth graders in the next week.

Our eighth graders are busy planning for their eighth grade field trip to Dave and Busters. They are very excited about graduation. They are practicing their poems, songs, etc, for the ceremony. They are all looking forward to high school. This year students will be wearing black gowns with orange tassels to represent the PAEC Academy Tigers. Graduation will be on May 31, 2017, at 6:30 PM, at St. Domitilla. All of them passed the federal constitution test and are now working on the state constitution. We are very proud of them!

Tigers basketball team went downstate for Special Olympics. The team took second place. Classrooms made signs and banners to support the players. Go Tigers!

Student Council has been very busy planning end of the year activities. They are especially looking forward to Field Day in May. There are many activities and our student council decides which activities will be part of Field Day.

PAEC Center

PAEC Center students are anxiously awaiting Spring. During the warm days of February, students were outside enjoying the weather while working on community signs and safety.

The students learned about Casimir Pulaski and his role in society in all classes, due to the celebration of his life on Monday, March 3rd.

On March 8th, the elementary students enjoyed a movie entitled, "It's a Bug's Life", in preparation for Springs arrival.

The staff enjoyed a corned beef luncheon to celebrate St. Patrick's Day. It is a great chance for staff to get together and enjoy a fabulous lunch and good conversation.

On March 15th, the high school students enjoyed a movie entitled, "Martin Luther King". This movie surrounded the lessons that were taught through the "News 2 You" curriculum in regard to Black History Month.

On the late start day, staff was trained in the SETT process, which is a planning of how student's are trialed, trained, and observed using a variety of augmentative devices for communication. The feedback was excellent in allowing staff to learn about the variety of machines and how they can influence and change a child's life, giving them a voice.

PAEC Center Vocational Program/Transition Program

Currently the PAEC Vocational Program at PAEC Center/East and the 5th Ave Transition Program are proudly supporting ten students that are employed in the community. This includes students who have recently completed the Cross Categorical Transition Program. Many other students are continuing their training in volunteer positions that are teaching new skills and providing opportunities to learn.

At Bargains in a Box, one of the students started out in the warehouse but has now been promoted to an office position. The owner of Bargains in a Box has been great to work with and has been very accepting of the PAEC students.

One student has been working at Empowering Gardens in Forest Park, IL, and the managers are interested in serving as a summer vocational site.

The vocational coordinator has planned tours for the Cross Categorical Transition staff to educate the staff of available resources in the community. This information will be shared with students, other staff members, and families.

Mr. Castillo has been in contact with the Maywood Police Department coordinating with Officer Bolden in regard to custodial training in the police department. Everything is set up with the police department and ready to get underway. Students will not be working in the lock up areas.

We have started taking tours of neighboring agencies in hopes of educating our staff on the resources available in the community. The students are very excited for new and different types of training and a variety of sites that provide a varied array of opportunities.

PAEC Therapeutic Day High School

Honor Roll/Perfect Attendance Ceremony

On Friday, March 24th, students took part in the Honor Roll/Perfect Attendance Ceremony in the gymnasium where they were celebrated in front of their peers. Students were taken out for breakfast at Denny's located in Oak Park, IL. The ceremony celebrated the success of third quarter students who have gone above and beyond expectations and have achieved the award for both Honor Roll and Perfect Attendance for the third quarter in a row. Students were very appreciative of the breakfast in their honor; this was a great opportunity for students to relax and socialize with one other in a social setting.

Final Round

Selected high school students had a wonderful time at the Final Round Gym located in Hillside, IL. They received training in the art of boxing. Those students selected for the trip are students with both a Level I and Level II status. This was a tremendous experience for our students; this allowed students to see the hard work and dedication required to excel in the ring.

Restorative Justice Meeting

A Restorative Justice Meeting took place on Thursday, March 9th, at 9:00 am. Members present at the meeting consisted of: Ms. Gutmann-Social Worker, Mr. Walker-Principal, Mr. Maldonado-Custodian, Officer Bolden-Maywood Police Department, Ms. Lorek-Teacher, Student, and Parent. In order to prepare for the meeting, Mr. Walker had the student complete documents provided from the Alternatives to Suspension Training to assist with processing. In order to make better choices and learn from the situation, the team decided that it would be best for the student to take part in twenty hours of community restitution at the conclusion of the academic day.

PAEC Alternative High School Vocational Program

The Hilton Hotel Training Program continues with students being placed in culinary, engineering, and housekeeping. Three shifts occur, Monday through Thursday, with students attending one, two, or four days a week, depending on their academic and vocational needs. We currently have 22 students participating.

We are adding a new work site – Fire House Subs. Mr. Loving has met with the manager who is working out the final details with the owner. They will meet again next week to establish the schedule. Mr. Loving states we will start with 3 students.

The PAEC Custodial Program continues for the second semester with 4 students participating Monday through Thursday.

The PAEC Lunch Program continues with 2 workers.

The Clerical Program continues with 2 workers.

The school store continues with 1 worker.

Mr. Loving provides students seeking employment with job leads.

Ms. Pietrowski continues to work with students to complete their transition planning questionnaire and interview. She also develops the IEP goals/transition plan with each student in preparation for their annual reviews.

Ms. Pietrowski meets regularly with seniors working on post-secondary education goals, as well as all other grade level students as needed.

Ms. Pietrowski continues to email job leads to previous graduates.

We have introduced Apex as a class and are at full-capacity with 15 students enrolled.

On March 22nd, we attended Demo Day at Lincoln Tech. Five students participated and learned about the program offerings. The staff complimented us on how well behaved and engaged our students were in the day's activities. The students chosen had previously expressed interest in the types of programming offered at Lincoln Tech and expressed gratitude for the experience.

On March 23rd, we volunteered at Feed My Starving Children in Aurora. Students were educated on the people served by the program and packed food for a couple hours. The students enjoyed the experience and seemed to feel good about their participation.

Upcoming Events

04/05/2017 – SAT Standard Test Date, and Opening Day for Accommodations Window

05/03/2017 – Post-Secondary Options and Career Day

PAEC Intervention Team

District 87

Jefferson Elementary School

The regular teacher in a bi-lingual kindergarten classroom has returned from a lengthy absence. The Behavior Coach that was supporting a student with challenging behavior is now implementing FSN. The teacher and the classroom aide were given FSN training and both will implement the teacher portion of the intervention. Daily data collection on the student's behavior shows improvement in following directions with more engagement and less defiant behavior.

Sunnyside Elementary School

Less behavior support by a PAEC coach to a first grade classroom has resulted in some reoccurrences of misbehavior. The maintenance plan to help the teacher sustain the

behavior gains realized with the support being tweaked and the Behavior Coach's time in the classroom was increased.

Whittier Elementary School

Individual behavior support for two special education students has decreased to only one student because of a placement transfer. First Step Next is now being implemented by a Behavior Coach with the one student. The SE teacher was given FSN materials and some training and is expected to implement the teacher portion of the intervention.

MacArthur Middle School

Mentoring/Goal-setting support for 4 students is being provided by a Behavior Coach. Each student is seen for individual sessions twice a week or more if needed. Two students have had significant improvements in behavior and grades. Another student is improving and one student, just recently added, has not responded yet.

District 89

Melrose Park Elementary School

A student is receiving a small amount of support (two half-days a week) from a Behavior Coach. The Coach is helping the teacher use a FSN maintenance plan to maintain positive behaviors by doing some 'booster sessions' with the student once a week.

Roosevelt Elementary School

One Behavior Coach continues to provide daily class-wide behavior support and individual monitoring of one student in a classroom. Two other coaches are assigned to the other classroom and they alternate coverage to provide class wide support using CHAMPS and First Step components. There has been less than expected improvement in disruptive behaviors. Attempts are being made to increase parental involvement in order to strengthen the interventions.

District 92

Lindop Elementary School

A Behavior Coach is providing close monitoring and individual support to a student that was removed from regular classes and on in-school suspension because of some serious discipline issues. The immediate goals for the student are to be gradually reintegrated into classes with his peers. Behavior support is being provided every day from 12 until the end of the school day, and support may continue for the remainder of the school year.

District 93

Hillside Elementary School

Two Behavior Coaches are assigned to a classroom to assist in monitoring a student with challenging and unsafe behaviors. Physical restraint has sometimes been necessary. One coach monitors the student in the classroom and the other coach is teaching replacement behaviors using First Step. Another Behavior Coach is assigned to a different classroom to assist the teacher with behavior support to one student who presents very challenging behaviors several times a week. The coach is helping implement a 504 plan, collect data to monitor progress and provide assistance when there are melt downs. Behavior data collection on this student has showed decreases in extreme behaviors over the last several weeks.

District 209

Proviso East and Proviso West High Schools

Currently, the PAEC Behavior Coach at East has 19 freshman students that are being seen regularly, ranging from twice a month to twice a week. None of the students received any behavior referrals in the last month. Only five of the students have received behavioral

referrals this school year. Seven of the 19 are passing all classes and 7 are failing (GPA below 1.0). Seven students improved their grades compared to only four last month.

At West, there are currently 17 students identified, the same as last month. Students have weekly sessions with the Behavior Coach in small groups and sometimes individually. There were six total behavior referrals this month in the group. Five students are passing all classes and 8 are failing (GPA below 1.0). Five students improved their grades this month compared to 4 last month.

First Step – PreK Research Program

During the first week of March, researchers from the Oregon Research Institute visited Lindop School, Grant Primary, and Melrose Park Elementary. They conducted video interviews with teachers, parents and some students involved in the PreK First Step Next interventions. They plan on using the video to train project staff and parents and to demonstrate how the program works.

PAEC OT/PT Department – Dr. Julia Barnicle, Lead OT/PT Therapist

The project groups continue to work on their assignments including TV Interactive, Virtual Reality, Power Wheelchairs/Go Baby Go, Danielson Evaluations, Rtl Box & Handwriting Without Tears, Website Information for OT/PT Department, Professional Development Planning for Next School Year and Therapeutic Exercises Programs.

We are currently looking into performing a level 2 research study. We are at the beginning stages of the Institutional Review Board (IRB) paperwork.

Our AT Team gave an overview presentation on how to contact the AT Team and the referral process including SETT to PAEC staff on 3-17-17 from 8:30 - 9:30 AM.

The Lead OT/PT/AT attended the Management Meeting on 3-10-17 from 12:00 - 3:00 PM. The AT referral and SETT Process was presented.

We had an OT and PT attend the International Seating Symposium in Nashville.

We had our monthly OT/PT Departmental meeting on 3-16-17 from 11:30 AM - 2:00 PM.

PAEC Speech/Language Department - Ms. Ann Coenen, Lead S/L Therapist

The next Speech/Language Department meeting will be on April 27th.

Following the S/L Department meeting on April 27th, the Speech/Language Department will be hosting Suzanne Heid to present to the department on, "Addressing the Functions of Behavior for students on the Autism Spectrum," from 12 pm-3 pm, in the PAEC Center Board Room.

The Lead SLP is working to determine the needs of the Speech/Language department for the 2017-18 school year. Budgeting includes S/L staffing needs, general supplies, testing and therapy materials, equipment, and technology needs.

The Lead SLP and two other SLPs from the department will be attending an Ininitec AT Implementation course at UCP Seqwin in Tinley Park on Wednesday, April 26, 2017.

Dr. Lonnie Harris was scheduled to speak to the department on March 15th, but his flight was cancelled due to inclement weather. This professional development event has been rescheduled for Monday, May 15, 2017. Dr. Harris will be presenting a professional

development program on "Fluency," from 9 am - 3 pm. ASHA CEU's will be earned by participants.

PAEC Psychologist Department – Ms. Mary Therese Geary, Lead Psychologist

Psychologists Dayle Ashley-Harding and Emily Adelson will be presenting on Fastbridge at the April Superintendents meeting at PAEC.

The next Mindfulness Committee meeting is scheduled for April 7th, at MacArthur Middle School. There will be a presenter from Elmhurst who has been implementing mindfulness activities for over 10 years.

Dayle Ashley-Harding attended a Restorative Justice workshop presented by Northwestern Law School in February. She shared information with other psychologists.

Emily Adelson attended a StarNet workshop entitled, "Stress and Anxiety in Children" workshop in Downers Grove on January 31, 2017. She shared the information at the March 24th psychologists' meeting.

Several psychologists attended the ISPA conference held in Springfield in February. Following are a few sessions attended:

- Mr. Burton attended a workshop on Cognitive Evaluations, which suggested utilizing abbreviated cognitive tests when possible, since they provide the essential information and save a lot of time.
- Ms. Kusy attended a session on Direct Behavior Rating (DBR) for classroom management, which looked at several areas of teacher styles and provides self-rating for teachers.
- Ms. Hussain attended, "Addressing Children's Mental and Behavioral Health Needs in the Schools". She shared her notes with the other psychologists'. Resources are available on the NASP website.
- Ms. Miller and Ms. Gonzalez attended a workshop on autism. There are several great resources for educators and families on the autismspeaks.org.
- Ms. Orrico attended a session on Dyslexia. She shared information at the psychologists' meeting 3/24/2017.

PAEC Social Work Department – Ms. Lisa Pirrello, Lead Social Worker

Ms. Jill Collins, Mr. Saumil Patel, and Ms. Marsha Stout (PAEC School Social Workers-PAEC Center Building) have participated in the following during the month of March 2017:

- *Coordinated and facilitated several fundraising activities for Special Olympics such as split the pot, candy sales, and tie-dye t-shirt sale.
- *Coordinated the following aspects of Special Olympics such as soccer field rental, team formation, state required forms, fundraising events, supervision of athletes, etc.
- *Coordinated 8th grade field trips & graduation ceremony.
- *Participated in the prom planning committee.

Ms. Monette Carlos (PAEC School Social Worker-Early Childhood Program) has participated in the following during the month of March 2017:

- *Hosted a Parent Night on Reading.
- *Continued to conduct early childhood exit outcomes.
- *Conducted early intervention screenings, 8 students were referred for a full case study.
- *Facilitated a Promoting Alternative Thinking Social Skills Group for 3 Cross Categorical Classrooms.
- *Facilitated Social Skills Center in the Autistic Classroom.

Ms. Lindsey Holsten and Mr. Brandon Christensen (PAEC School Social Workers-PAEC Elementary) have participated in the following during the month of March 2017:

- *Facilitated Kindergarten social skills group using the PATHS Program. Topics covered included movement therapy, mindfulness, feeling identification, and zones of regulation.
- *Erin's Law was introduced to the 1st and 2nd grade students. Additionally, creative visualization, breathing techniques and cosmic kids yoga activities were covered.
- *Began implementing the 2nd Step program in the 5th grade classroom.
- *Facilitating team building activities, study skills and critical thinking skills in weekly groups.

Mr. Christopher Hofer and Ms. Dana Grace (PAEC School Social Workers-PAEC H.S.) started a social skills group the lasted two weeks in March 2017, with 3 students who have the designation of autism and 1 student who struggles to communicate with others. The hope is that all four students will steadily increase their appropriate communication & social skills within the classroom setting.

Ms. Kathy Haritos (PAEC School Social Worker-Sunnyside/MacArthur Schools) has participated in the following during March 2017:

- *PARCC Testing Proctoring.
- *Teaching Erin's Law Lessons.
- *Serving as the 5th Grade Level Liaison.
- *Serving as an active member of the PBS Team which has been planning/developing incentives for Positive Student Behaviors.

PAEC Special Olympics

The Bulldogs, Tigers, and Individual skills athletes participated at the State Basketball Tournament at Illinois State University on March 17th and March 18th.

The Bulldogs won the State Championship in Division 9 by a score of 37-31 in overtime. Down 11 points with 4:21 remaining in the game, the Bulldogs mounted a comeback to tie the game at 31 and send it into overtime. In overtime the Bulldogs were able to come away with the State Championship.

The PAEC Tigers took the silver medal in Division 5 having a very competitive game against Wendell Green. It was a seesaw battle most of the way, but Wendell Green was just a little stronger in the end. We are extremely proud of the Tigers 2nd place finish.

We had one individual skills athlete who participated. She has worked extremely hard over the past few months and it paid off with a 2nd place finish.

Congratulations to the PAEC Special Olympics Coaches, Administration, Staff, Parents and most importantly the Student-Athletes on a fantastic season. We look forward to another great year next season.

XI. UNFINISHED BUSINESS/OLD BUSINESS

None at this time.

XII. NEW BUSINESS

A. Retirement Resolutions

We have 14 staff members who will be retiring on June 30, 2017:

1. Ms. Debra Alexander-Carter, PAEC Teacher since November 14, 1994
2. Mr. Daniel Boni, PAEC Assistive Technology Coordinator since October 30, 2000
3. Mr. Robert Brunet, PAEC Teacher since August 20, 1997
4. Ms. Nancy Coyne, PAEC Teacher since August 31, 1987

5. Ms. Lagel Gilmore, PAEC Program Assistant since February 23, 2006
6. Ms. Bess Hemp, PAEC Receptionist since September 5, 1995
7. Ms. Clarita Iozzo, PAEC Teacher since August 25, 2003
8. Ms. Catherine Kennedy, PAEC Social Worker since September 14, 1994
9. Ms. Doreen Moore, PAEC Program Assistant since August 29, 1988
10. Ms. Charlene Randolph, PAEC Secretary since August 25, 1997
11. Dr. Terrence Smith, PAEC Executive Director since August 30, 1977
12. Ms. Ida Solimene, PAEC Program Assistant, since August 28, 1998
13. Mr. Rick Tangedahl, PAEC Social Worker since January 7, 1997
14. Ms. Cheryl Wagemann, PAEC Center Principal since August 25, 1980

Recommended Motion:

I move to accept the Resolution for Retirement of Ms. Alexander-Carter, Mr. Boni, Mr. Brunet, Ms. Coyne, Ms. Gilmore, Ms. Hemp, Ms. Iozzo, Ms. Kennedy, Ms. Moore, Ms. Randolph, Dr. Smith, Ms. Solimene, Mr. Tangedahl, and Ms. Wagemann, as presented.

B. Donation

PAEC Center received a donation from Golden Agers in the amount of \$25 dollars for John Demetrakakes, PAEC Center Singer that recently passed away.

Recommended Motion:

I move to accept the donation from Golden Agers in the amount of \$25 dollars for John Demetrakakes, PAEC Center singer that recently passed away, as presented.

C. Proposed 2017-18 PAEC School Calendar

The Union has reviewed and approved the proposed 2017-18 school calendar. Staff will report to work on Wednesday, August 16, 2017 and students will begin on Monday, August 21, 2017.

Recommended Motion:

I move to approve the 2017-18 PAEC School Calendar as presented.

D. Food Service

1. Lunch Program

Preferred Meals would like to provide PAEC with lunches for the 2017-18 school year and extend our current contract with them. They are proposing a 2.3% increase over the 2016-17 rates. The rates would go from \$2.03 per meal to \$2.08 per meal. The increase is based on the CPI index of Food Away from Home for December which is 2.3%.

Recommended Motion:

I move to approve the rate increase of 2.3% and renew our contract with Preferred Meals for the 2017-18 school year, as presented.

2. Student Lunch Cost

Effective July 1, 2011, the Healthy Hunger-Free Kids Act of 2010 requires all districts participating in the National School Lunch Program to provide the same level of financial support for lunches served to students who are not eligible for free or reduced price lunches (paid lunches) as they are for lunches served to students eligible for free lunches.

Based on the US Dept. of Agriculture research, average prices charged for paid lunches in some districts are less than the cost of producing those lunches. Pricing paid lunches below the cost of production effectively increase federal subsidies for higher income children because federal funds intended for free and reduced price lunches are being used to help fill in the gap between what a paid lunch costs and what the district receives for it. Children across all income levels are negatively affected by limiting the funds

available to provide nutritious meals. The provision of this act will help ensure that schools have funding available to support serving nutritious meals to all students.

We are required to compare the price we are currently charging for a paid lunch to the difference between the higher federal reimbursement provided for free lunches and the lower federal reimbursement provided for paid lunches. If our current paid lunch price is less than this difference, we are required to gradually (over several years) raise our paid lunch price.

Based on the price increase table provided by ISBE, we are required to increase our rate a minimum of ten cents from \$2.55 to \$2.65 for the 2017-18 school year. The new law caps the required increase we can charge to ten cents in any year. The ten cent increase per lunch will result in an additional 50 cents received for paid lunches each week. There is no increase in the price of milk for students.

Recommended Motion:

I move to approve the increased cost of student lunches from \$2.55 to \$2.65 for the 2017-18 school year, as presented.

E. First Student

First Student has been providing quality transportation services to PAEC for several years. The parent surveys conducted three times per school year reflect primarily excellent and good services. PAEC and First Student management meet monthly to plan and prevent or follow-up when concerns arise. First Student personnel also attend quarterly Safety Meetings to insure safety policies and procedures are being implemented.

PAEC and First Student negotiated an extension of the Transportation Contract, commencing August 1, 2017 through July 31, 2018, for (1) one year. Initially First Student proposed a 5% increase if required to upgrade the fleet. Without upgrade to the fleet, they offered a 3% increase with a fuel escalation of \$2.59 per gallon. Through further negotiations the rate was reduced to a 2.5% increase with no fuel escalation.

Recommended Motion:

I move to approve the amendment and contract extension of the Transportation Services agreement between Proviso Area for Exceptional Children (PAEC) and First Student, Inc. for (1) year commencing August 1, 2017 through July 31, 2018 at a rate of 2.5% over the 2016-17 rate, as presented.

F. Peoples Cab

We sent out an RFP document packet to three special transportation vendors. We only received a proposal from our current cab vendor, Peoples Cab. Blue Cab declined to submit a proposal as they felt they did not have the necessary number of vehicles to service us. Peoples Cab furnished and signed off on all required documentation that was requested and included their signed proposal for a basic cost of \$2.10 per hour beginning the next fiscal year. We have been paying \$2.00 per hour for a number of years. The business office has met with their manager to work through the details regarding the contract and we continue to maintain a good working relationship with the company. They have provided good reliable and safe service to our cooperative and students.

Recommended Motion:

I move to approve the proposal of Peoples Cab for the 2017-18 school year, as presented.

G. Brecht's Database Solutions, Inc. - PowerIEP

It is necessary for PAEC to move to a new web-based IEP System since our current system, CRT, no longer meets our essential needs.

Over the last several months we have investigated the PowerIEP web-based system and it is currently being used by many other districts in Illinois and in other areas of the U.S. with very positive reviews.

We have arranged for two presentations from PowerIEP, on November 17, 2016 and February 22, 2017, including District Special Education Administrators and Technology personnel in order to provide thorough overviews of the system and answer questions. Again the PowerIEP has been very positively received by all participants. There has been ongoing communication with PowerIEP to discuss the implementation steps and process.

We would now like to recommend the PowerIEP system to be implemented for the 2017-18 school year. The fees for the PowerIEP System are as follows:

\$17,500 Annual fee for the IEP
\$1,720 Annual fee for 504s
\$3,000 First year only training

Recommended Motion:

I move to approve the contract between Proviso Area for Exceptional Children (PAEC) and Brecht's Database Solutions, Inc (PowerIEP), as presented.

H. 2017-18 Governing Board Meeting Dates

We will need to set the dates for our meetings for the 2017-18 school year. If you wish to continue having the meetings on the third Thursday of the month at 6:00 PM, the dates will be as follows:

2017: July 20th, August 17th, September 21st, October 19th, November 16th, December 21st
2018: January 18th, February 15th, March 15th, April 19th, May 17th, June 21st

Recommended Motion:

I move to approve the Governing Board Meetings to be held at PAEC Center, beginning at 6:00 PM on July 20, 2017, August 17, 2017, September 21, 2017, October 19, 2017, November 16, 2017, December 21, 2017, January 18, 2018, February 15, 2018, March 15, 2018, April 19, 2018, May 17, 2018, and June 21, 2018, as presented.

I. Memorandum of Understanding (MOU)

Seniority for Permanent Substitute Teachers
Seniority for Behavior Interventionist Program Assistants

This Memorandum of Understanding (MOU) is made between the PAEC Governing Board and PAEC Council of Teachers, West Suburban Teachers Union, Local #571, AFT, AFL-CIO (the Union) in order to address the seniority of permanent substitute teachers and behavior interventionist program assistants working in a grant program.

Recommended Motion:

I move to approve the Memorandum of Understanding (MOU) between the PAEC Governing Board and PAEC Council of Teachers, West Suburban Teachers Union, Local #571, AFT, AFL-CIO (the Union) in order to address the seniority of permanent substitute teachers and behavior interventionist program assistants working in a grant program, as presented.

J. Employment/Resignations/Terminations

*Employment:

Recommended Motion:

I move to approve the Employment of personnel as presented.

*Resignations:

Mirelle Pereda, 1:1 Program Assistant, PAEC Program, effective 3-24-17.
Catrina Towers, Program Assistant, PAEC High School, effective 3-16-17.

Recommended Motion:

I move to approve the Resignation of personnel as presented.

*Terminations:

Recommended Motion:

I move to approve the Termination of personnel as presented.

XIII. ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

Dr. Carl Sumi from SR International will be coming to the PAEC Executive Board Meeting on May 11th, to give a presentation on the research program, "Tools for Getting Along".

XIV. BOARD CORRESPONDENCE

XV. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at PM, under Section 2(C)(1) of the Open Meetings Act, to discuss employment, compensation, discipline, performance, or dismissal of specific employee(s), as presented.

XVI. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at PM for lack of further items to discuss.

TS/lc