

PROVISO AREA FOR EXCEPTIONAL CHILDREN  
GOVERNING BOARD MEETING  
PAEC CENTER – 6:00 PM  
JUNE 15, 2017

AGENDA

I. ROLL CALL

II. AUDIENCE PARTICIPATION

III. RE-ORGANIZATION OF GOVERNING BOARD

1. Swearing in of new members

2. Selection of Board President

**Recommended Motion:**

**I move to nominate \_\_\_\_\_ as Governing Board President.**

3. Selection of Board Vice-President

**Recommended Motion:**

**I move to nominate \_\_\_\_\_ as Governing Board Vice-President.**

4. Selection of Board Secretary

**Recommended Motion:**

**I move to nominate \_\_\_\_\_ as Governing Board Secretary.**

5. Acceptance of Existing Policies

**Recommended Motion:**

**I move to accept the existing PAEC Policies as presented.**

6. Selection of Newspapers to publish Governing Board Meeting information

**Recommended Motion:**

**I move to approve the publishing of Governing Board meeting information in the Suburban Life newspapers as presented.**

7. Appointment of Township Treasurer

**Recommended Motion:**

**I move to appoint the Proviso Township Treasurer as treasurer of PAEC as presented.**

8. Selection of Legal Firms

A. Engler, Callaway, Baasten, & Sraga, LLC

**Recommended Motion:**

**I move to retain Engler, Callaway, Baasten & Sraga LLC. as legal counsel to the Governing Board as presented.**

B. Hauser Izzo, LLC.

**Recommended Motion:**

**I move to retain Hauser Izzo LLC. as legal counsel to the Governing Board as presented.**

9. Selection of Auditor

**Recommended Motion:**

**I move to retain Baker Tilly Virchow Krause LLP as the auditors for PAEC as presented.**

10. Selection of Consulting Actuaries

**Recommended Motion:**

**I move to retain Mitchell Serota & Associates Consulting Actuaries as presented.**

11. Studio GC, Inc.

**Recommended Motion:**

**I move to retain Studio GC Inc., for our Architectural Services as presented.**

**IV. APPROVAL OF GOVERNING BOARD MINUTES**

**Recommended Motion:**

**I move to approve the Governing Board Minutes of May 18, 2017 as presented.**

**V. APPROVAL OF CONSENT AGENDA**

**Recommended Motion:**

**I move to approve the Consent Agenda, which encompasses agenda items VI (Payroll), VII (Bills), and XIII (New Business) as presented.**

**VI. APPROVAL OF PAYROLL**

Confirmation of payroll (excluding employer deduction)

Education Fund	\$553,787.24	\$550,338.28	\$1,104,125.52
Building Fund	<u>\$13,807.58</u>	<u>\$14,501.14</u>	<u>\$28,308.72</u>
<b>TOTALS</b>	<b>\$567,594.82</b>	<b>\$564,839.42</b>	<b>\$1,132,434.24</b>

**Recommended Motion:**

**I move to approve Payroll as presented.**

**VII. APPROVAL OF BILLS**

Information is attached.

**Recommended Motion:**

**I move to approve the Bills as presented.**

**VIII. EXECUTIVE BOARD REPORT**

The Superintendents or their representative from Districts 87, 92, 93 and 209 were in attendance at the June 8, 2017 meeting. They reviewed and recommended approval of all items on the agenda.

**IX. DuPAGE/WEST COOK REPORT**

No reports at this time.

**X. COMMITTEE REPORTS**

No reports at this time.

**XI. EXECUTIVE DIRECTOR'S REPORT**

A. 2017-18 Projected Enrollment and Classroom Staffing Patterns

Information is attached.

B. 2017-18 Projected District Child Count

Information is attached.

C. Enrollment and Classroom Staffing Patterns

Information is attached.

- D. Student/Staff Monthly Report  
Information is attached.
- E. Program District Child Count Report  
Information is attached.
- F. Alternative Students Transitioning to Home Schools  
1. PAEC Therapeutic Day Elementary School – Information is attached.  
2. PAEC Therapeutic Day High School – Information is attached.
- G. Police Reports  
PAEC Therapeutic Day Elementary School – Yes  
Student ran away from the program and police were called. Student returned to school the next day.  
  
PAEC Therapeutic Day High School – None
- H. Initial Referrals  
Information is attached.
- I. PAEC Activity Fund Summary  
Information is attached.
- J. Tools for Getting Along (TFGA)  
I recently sent an email requesting confirmation by June 15<sup>th</sup>, if possible, whether or not your districts will be participating in the Tools for Getting Along (TFGA) research program, in order for Drs. Sumi and Woodbridge to make appropriate plans.
- K. Special Governing Board Meeting  
We will conduct our final Board Meeting of the year to close out our bills on Tuesday, June 27<sup>th</sup>, at 6 PM. This will be a short meeting, lasting usually about 15 minutes. Please let me know if you are unable to attend so that we can reschedule if we do not have a quorum.
- L. PAEC Program Updates  
**PAEC Business Office – Ms. Debbie Tryon, Business Manager**  
Ms. Tryon is working on putting the final expenditures and revenues into the 2017-18 school budget and also completing the budgeted cost sheets. Once the budget is balanced and the notes are completed, copies of the detailed budget and budgeted cost sheets will be sent to member districts by the end of the month.

The business office is beginning the work on the list of tasks to complete the fiscal year, paying all bills, making sure all revenues are collected and recorded, and posting journal entries as needed to appropriate accounts. Ms. Tryon will be watching cash flow very closely this month as we pay out all salaries for non-12 month employees in June.

Final cost sheets along with the related work sheets and documents are being gathered and computed before final revenues and expenditures are received once the fiscal year is closed by the Township Treasurer.

The preliminary IDEA grant allocations for next fiscal year have been received and Ms. Tryon is finalizing a draft of the grant budgets awaiting the opening of the electronic submission system at ISBE.

**PAEC Early Childhood Program**

The Early Childhood Program ended with a very successful academic year. All year long, our teachers worked diligently to provide a rigorous but individualized program that focused on developing the children's functional, social-emotional, language, motor, and cognitive skills. We were able to transition 20/32 preschool graduates back to a district program.

We also managed to fit in a little fun at the end of the month by bringing in Mr. Kiple, a wonderful puppeteer and magician, to visit the children. He entertained while educating the children about jungle animals, math, colors, and friendship. On our last day we spent the morning at Lindop School participating with Jim Gill in a wonderful musical presentation that was interactive and motivating even for our children with the most severe disabilities.

The Early Childhood evaluation team will be providing summer diagnostics in order to test a significantly large number of children transitioning out of Early Intervention (EI) summer. We project that we will be starting the 2017-18 school year with a larger number of student enrollment than this past year due to this increase in children that were identified and referred for special education services to the school district.

**PAEC Therapeutic Day Elementary School**

As we close out the school year, the month of May has been very exciting for our students. As a program we continue to see our students' transition and return to his/her district school. We continue to have 4 students who are transitioning back to their district schools. We have worked hard with our district schools to help ensure the success of the transition as well as academic and behavioral areas.

This month we focused on our graduates. We were fortunate that we were able to connect with a boat tour company who was willing to allow us on boat tours in order to learn more about the magnificent city of Chicago. The graduates were also able to enjoy a bowling excursion as part of their graduation celebration. For graduation, we had the pleasure of having Dr. Smith and Ms. Boeh be witnesses of the culmination of the hard work our graduates had done through listening to their speeches before walking across the stage to receive their diplomas.

The rest of the school enjoyed our field day where students participated in activities throughout the day. The students appeared to really enjoy the lunch that included hamburgers and hotdogs along with his/her regular lunch.

**PAEC Academy at St. Domitilla**

PAEC Academy has had a busy month. Several incoming students and staff from various districts have come to observe the program. We are always happy when supervisors come to see the program so they have a better idea of what our program is.

Field day was May 19<sup>th</sup>, the weather was great and a good time was had by all of the PAEC Academy students. All of the Northlake classes were here as well. It was great to be together as a program.

The Graduation Field Trip was at Dave and Busters on May 17<sup>th</sup>. All but one of the eighth graders attended. Students had a fantastic time and all of the students went home with some nice prizes. Students took turns being the DJ with Mr. Tim the DJ for the dance in the afternoon.

Graduation was Wednesday, May 31<sup>st</sup>, at 6:30. The students are very excited about going to High School. We had 23 students graduating this year, this is our largest graduating class ever.

Reviewing MAP scores and Lexia data, all of our students have made progress in Reading and Math. The majority of the students made significant progress. Report cards are ready to be distributed. Teachers are packing up for summer school which will be at PAEC High School and PAEC Elementary.

### **PAEC Center**

May has been more than an extremely busy month. It has been a month filled with memories and love. There were many celebrations that took place this month, while at the same time, classrooms were buzzing with the end of the year curriculum goals and objectives.

May 3<sup>rd</sup> - Talent Show/Grandparents Day. The talent show was in honor of our grandparents that volunteer everyday from the UCAN agency. We are very grateful for their assistance and love they each share with the classrooms in which they work endlessly. We also had a moment of silence in memory of our beloved John the singer. He will never be forgotten.

May 4<sup>th</sup> - Mobility Race, this race is for the students that will never be able to participate in Special Olympics because of the severity of their disability. This day gives all those students the time to "shine" with huge trophies, medals of success, and smiles and hugs for being great winners.

May 10<sup>th</sup> - Vocational Recognition Assembly, every high school student has a vocational responsibility to the curriculum in which they are being taught. From the most involved student to the student functioning independently in the community, all students are recognized for a job well done. Each student received a certificate and a gift card to McDonald's for their accomplishments. A reception followed the ceremony.

May 11<sup>th</sup> - High School and 8th Grade graduation trip, this was a combined trip to Brookfield Zoo. The graduates had a great time and enjoyed a day of nice weather.

May 15<sup>th</sup> - Teacher Appreciation Week. Throughout the week, teachers received small tokens of appreciation in their mailboxes and on Friday, all staff were treated to a breakfast. The teachers received emails each day which developed team skills that were used at a final assembly.

May 15<sup>th</sup> - Transition Graduation Trip/5th Ave - The transition class had a great trip to the Chicago Historical Museum. The students chose this trip and really enjoyed the information they learned.

May 16<sup>th</sup> - The Elementary Graduation was great and all parents attended. It was a wonderful ceremony.

May 17<sup>th</sup> - High School Graduation was a memorable ceremony in which one of the homebound students was able to attend. She is so fragile that she has been unable to attend school for the past 10 years, but was able to return for her high school ceremony. The whole ceremony was very touching and emotional with many very involved students.

May 18<sup>th</sup> - Transition Graduation was held at the 5th Ave. transition building in which four graduates gave speeches to their families. The staff, families, and students were very endeared by the speeches the students wrote. It was a wonderful day for all.

May 18<sup>th</sup> - Principal Gala - Many parents asked if there was going to be a special day for the principal. Ms. Ezerins arranged an alumni/current student reception. The event was spectacular with at least 30 families attending. It was a great time.

May 19<sup>th</sup> - Late Start -The staff was treated to a delicious breakfast and then the fun began. The staff was broken up into teams and in those teams, there were team members that had to show talent, show how to be funny, answer secret questions, etc. It was so much fun. It was a great end to a week of appreciation and thankfulness.

May 24<sup>th</sup> - Elementary Picnic – Fortunately the weather held up and the elementary students enjoyed a day of many planned activities. Entertainment was provided by Leonardo, a children's singer whose brother is disabled. He did an awesome job with all of our students.

May 25<sup>th</sup> - High School Picnic - The high school picnic was another amazing day. It was fortunate that the weather cooperated and all the students had a great time with many planned activities.

The summer school program will have 3 different themes this summer: "Down on the Farm", "Fairytale", and "Jungle". Three different presenters will be coming in to support the ESY curriculum to share culture and an experience that coincides with each of the themes. As usual, there will be an annual art fair displaying the work of the students of each of the themes. It will be a great summer experience. Veterans Park District will provide an after school camp program and it will then continue into the summer upon completion of the PAEC ESY program. We are very fortunate to be partners with the Veterans Park District in support of our students.

With bittersweet feelings, this is my last Board Update for the 2016-17 school year. During my tenure as PAEC Center Principal, teacher, and colleague, I have always felt the support, the love, shared the grief, realized the frustrations, worked through the problems, shared in births, deaths, marriages, divorces, etc. but have always felt like I was part of all of my staff. I can't really imagine life without working as a member of the PAEC family with all 120+ of my staff. As you are reading, remember that I will always remember each and every one of my students, my staff members and their families as they were part of my life. Not only did I take an interest in knowing the students, I took a bigger interest in knowing all of my staff. I can't thank my staff, my students and their families enough for the kind words, the hugs, the smiles, the stories and the memories. Please know that in leaving PAEC, I have learned to love and respect all that my students, staff and families do for their loved ones and I will NEVER forget the best times of my life at PAEC.

### **PAEC Center Vocational Program/Transition Program**

The PAEC Vocational program at PAEC Center/East and the 5th Ave. completed their volunteer work sites on May 16th. There are several transition students that signed up for Extended School Year this summer, so fortunately, there will be active work sites during the program. This summer some of the options for training are: Volunteering at Empowering Gardens, Hines Hospital, Family Video, Catholic Charities. If necessary, ReUse Depot can be utilized as an alternative site. The Transition program proudly supports ten students that are competitively employed in the community. Many other students are continuing their training in volunteer positions which teach new skills and providing opportunities to learn.

The Ray Graham Iona Glos site will continue during the ESY program as well. Two classes will go out to the site and train in custodial skills.

After completion of the PAEC Transition program, the vocational coordinator and transition staff still check in with students who have completed the program. Fortunately, 2 students who attended the program in the past are also recently employed in the community.

The Vocational Recognition ceremony was held on May 10th. All high school students received a certificate for a job well done and a gift card thanking them for their continued service. All students participate in vocational training every day from 1:00-2:00 in one way or another. Some of the "in-school" jobs are as follows: filling the soda machine, emptying the trash in classrooms, vacuuming the front lobby, cleaning and dusting the teacher's lounge, wheelchair pushers, cleaning and dusting Ms. Wagemann's office, washing dishes in the multi-needs classrooms, delivering mail, assisting the home-living teacher clean her classroom, sorting and folding laundry. All of these training/vocational opportunities are very important because all students have the chance to learn a new skill in a different area.

### **PAEC Therapeutic Day High School**

#### Restorative Justice

Mr. Walker spoke with representatives from St. Eulalia about community service and restorative justice models for the 2017-18 academic year. The PAEC High School administrative team has identified the importance of our students given back to the community while learning important life lessons. The surrounding community provides a variety of resources that will be beneficial to our PAEC Alternative High School students moving forward.

#### PAEC Cohort

Ms. Effie Kritikos, Professor from Northeastern Illinois University, came to speak with interested candidates for the projected LBS I MA cohort scheduled to begin in the fall of 2017. The turnout was excellent! The response from interested candidates prompted a discussion for the university to consider offering one additional program LBS I BA program. The Chancellor from Northeastern Illinois University will also consider tuition at a reduced rate based on the number of candidates enrolled in either cohort.

#### PAEC Alternative High School Graduation

Congratulations to our 2017 PAEC Alternative High School graduates! Wednesday, May 17<sup>th</sup>, was a proud occasion for parents, guardians, friends, and family members of graduating seniors. On behalf of the PAEC Alternative High School staff, we would like to wish the graduating class of 2017 a prosperous life in all future endeavors.

#### NWEA

For the 2017-18 academic year, PAEC Alternative High School students will be assessed using NWEA (MAP) on the denoted laptops from Humana. Students will be assessed during the fall, winter, and spring in order to identify student growth patterns. This will be an opportunity for our teachers and administrative team to identify pre-requisite skills necessary to conquer grade level expectations in the areas of reading, math, and science.

### **PAEC Alternative High School Vocational Program**

Our work training programs have ended for the year. In total 19 students participated at the Hilton: 7 in the custodial program, 5 in the lunch program, 2 in the clerical program, and 2 in the school store.

Mr. Loving will be working with Firehouse Subs to get started with them as a worksite at the onset of the upcoming school year.

As the school year ends, Ms. Pietrowski's main focus has been post-secondary plans with the seniors' resume and credit recovery. Credit recovery programming will be used throughout the summer.

Post-secondary Option Fair and Career Day occurred on 05/10/2017. We had a successful day with 7 post-secondary settings in attendance: American Academy of Art, Coyne American Institute, Governors State University, Lincoln College of Technology, Northeastern IL University, Roosevelt University, and Wild Hair Beauty Academy. We also had 14 speakers to discuss careers in autos, construction, military, the arts, business, human services, criminal justice, entrepreneurship/food services, health care, hotel industry, barbering, cosmetology, and college. 55 students were in attendance.

We did a public transportation field trip downtown using both the rail and bus system. We also ate at a restaurant and enjoyed Millennium Park. 10 students participated.

Previous Student/Graduate updates - Ms. Pietrowski continues to email job leads to former graduates. A 2006 graduate just released from prison, is on restricted movement, but hoping to get a job soon. A 2009 graduate in Texas ran into legal issues, planning to return to the area, and get back on track. A 2008 graduate started a cleaning business, planning to drop off flyers soon.

#### **PAEC Intervention Team**

District 87

##### Jefferson Elementary School

The teacher and classroom aide were implementing FSN, with minimal support from the Behavior Coach. The student was responding well for a period of time, however, the teacher left on a medical leave and the student's challenging behaviors returned. The Behavior Coach has returned to the classroom for mornings to help keep him on track.

##### Sunnyside Elementary School

A PAEC Behavior Coach continues to work half-days in a classroom implementing a whole class maintenance plan to help the teacher sustain behavior gains accomplished using CHAMPS.

##### Whittier Elementary School

The student receiving the First Step Next (FSN) intervention from a Behavior Coach was transferred to the PAEC Therapeutic Day School. However, another student began exhibiting aggressive behaviors and was suspended for three days. Behavior support was requested and a PAEC Interventionist is now closely monitoring this student.

##### MacArthur Middle School

A student that received Mentoring/Goal-setting support has made excellent progress and is not expected to need any support next year. Two additional students that received regular PAEC mentoring have also shown significant growth and behavior improvement. They are expected to need only minimal maintenance support next school year.



District 89

Melrose Park Elementary School

Behavior support for a student has been increased to half day support. Some things changed at home and his challenging behaviors increased significantly. This support is expected to be sustained until the end of the school year.

Roosevelt Elementary School

One Behavior Coach continues to provide daily class-wide behavior support and individual monitoring of one student in a classroom. Two other coaches are assigned to another classroom and they alternate coverage to provide class wide support using CHAMPS and First Step components. Recently there has been some improvement in student behavior and an overall decrease in class-wide disruptions.

District 92

Lindop Elementary School

A Behavior Coach is providing close monitoring and individual support to a student every afternoon until the end of the school year. There have been no serious discipline issues since PAEC behavior support has been in place.

District 93

Hillside Elementary School

A Behavior Coach continues helping implement a 504 plan, collect data to monitor progress and provide assistance when there is challenging behaviors. There have been no significant behavior infractions for weeks and behavior data reflects the improvements with the student's behavior.

District 209

Proviso East High School

Mentoring surveys were given to those students assigned to the PAEC Behavior Coach. Surveys were completed by 10 of the 18 freshmen, which is only 56%. Last year 59% of the students being seen turned in surveys. A larger percentage would yield more accurate data.

Seven of the ten students (70%) reported that their grades and attendance had improved as a result of the services. These were the biggest changes. Last year the figure was 52% for grades. Six students this year (60%) reported that their class participation improved, but only 40% indicated that assignment completion had benefited.

In behavior categories, the percentage of students reporting that their behavior improved was 50%. Respect for adults also reflected 50% improvement this year. Four students (40%) indicated that their respect towards peers improved. The most important question, asking how much the mentoring/goal-setting intervention helped them, 90% said it helped "a whole lot" or "pretty much". Last year's number was 74%.

Proviso West High School

The same survey was administered to the freshman at West that were seen by the PAEC Behavior Coach. 17 of the 18 freshman completed surveys, a 94% completion rate. This high compliance rate guarantees high accuracy.

At West, 56% of the students indicated that their grades improved. Completing assignments improved for 65% of the students, while class participation improvement was 47%. Overall behavior improvement was rated at 53% this year. Respect for adults improved for 41% and respect for peers 44%.

Overall benefit of the program to the students was rated at 73% this year. This is an increase from 67% in 2016.

First Step Next – PreK Research Project

Final 'post data' surveys from teachers and parents were collected and sent in to the research team on May 15<sup>th</sup>. The two PreK Behavior Coaches continued to provide some behavior support for the intervention students that were on maintenance plans through the end of the school year.

The First Step research team is planning on submitting proposals for presentations to the National Association of School Psychologists convention in Chicago next February.

**PAEC OT/PT Department – Dr. Julia Barnicle, Lead OT/PT Therapist**

Donated older equipment not being used to ATEN (Assistive Technology Exchange Network) through United Cerebral Palsy Seguin.

AT Team attended the 4th Quarter Infnitec West Coalition meeting on 5-2-17, at Marquardt Administration Center. We received our 4th DVD/CD in the Infnitec Coalition Library Series XVII. The DVD/CDs received this year includes: 1. English Learners and Special Education, 2. Social Teaching Strategy: Teach Perspective Taking Through Talking/Thinking Bubbles, 3. Speech Recognition as AT for Writing, 4. Understanding & Managing Problem Behavior in the Classroom (Based on ABA Principles).

Our OTs and PTs attended the May OT/PT Department meeting on 5-18-17.

Lead OT/PT/AT Therapist attended the RETA Safety Meeting at PAEC Center on 5-17-17.

We had some OTs and PTs attend the in-service on the Pod chairs with Inspired at PAEC Center on 5-3-17. On 5-10-17 we had an Ottobock representative and a Lecky representative from England come and speak about standers at PAEC Center.

Lead OT/PT/AT attended the Management meeting on 5-12-17 at PAEC Center.

Lead OT/PT/AT is continuing to work to determine the needs of the OT/PT/AT department for the 2017-18 school year. Budgeting includes general supplies, testing and therapy materials, equipment, and technology needs.

OT/PT/AT department is working on coordinating equipment needs for summer school and bringing equipment used in the district back to PAEC Center for maintenance and cleanup to get ready for the 2017-18 school year.

**PAEC Speech/Language Department - Ms. Ann Coenen, Lead S/L Therapist**

The Lead SLP and lead OT/PT/AT attended the final Infnitec meeting for the 2016-17 school year on May 2<sup>nd</sup>, from 1-3 pm, at the Marquardt Administration Center in Glendale Heights.

The Lead SLP attended the final S/L Coordinators meeting for this school year on May 11<sup>th</sup>, from 9-11 AM, at LADSE.

The final Speech/Language Department Meeting for the 2016-17 school year was held on May 25<sup>th</sup>, from 12-2 pm, in the PAEC Center boardroom. End of the year procedures were discussed, as well as projections and interests for next school year.

We are bidding farewell to 5 SLPs from our current staff. Jennifer Koller (PAEC Center SLP/AT), Heather Simons (PAEC EC/D87 Bilingual Evaluator), Karimah Boyce (Lindop), Emily McNeil (D88- McKinley), and Ikbal Koseli (D88-Roosevelt Middle School).

The following SLPs will be providing S/L services for PAEC Summer School: Angela Forgione, Katie Huck, Traci Wildey, Libby Farrell, Jennifer Koller, Katelin Hanisch, Julie Tarjan, Nichole Kussman, Kamila Bonnert, and Heather Simons will be serving as the B/L SLP on the summer Early Childhood evaluation team.

The following SLPs will be assisting District 87 with their June 12<sup>th</sup> Preschool Screenings: Diana Martinez, Heather Simons, Nichole Kussman, and Ann Coenen.

The Lead SLP is working to determine the caseloads and staffing needs of the Speech/Language department for the 2017-2018 school year.

**PAEC Psychologist Department – Ms. Mary Therese Geary, Lead Psychologist**

Dr. Lynne Golomb, supervisor of Loyola school psychologist interns, made her final visit to PAEC on May 3<sup>rd</sup>. She met with intern Paola Gonzalez and supervising psychologists Mallory Miller and Mary Therese Geary. Paola's internship performance was reviewed. All agreed that she has been an exceptional intern.

For the 2017-18 school year, Loyola 3rd year graduate student Lexi Forsyth will complete her full-time internship at Hillside and PAEC's Early Childhood program. Additionally, a part time, 2<sup>nd</sup> year school psychologist practicum student from Loyola will be assigned to work at PAEC.

Hillside, District 93 is preparing to implement PBIS for the 2017-18 school year. Psychologist, Dayle Ashley-Harding, along with her intern and practicum student, will assist in the implementation.

Riley Elementary psychologist Mallory Miller was named "Staff Member of the Month" for May 2017.

At MacArthur Middle School, psychologist Michael Cermak, along with social worker Ashley Walters, held a graduation party for 8th grade advisory students. They also took the Builders Club students on a field trip to the Ronald McDonald House to cook breakfast, visited Feed My Starving Children organization, and volunteered in Maywood for the neighborhood clean-up day.

Sunnyside psychologists Treavon Burton and Jennifer Orrico assisted with Erin's Law presentations in the classrooms the week of May 22<sup>nd</sup>.

**PAEC Social Work Department – Ms. Lisa Pirrello, Lead Social Worker**

The following PAEC School Social Worker's are retiring at the end of the 2016-17 school year: Mr. Rick Tangedahl – PAEC Wrap Coordinator and Ms. Cathy Kennedy – PAEC School Social Worker (MIE Program)

As of June 12, 2017, the following PAEC School Social Workers will be providing social work services during the Extended School Year PAEC operated programs: Mr. Saumil Patel – PAEC Center, Mr. Christopher Hofer – CC Instructional (MIE) & CC Programs, Mr. Brandon Christensen – PAEC Therapeutic Day & EC Programs, and Ms. Lisa Pirrello – PAEC Therapeutic Day High School Program.

Ms. Lisa Pirrello will begin chairing the LAN60 Meetings, beginning with the June 21, 2017 meeting, which will take place in the PAEC Center Boardroom from 12:30pm-1:30pm. Ms. Peggy Collins-Mular will be the alternate chair, if Ms. Pirrello is unavailable, due to extenuating circumstances, to facilitate the meeting.

Ms. Carlos-Barnes and Ms. Lisa Pirrello are attempting to reach out to Mr. Victor Pacini to provide ongoing training during the 2017-18 school year on the Erin's Law Mandate Fulfillment Program to the PAEC Staff & Students of the PAEC Therapeutic Day High School, PAEC Therapeutic Day Elementary School, and the PAEC Early Childhood Programs. A contract for Mr. Pacini's services will be submitted to Ms. Boeh for approval.

Ms. Lindsey Holsten and Mr. Brandon Christensen assisted with the planning and preparation of the PAEC Therapeutic Day Elementary School 8<sup>th</sup> Grade Graduation Ceremonies that took place on May 25, 2017.

Ms. Carlos-Barnes participated in a Puppet Show on May 24, 2017 and will be attending the Jim Gill Show at Lindop School on May 31, 2017. Additionally, Ms. Carlos-Barnes will be attending kindergarten tours at the following schools: Hillside School, Whitter School, PAEC Academy and PAEC Center.

Ms. Lisa Pirrello has finalized the following PAEC School Social Work Department's Meeting/In-Service dates, location and speakers:

**September 15, 2017 – PAEC Therapeutic Day H.S. Conference Room**

10am-12pm: "Dialectical Behavior Therapy" – Ms. Monica Bullock, MA, LCPC

12pm-3:30pm: "PAEC SW Dept. Meeting" - Ms. Lisa Pirrello, MSW, LCSW

**November 17, 2017 – PAEC Therapeutic Day H.S. Conference Room**

10am-2pm: "Black Girl Blues: An Examination of Intra-Racial and Bullying & Alternatives to Suspension" - Ms. Carolyn Strong, M.Ed.

**January 12, 2018 – PAEC Therapeutic Day H.S. Conference Room**

10am-1pm: "Expressive Art Therapy" – Mr. Jose Fermin Alcantara

1pm-3pm: "PAEC SW Dept. Meeting – Ms. Lisa Pirrello, MSW, LCSW

**February 16, 2018 - PAEC Therapeutic Day H.S. Conference Room**

10am-1pm: "Intensive Movement Therapy Training: Experiential Practice in Clinical Application of Diagnostic Tools & Intervention Techniques" – Ms. Linda Cao-Baker

**April 20, 2018 - PAEC H.S. Conference Room**

10am-1pm: "Mindfulness Practice in the Workplace: A Practical Skill for Professional & Personal Care" – Ms. Rocio Reyes, LCSW

1pm-3pm: "PAEC SW Dept. Luncheon & Meeting" – Ms. Lisa Pirrello, MSW, LCSW

**PAEC Special Olympics**

We have one eligible athlete that is heading down state to represent PAEC in the Soccer Individual Skills Competition. The skills competition is being held on Saturday, June 10, 2017 at Illinois State University in Normal-Bloomington, IL. This is an enthusiastic athlete who just joined Special Olympics this year. He seems to really enjoy himself and has a great time. Good luck to our Soccer Skills Athlete!

**PAEC HOTSTUFF**

At this time we have 75 children enrolled in the HOTSTUFF SUMMER CAMP program. We are filled to capacity at this time and we have begun to place children on the waitlist. We have had an influx of girls enrolling in HOTSTUFF this summer. Summer Camp will be held July 10, 2017 through August 3, 2017 from 9:30 to 3:00, Mondays, Tuesdays, Wednesdays, and Thursdays, with field trips being held on Thursdays.

The Field Trips are: Museum of Science and Industry, Lincoln Park Zoo, DuPage County Fair, Forest Park Pool/Picnic.

Dr. Lena Hatchett from Loyola has submitted our proposal for our garden funding. We began our planting in the classroom in April. The Giving Garden sponsored the Quinn Center at St. Eulalia and they are giving us \$250.00 for our garden purchases. The Master Gardeners from the UIC Extension Garden Program came in on May 18<sup>th</sup>. They brought us supplies and planted with the children during their science classes. Their contact person, Emilia Arellano, visited our garden on Wednesday, May 18, 2017, with 3 Master Gardeners. They were very knowledgeable and patient with our students. They will come back and conduct a garden class during the HOTSTUFF summer camp.

Marsha Zanders will be our nutrition extraordinaire; she will run the Kids in the Kitchen on Tuesdays, during summer camp. We are also implementing physical activities to help with the HEALTHY ME theme in the HOTSTUFF Nutrition program.

Ann Terrel and Addy Van Zoll from Loyola's Health Program will continue their Mentally Healthy group classes with the middle school and junior high children during summer camp.

**XII. UNFINISHED BUSINESS/OLD BUSINESS**

PAEC Policies – Second Reading/Adoption

PAEC attorney, Mr. Sraga, has reviewed the attached policies provided by IASB. I am recommending that the Board conduct a second reading on the following PAEC Policies:

School Board

2:100 - Board Member Conflict of Interest

General Administration

3:70 - Succession of Authority

Operational Services

4:15 - Identity Protection

4:130-E - Free and Reduced Price Food Services; Meal Charge Notifications

Personnel

5:120 – Employee Ethics; Conduct; and Conflict of Interest

5:230 - Maintaining Student Discipline

5:300 - Schedules and Employment Year

Instruction

6:70 - Teaching About Religions

Students

7:100 - Health, Eye, and Dental Examinations; Immunization; and Exclusion of Students

**Recommended Motion:**

**I move to conduct a second reading and adoption of the updated/revised PAEC Policies #'s 2:100 - Board Member Conflict of Interest; 3:70 – Succession of Authority; 4:15 – Identity Protection; 4:130-E – Free and Reduced Price Food Services; Meal Charge Notifications; 5:120 – Employee Ethics; Conduct; and Conflict of Interest; 5:230 – Maintaining Student Discipline; 5:300 Schedules and Employment Year; 6:70 – Teaching About Religions; 7:100 – Health, Eye, and Dental Examinations; Immunization; and Exclusion of Students, as presented.**

**XIII. NEW BUSINESS**

**A. FMLA Requests**

1. Ms. Emily Adelson

Ms. Adelson, PAEC School Psychologist, has requested a leave under FMLA due to the upcoming birth of her child. She request that her FMLA leave begin on August 21, 2017 through November 15, 2017. She will be using accrued sick days during this leave.

**Recommended Motion:**

**I move to approve the FMLA request of Ms. Adelson, beginning August 17, 2017 through November 15, 2017, due to the upcoming birth of her child. She will be using her accrued sick days, as presented.**

**B. Contractual Agreements**

Through negotiations, we were able to maintain the same rates for most of our agencies as last year's. The agencies are utilized for Occupational Therapists, Physical Therapists, Speech/Language Pathologists, and Nursing Services, as follows:

- Allied Health Professionals – Same rate
- Bilingual Therapy, Inc. - Same rate
- Educational Based Services, Inc. – Same rate
- HSI Nursing Services – Same rate
- Independent Care – Same rate
- LightStreet - Same rate
- Maxim Health Care Services – Increased .50 cents
- Progressus Therapy – Same rate
- Select Medical Rehabilitation Services, Inc. - Same rate
- Staffing Options – Same rate
- Therapy Care - Same rate
- Sunbelt Staffing – Increased one therapist \$2.00

**Recommended Motion:**

**I move to approve the Contractual Agreements for Occupational Therapists, Physical Therapists, Speech/Language Pathologists, and Nursing Services as needed for the 2017-18 school year with Allied Health Professionals, Bilingual Therapy, Inc., Educational Based Services, Inc., HSI Nursing Services, Independent Care, LightStreet, Maxim Health Care Services, Progressus Therapy, Select Medical Rehabilitation Services, Inc., Staffing Options, Therapy Care, and Sunbelt Staffing, as presented.**

**C. Oak Brook Behavioral Health**

PAEC is recommending that we continue to use the services of Dr. El-Shafie for psychiatric evaluations/consultations for the upcoming school year. He has provided valuable information to parents and staff in meeting the needs of students with behavioral/emotional difficulties. Dr. El-Shafie's rate for the 2017-18 school year constitutes a 3% increase from 2016-17.

**Recommended Motion:**

**I move to approve the Contract Agreement with Oak Brook Behavioral Health for Dr. El-Shafie for evaluations/consultations for the 2017-18 school year as presented.**

D. Village of Maywood – Lease Agreement

PAEC would like to enter into a contract with the Village of Maywood for the 2017-18 school year in order to lease the Maywood Multi-Purpose Building, located at 200 S. 5<sup>th</sup> Avenue in Maywood, for the PAEC Transition Program. The fee for the space we require is \$1,340.00 per month, which is the same rate as last school year.

**Recommended Motion:**

**I move to approve the Lease Agreement with the Village of Maywood in order to lease a portion of the Maywood Multi-Purpose Building located at 200 S. 5<sup>th</sup> Avenue, in Maywood, for the PAEC Transition Program for the 2017- 18 school year, at a cost of \$1,340.00 per month, as presented.**

E. Proviso Township Mental Health Commission

The Proviso Township Mental Health Commission has awarded PAEC \$75,000 dollars to implement the HOTSTUFF After School and Summer Programs and the Student Transitional Program from July 1, 2017 through June 30, 2018.

**Recommended Motion:**

**I move to accept the award of \$75,000 dollars from Proviso Township Mental Health Commission to implement the HOTSTUFF After School and Summer Programs and the Student Transitional Program from July 1, 2017 through June 30, 2018, as presented.**

F. DuPage/West Cook Representative

With Dr. Smith retiring at the end of the 2016-17 school year, this will leave a vacancy on the DuPage/West Cook Board. Ms. Mary Beth Boeh will need to be appointed as his replacement and Dr. Kevin Suchinski would continue as the alternate.

**Recommended Motion:**

**I move to approve the appointment of Ms. Mary Beth Boeh as the representative of PAEC for the DuPage/West Cook Board as presented.**

G. Resolution #17-001- Prevailing Wage Act

We will need to approve the Resolution establishing the prevailing rates for this area; when approved, it will be filed with the Secretary of State in Springfield. The Resolution is included for your review.

**Recommended Motion:**

**I move to approve Resolution #17-001 regarding the Prevailing Wage Act as presented.**

H. Employment/Resignations/Terminations

\*Employment:

Ms. Kamila Kozicki-Bonnert, SLP, District 209, \$8,625, 6/5/17 – 7/15/17

\*\**Summer Session:* The ESY Staff employment list is attached.

**Recommended Motion:**

**I move to recommend to the Governing Board to approve the Employment of personnel as presented.**

\*Resignations:

Ms. Debra Alexander-Carter, PAEC Teacher, effective 5/31/17 (Retired)  
Mr. Daniel Boni, PAEC Assistive Technology Coordinator, effective 6/30/17 (Retired)  
Mr. Robert Brunet, PAEC Teacher, effective 5/31/17 (Retired)  
Ms. Nancy Coyne, PAEC Teacher, effective 5/31/17 (Retired)  
Ms. Lagel Gilmore, PAEC Program Assistant, effective 5/31/17 (Retired)  
Ms. Bess Hemp, PAEC Receptionist, effective 6/30/17 (Retired)  
Ms. Clarita Iozzo, PAEC Teacher, effective 5/31/17 (Retired)  
Ms. Catherine Kennedy, PAEC Social Worker, effective 6/2/17 (Retired)  
Mr. Keith Lesniak, Program Assistant, PAEC Center, effective 5/8/17  
Ms. Doreen Moore, PAEC Program Assistant, effective 5/31/17 (Retired)  
Ms. Charlene Randolph, PAEC Secretary, effective 6/30/17 (Retired)  
Dr. Terrence Smith, PAEC Executive Director, effective 6/30/17 (Retired)  
Ms. Ida Solimene, PAEC Program Assistant, effective 5/31/17 (Retired)  
Mr. Rick Tangedahl, PAEC Social Worker, effective 5/31/17 (Retired)  
Ms. Cheryl Wagemann, PAEC Center Principal, effective 6/30/17 (Retired)

**Recommended Motion:**

**I move to recommend to the Governing Board to approve the Resignation of personnel as presented.**

\*Terminations:

Mr. Robert Lopez, 1:1 Program Assistant, PAEC Center, effective 5/16/17

**Recommended Motion:**

**I move to recommend to the Governing Board to approve the Termination of personnel as presented.**

**XIV. ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

Promotions

Mr. Michael Duffy was promoted to IT Coordinator, effective 7/1/2017.

Retirement Tea

We had two excellent celebrations for this year's retirees for their many years of dedicated service to children and families served through the PAEC Cooperative and Member Districts.

**XV. BOARD CORRESPONDENCE**

None at this time.

**XVI. CLOSED SESSION**

**Recommended Motion:**

**I move to convene into Closed Session at PM, under Section 2(C)(1) of the Open Meetings Act, to discuss employment, compensation, discipline, performance, or dismissal of specific employee(s), as presented.**

**XVII. ADJOURNMENT**

**Recommended Motion:**

**I move to adjourn the meeting at PM for lack of further items to discuss.**