

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
and via GOOGLE MEET
MAY 21, 2020
MINUTES**

I. ROLL CALL

Ms. O'Connell, President of the Board, called the meeting to order at 6:05 PM.

Roll Call:

District 87	Ms. O'Connell	Present
District 88	Ms. Clark Smith	Present
District 92	Mr. Dawson	Present
District 93	Mr. Munoz	Absent
District 209	Mr. Wagner	Present

Also present:

Ms. Mary Beth Boeh, PAEC Executive Director, Ms. Debbie Tryon, PAEC Business Manager
Mr. Michael James, PAEC Assistant Director, and Ms. Lourdes Castillon, Recording Secretary.

II. AUDIENCE PARTICIPATION

Sofia Zarnowiecki, PAEC Center Teacher, asked about the start of the new school year.

Ms. Boeh explained that PAEC like all Illinois schools are waiting on further information from the Governor and ISBE in regards to the upcoming new school year. Also, the 2020-21 school year calendar is on tonight's agenda, if approved it will be sent to everyone at PAEC, posted on our website and sent to all families.

III. CLOSED SESSION

No reason to go into Closed Session.

IV. APPROVAL OF GOVERNING BOARD MINUTES

A. Governing Board Meeting April 16, 2020

Ms. Clark Smith moved to approve the Governing Board Minutes of April 16, 2020 as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Munoz	Absent
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion Carried

B. Governing Board Meeting March 19, 2020

Ms. Clark Smith moved to approve the Governing Board Minutes of March 19, 2020 as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Munoz	Absent
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion Carried

V. APPROVAL OF CONSENT AGENDA

VI – Approval of Payroll

VII – Approval of Bills

XIII – Approval of New Business

A. Proposed PAEC Extended School Year Programs – 2019-20

B. Proposed 2020-21 PAEC School Calendar

C. 2020-21 Governing Board Meeting Dates

D. PAEC Policies – First Reading

E. Employment/Resignations/Terminations

Mr. Wagner moved to approve the Consent Agenda, which encompasses agenda items VI (Payroll), VII (Bills), and XIII (New Business) as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Munoz	Absent
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion Carried

VIII. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on May 18, 2020 via Google Meet. Those present included: Dr. Terri Bresnahan and Ms. Nicole Spatafore from District 87, Dr. Janiece Jackson from District 92, Dr. Kevin Suchinski from District 93, and Ms. Vanessa Schmitt from District 209. They reviewed and recommended approval of all the items on the agenda.

IX. DuPAGE/WEST COOK REPORT

None at this time.

X. COMMITTEE REPORTS

No reports at this time.

XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. PAEC Programs – Current District Child Count Report
Information was attached.

Ms. Boeh explained that all teachers are doing a great job. They are staying in touch with their students and families and making sure they have all the support they need. Attendance in all programs has been normal. Students are learning remote and it is going well, with the exception of the Early Childhood program. The EC teachers have worked hard on providing assignments to students but parents are finding it difficult to work with their child.

PAEC is getting ready for ESY and is looking for staff to cover these positions.

B. Current Enrollment and Classroom Staffing Patterns
Information was attached.

C. Current Student/Staff Monthly Report
Information was attached.

D. Projected 2020-21 District Child Count
Information was attached.

E. Transition Reports

1. PAEC Therapeutic Day Elementary School – None at this time.
2. PAEC Therapeutic Day High School – None at this time.

F. Initial Referrals

Information was attached.

G. Police Reports

1. PAEC Therapeutic Day Elementary School – No police reports for this month.
2. PAEC Therapeutic Day High School – No police reports for this month.

H. PAEC Activity Fund Summary

Information was attached.

I. PAEC Program Updates

PAEC Business Office – Ms. Debbie Tryon, Business Manager

The PAEC budget for next fiscal year is being worked on and is a priority although challenging working remotely. Student projections are being gathered and budget meetings have been completed with principals and lead service staff. Budgeted cost sheets are also being set up.

It is important for accurate budgeting of services that PAEC lead therapists for OT/PT, speech and language, psychologists and social workers receive from member districts the needed FTE information needed to service PAEC students next fiscal year. Especially now, we need to keep the lines of communication open.

Please be aware that during this period of shut down, PAEC still needs to collect from member district's revenue from the monthly invoice billing that we send out. The business office will be communicating with member district business officials and accounts payable staff to figure out the safest most efficient way that we can pick up these checks each month when they are available at the districts.

PAEC has been advised that all member districts have met their MOE (Maintenance of Effort) for Fiscal year 2020-21. Based on expenditure comparisons of 2018-19 and 2017-18 financial data, Ms. Tryon will be sending to each member district their respective reports when received by ISBE this month.

The Business Office is working on compiling the data, memo, and worksheets necessary for member districts to provide financial data to PAEC for the annual end of the year 02A cost sheets for special education reimbursement. We will be sending out the information to each member district the first of June. Financial information will be due back to PAEC in early July to construct the reports.

The Business Office will be sending out to member districts as applicable, this month's information regarding district foster students that PAEC claims for special education funding. These students should not be claimed on member districts EBF (state aid) claim. This is an annual memo that PAEC sends out at the end of each school year.

State Transportation Reimbursement of \$109,554 has been received by PAEC. The receipt of this money will increase the cash balance in the Transportation Fund and allow for the reimbursement of the audit refunds owed to member districts for last fiscal year for the Transportation Fund. Checks to member districts if not cut this month will be processed in June. All other audit refunds for the Education and Building Fund were paid to member districts in February.

PAEC Early Childhood Program

The Early Childhood program staff and therapists have been busy in the month of April, doing a great job of getting all the EC parents and children to participate in remote learning. Our staff is using Class Dojo to post most of the lessons, keep attendance, and communicate with the parents. Our teachers and therapists have scheduled daily posts for the Parents on academic and therapeutic activities that follow closely to what the children would be doing if they were in school. It has been very difficult to make sure the parents check in daily for attendance because many of them are working during the day or have to make sure their older children have access to devices during the day so they can do remote learning. We have heard from the parents that the children greatly miss going to school and seeing everyone so they are making and posting videos for the parents so that the children can still see their teachers and therapists. Some teachers are trying to do Zoom meetings with the children and their parents so they can see their friends. Some teachers have dropped off materials or mailed materials to parents if they are unable to do the activities posted online.

Our EC psychologist, Ms. Paola Gonzalez-Bonet and Ms. Carlos have also had Zoom meetings with the parents that can participate so they can share their concerns and successful moments at home. All the staff are working tirelessly to have constant communication with all the parents to make sure our families have everything they need to take care of themselves and have the ability to participate in remote learning. Our social worker, Ms. Carlos, has been working with Ms. Bethany Kural and Ms. Lindsey Holsten from PAEC Elementary to make sure our families are safe and that they have the basic necessities like food and money as they shelter in place. It is an honor to be working with the Early Childhood staff as they adjust to a new way of teaching and supporting our youngest students in this time of crisis.

PAEC Therapeutic Day Elementary School

The month of April has included a lot of changes for our program and district. The teachers, and all supporting staff continue to work with students using technology and work packets, to assist students with continuing to learn grade level skills. The students that are unable to use technology or have a preference to complete classwork using the paper option have received work packets. Classrooms are doing all class meetings with students so they can connect with their peers virtually. The students are really enjoying the all class weekly or bi-weekly social time. Everyone is connecting with students and parents to provide support in any areas they require. Teachers have used software to connect with students and assist them with academic work. Students and parents are also receiving social emotional support, while they are out of school.

PAEC Academy at Divine Infant

Students have been working online and completing their work in the packets. Most of the students have signed up for Class Dojo. Teachers are communicating through Class Dojo, phone calls, and emails. Families are contacted a minimum of once a week, often more than once a week. Classes are meeting through Class Dojo and Zoom. Therapists are setting up zoom meetings to provide services.

The staff has been meeting weekly to discuss any issues or concerns. Also, to see how everyone is doing. The majority of students are checking in daily, we have a few we are having a hard time reaching.

On May 22nd all of the staff will be doing a drive by to celebrate the day the eighth graders would have been graduating. We will all meet at Divine Infant, map out a route to all of the students homes, and decorate our cars. Staff and students are looking forward to this event. We will also be doing a drive by for our retirees, Mrs. Montag and Mrs. Wagemann. We are hoping we can do something for the retirees and graduates in the fall when we return to school.

We have 20 students who signed up for summer school. I will be setting up dates and times for teachers to pack up their classrooms for cleaning and dropping off summer school packets if they are working summer school.

PAEC Center

The month of April started as March ended, with remote learning. Packets of work were received by the students providing school work up until April 6th. However, when the final stay at home order was put into place, teachers created packets to take them until the end of May. There were two days of preparing the packets to send home.

IEPs and EDCs continued to take place throughout the month. The technology of Google Meet and Zoom has been invaluable in ensuring a meeting like atmosphere done remotely.

Teachers are contacting the students on a daily basis for assistance with school work. Program assistants are watching various webinars and reading books related to special education and how they can assist with the student population in which they work. They have been assisting teachers with work that needs to be done by the classroom.

Remote team meetings have been taking place weekly. The special events committee has been meeting as well to discuss plans for graduation and the upcoming school year.

PAEC Center Vocational Program/Transition Program

Currently there are 85 students in the program and 14 students employed competitively. However, due to COVID-19 and the stay at home order, many of our students are not currently working but will be rehired or resume working when restrictions are lifted.

PAEC Therapeutic Day High School

Communication was sent home to the parents of our PAEC High School student to inform them of the available resources in Proviso Township community. The resources also gave recommendations from the Center for Disease Control and Prevention, along with providing tips to avoid COVID-19 anxiety. A staff directory was also included in the document which directed students and families to remote learning resources while working from home.

We have continued to follow the IEP schedule for the current 2019-20 academic year using available resources. The resource that has been used to assist the PAEC High School staff has been the use of Free Conference Call. A notification is sent to the parent/guardian and members of the IEP team. Individuals are directed to dial a number to gain access into the meeting. Additionally, a generated access code is also required for members to join the meeting.

PAEC High School has continued to communicate with staff using Google Meet. This is a great opportunity to inform staff of news related to COVID-19 and recommendations provided from ISBE (J.B. Pritzker and Dr. Carmen I. Ayala). It's important for staff to understand the importance of the continuation of learning and the importance of keeping students emotionally, physically safe, and fed during this unprecedented time.

PAEC Therapeutic Day High School Vocational Program

School closure has resulted in conclusion of all Work Training Programs (Hilton, Firehouse Subs, Custodial, and Lunch) for this school year.

Ms. Pietrowski is attempting to complete students' Transition Planning Questionnaire and Interviews with students via the phone. Several students have completed such in preparation for their IEP meetings, though not all attempts have resulted in a response. In such cases a review of records is completed.

The College Board cancelled the April PSAT/SAT test date. Graduates have been exempted from this requirement.

Ms. Pietrowski continues to work with each student regarding their credits and anticipated graduation date. We currently have thirty-five students utilizing the Apex Credit Recovery program to advance their graduation date either as part of their course schedule or on their own. All of our slots are in use. It should be noted that each student has been contacted via email, google classroom, and/or phone on multiple occasions to encourage them to continue working on Apex during the closure. Twenty-seven students have responded and a number of students are working on it. Ms. Pietrowski has dropped off paperwork for 15 students who either indicated they did not have access to technology or had finished the computer portion of the class and needed the paperwork to complete the class. Ms. Pietrowski will pick up completed work from students when notified. Thus far, this school year we have had 33 completed classes. An improved count will be provided on the next board update as seniors finish up classes for graduation this month.

PAEC Intervention Team

District 87

Jefferson Primary School

Coaches are maintaining phone/video contact with the families of the students that received direct support during the school year. Two parents are implementing First Step activities under direction of the coach.

Riley Intermediate School

The long term coach assigned to a student has been offering regular phone/video support during the school closure time. Parents are working so support is mostly with the daytime caregiver which is the grandmother. The student is not completing most E-Learning assignments, but strategies continue to be offered to help encourage completion.

Sunnyside Intermediate School

Remote support to a student by the assigned coach is being provided. Unfortunately, the student and siblings are not receiving close adult supervision and academic assignments are not being completed and turned in. This was the case before the school closures as well.

MacArthur Middle School

The coach mentoring a student during the school year has not been able to contact the student or his family since schools have closed.

Northlake Middle School

The regular bi-weekly review meeting with the 6th grade team involved in the grade level CHAMPS Intervention was scheduled for March 17th, but did not take place because of state-wide school closures. Coach support was for the staff, so no student phone/video support is feasible.

District 88

Grant Primary School

First Step Next was being implemented in a PreK classroom. The last session was completed March 11th, and has not resumed because of the statewide school closures. The teacher indicates that E-Learning is a hit or miss and that only half of the families are participating.

Lincoln Primary School

Implementation of First Step Next was cut short by the school closures. The coach has reached out to the caregiver, the child's grandmother, but response has been minimal.

Lincoln Elementary School

The coach at Lincoln has regular contact with second grade teacher and parents of students. Reports are mostly good with this group. Coach also supports a third grader and his family indicate that E-Learning is going well. Family phone support is also maintained with a fifth grade student.

McKinley Elementary School

The coach assigned to a student has offered online support to the family, but they have not returned any of the calls.

Roosevelt Middle School

Classroom management support for a special education teacher with a cross-cat 6th grade classroom was phased out just before schools closed.

District 209

Proviso East West High School

Behavior Interventionists continued their regular duties of student supports through March 13th. Since then they have been working from home and following the District 209 E-Learning guidelines for Academic and Instructional Coaches. They are communicating daily with their teams, coordinated by Ms. Rainey. Recently, they have been assigned lists of students that are high risk or unengaged and asked to work with team members in contacting these students to attempt to re-engage them.

Proviso West High School

Up until March 13th, Interventionists activities included mentoring, ISS supervision, restorative conferences, and behavior interventions. When returning from Spring Break on March 30th, they operated as part of teams in helping get students organized with the E-Learning format. At mid-April, the interventionists at West were also given lists of students who they were asked to contact and attempt to re-engage in completing remote academic assignments.

PAEC OT/PT Department

One of the OTs, Raveena Kingra, created a webinar for School Health on how parents and teachers can help children/students to learn from home titled: Learn & Play from Home: Ways to Encourage Home Learning with Sensory and Play on.

AT Team is continuing to run SETT meetings for students who need it and collaborating with staff and families.

The AT Team attended a staff meeting on April 8, 2020, at PAEC Center.

The OT/PT department conducted their monthly meeting via Hangout Meet on April 16, 2020.

The OT/PT/AT departments continue to have meetings as necessary to answer questions during this unusual time working from home via Hangout Meet.

Our Lead OT/PT/AT is collaborating with the other Leads to develop documents to guide our related services staff through this difficult time of E-Learning.

Therapists are providing services to the best of their abilities via teletherapy, email, phone, or telecommunications to students and families. They are collaborating with teachers, program assistants, and other related staff to perform these tasks.

The OT/PT/AT departments continue to watch webinars, read articles, books, and any other means to advance their knowledge in treatment and how to provide support during these days working from home.

OTs and PTs have continued to attend Annual Reviews, 3-Year re-evaluation meetings, and Initial EDC's via video communication while working from home.

The Lead OT/PT/AT attended the PAEC Management meeting on April 6th and April 20th.

PAEC Psychologist Department

PAEC bilingual psychologist Ms. Paola Gonzalez-Bonet recently earned her Doctorate in Education from Loyola University-Chicago. Dr. Gonzalez-Bonet began with PAEC as an intern for the 2016-17 school year. This is Dr. Gonzalez-Bonet's third year as a psychologist with PAEC.

PAEC psychologist Dr. Michael Cermak was elected Illinois School Psychologist Association (ISPA) Secretary. Dr. Cermak's one year term will begin July 1, 2020.

Lead psychologist Ms. Mary Therese Geary completed interviews with school psychologist interns for the 2020-21 school year for District 87 and District 93. PAEC has secured 3 interns who will work full-time for the 20-21 school year under the supervision of PAEC psychologists Dayle Ashley-Harding and Dr. Paola Gonzalez-Bonet.

Ms. Geary also coordinated with Loyola University to recruit a school psychology advanced practicum student for District 87. This graduate student, who is enrolled in the PhD program, will work 2 days per week under the supervision of school psychologist Dr. Michael Cermak.

At MacArthur Middle School in District 87, psychologist Dr. Michael Cermak continues to provide support for students via emails and online SEL curricula. He is also providing ongoing supervision to his Loyola practicum student via email, phone calls, and video conferences.

At Hillside, psychologist Ms. Dayle Ashley-Harding and psychologist intern Ms. Kailey Byrne continue to support the students they see individually and in groups via the google classrooms platform. Also, in response to the Superintendents request for online SEL activities for students and parents, psychologist Ms. Dayle Ashley-Harding and psychologist intern Ms. Kailey Byrne posted "Parent Tips for e- Learning" and "Parent Tips for Self-Care" on the District 93 website.

All PAEC psychologists continue to conduct re-evaluations via review of records, consultation with school staff, and student interviews via email and/or video meeting. Psychologists also continue to participate in IEP meetings and special education team meetings via video conferencing.

Psychologists have attended numerous webinars over the last month and are sharing information from these webinars at psychologists' meetings.

PAEC Social Work Department

Due to the continuance of the COVID-19 outbreak, the PAEC School Social Workers continue to be working from home and involved in completing the following duties:

- Attending weekly virtual school building staff meetings.
- Consultation with PAEC Lead School Social Worker and other SW Department members.
- Responding to student/parent/PAEC Staff emails.
- Student contacts via various virtual modes of communication (email, phone, ClassDojo, Google Hangout, Microsoft Teams, Zoom, etc.).

- Consultation with social work & teaching colleagues regarding students' upcoming AR/EDC/Domain meetings.
- Conducting parent/student/teacher interviews for social developmental study completion.
- Gather/organize student data/information in preparation for upcoming student AR/EDC/Domain meetings.
- Completing social developmental studies, student present levels of performance, student IEP goals/benchmarks, etc. for upcoming IEP/EDC meetings.
- Participating in AR/EDC/Domain meetings via technological conferencing.
- Preparing/downloading/sending social work resources/activities/visuals for students using google classroom, student PAEC emails, ClassDojo, etc.
- Attending virtual Graduation committee meetings.
- Attending weekly virtual team meetings.
- Reaching out to guardians/parents regarding assistance with housing, food, medical and mental health needs.
- Consultation with DCFS, Riveredge Hospital, Leyden Family Service, Proviso Mental Health Commission and other outside agencies on behalf of PAEC Students/Families.
- PAEC Social Workers turn in daily work schedule to Ms. Pirrello, LCSW -PAEC Lead School Social Worker.

Ms. Lisa Pirrello, LCSW, and the PAEC SW Dept. In-service Committee have tentatively scheduled the following school social work professional developments for the 2020-21 school year:

- August 2020 (Date/Time TBD) – PAEC All Staff Institute-Presenter: Ms. Sheri Lau, LCSW (Amita Health Director, Proviso Children's Advocacy Center) – Topic: "Professional Ethics, Sexual Harassment & Mandated Reporting"
- September 11, 2020 (Time TBD)-PAEC SSW In-Service-Presenter: Mr. Josue Cardona, MS (Geek Therapy)-Topic: "Video Games in Play Therapy".
- November 15, 2020 (9:30am-12:30pm)-PAEC SSW In-Service-Presenter: Ms. Sharon Bryant, LMFT, RPT (Founder of Flourishing Families)-Topic: "Self-Care for the Mental Health Professional".
- January 8, 2021 (9:30am-12:30pm)-PAEC SSW In-Service-Presenter: Ms. Andrea Simari-Rosenberg, M.Ed. (Mercy Home for Boys & Girls)-Topic: "Homeless Youth".
- February 12, 2021 (10am-3pm)-PAEC SSW In-Service-Presenter: Ms. Sophia Ansari, LPCC (The Counseling Source)-Topic: "Play Therapy Interventions for Dysregulated Clients".
- April 9, 2021 (Time TBD)-PAEC SSW In-Service-Presenter: Hillside Police Department-Topic: "Current Street Gang Trends in Schools".

Ms. Lisa Pirrello, LCSW, PAEC Lead School Social Worker, facilitated a virtual PAEC SW Department meeting via google hangout on April 17, 2020.

Ms. Lisa Pirrello, LCSW, PAEC Lead School Social Worker, completed the PTMHC Funding Application which is to support the Transitional Therapist position.

Ms. Lisa Pirrello, LCSW, PAEC Lead School Social Worker, has reached out to various university field instructors to recruit a social work intern in his/her second year master degree field placement, with a concentration in school social work. This graduate student would work 3 days per week under the supervision of PAEC Social Workers with the licensed clinical social worker distinction (LCSW). The current position would be 2 days per week at the PAEC High School (Supervisor: Ms. Pirrello) and 1 day per week in the PAEC Early Childhood Program (Supervisor: Ms. Carlos).

PAEC Speech/Language Department

District 87 preschool screenings on Friday, March 13th were cancelled due to COVID-19 school closures.

Due to COVID-19 school closures, the SLPs have been hard at work doing our best to provide support to students and families, as well as synchronous and asynchronous services in any manner possible.

The SLP Department has been meeting weekly/bi-weekly to address questions and concerns, share current information and guidance, and brainstorm and share ideas for service delivery.

Lead SLP is working on determining needs and assignments for the 2020-21 school year.

XII. OLD/UNFINISHED BUSINESS

None at this time.

XIV. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

Our next Governing Board Meeting is scheduled for June 18, 2020.

Mr. Dawson asked if/how students are receiving their related services. Ms. Boeh explained that, yes, the students are receiving their related services. They are receiving them via phone calls, packets sent home, or through different virtual means.

Mr. Dawson asked if the issue with First Student (continuing payment) had been resolved. Ms. Boeh explained that First Student had sent PAEC their exceptions to their current contract and our attorney went over them and noticed many items that PAEC did not agree to. PAEC has sent a response to First Student outlining all of this.

First Student is requesting a 1 to 3 year extension on their contract, however, PAEC has the right to negotiate, and PAEC may even go out to bid in early October. Hopefully this will give the transportation companies more time and PAEC might get a better response. Ms. Boeh explained that all transportation companies have problems but First Student has been bad this year and PAEC may be better off going with a different transportation company.

Ms. Boeh explained that at our Superintendents meeting on May 18th, the districts want PAEC to increase the number of laptops and chrome books for all PAEC students. They want each student to be able to take home advice on case remote learning is still in effect come this fall. A meeting will be scheduled with the necessary staff from each member district to discuss.

In regards to the school opening, Ms. Boeh is in contact with ISBE and also with other Cooperatives to see how they are going to handle this issue. Some PAEC classrooms are large enough that everyone can practice social distancing, but some are not. Busing is also an issue that will need to be address as we get closer to the start of the new school year.

Ms. Clark Smith asked if PAEC is having a virtual graduation. Ms. Boeh explained that PAEC is not, however, the teachers at PAEC Center have reached out to all graduating students. They have provided them with diplomas or certificates, done a parade for them, have placed lawn signs at the student's home, and acknowledge all graduating students and their families.

Ms. Clark Smith thanked the PAEC Board for the arrangement sent to her due to the passing of a family member.

Ms. Tryon reminded the Board that PAEC will have to have a Special meeting to close out the fiscal year, June 24th or June 25th works for everyone. However, since District 93 is not present, PAEC will reach out to them and confirm the date and we will notify everyone.

XV. BOARD CORRESPONDENCE

None at this time

Before we adjourned the meeting, all Board Members thanked the teachers for all their hard work.

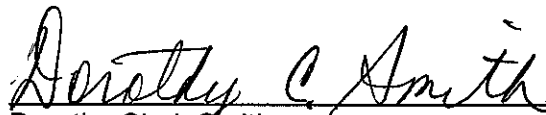
XVI. ADJOURNMENT

Ms. Clark Smith moved to adjourn the meeting at 6:55 PM for lack of further items to discuss. Mr. Dawson seconded the motion.

Respectfully submitted,



Peg O'Connell
President of the Governing Board



Dorothy Clark Smith
Secretary of the Governing Board

MB/lc