

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
OCTOBER 20, 2021
MINUTES**

I. ROLL CALL

Mr. Dawson, President of the Governing Board called the meeting to order at 6:08 PM.

Roll Call:

District 87	Ms. O'Connell	Present
District 88	Ms. Clark-Smith	Present
District 92	Mr. Dawson	Present
District 93	Mr. Richardson	Present
District 209	Mr. Wagner	Absent (arrived at 6:16 PM)

Also present: Mr. Michael James, Executive Director, Mrs. Vanessa Schmitt, Assistant Executive Director, Dr. Sherry Whitaker, Business Manager, and Mrs. Trainette Latham, Recording Secretary.

II. AUDIENCE PARTICIPATION

None

III. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

A. Ms. O'Connell moved to approve the FY '22 Budget Hearing Minutes of September 15, 2021, as presented. Mr. Richardson seconded the motion.

Roll Call:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent
Motion Carried

B. Ms. Clark-Smith moved to approve the Governing Board Minutes of September 15, 2021, as presented. Mr. Richardson seconded the motion.

Roll Call:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent
Motion Carried

C. Ms. O'Connell moved to approve the Special Governing Board Minutes of September 20, 2021, as presented. Mr. Richardson seconded the motion.

Roll Call:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent
Motion Carried

IV. APPROVAL OF CONSENT AGENDA

- V. Approval of Payroll
- VI. Approval of Bills
- VII. New Business
 - A. Employment/Resignations/Terminations
 - B. FMLA Request
 - C. Contractual Agreements
 - D. Press Plus Policy 5-year Review and Draft Updates
 - E. Out of Placement Students
 - F. School Maintenance Project Grant
 - G. Proviso Township Mental Health Commission

Recommended Motion:

Ms. Clark-Smith moved to approve the Consent Agenda, which encompasses agenda items V (Payroll, VI (Bills), and VII (New Business) as presented. Ms. O'Connell seconded the motion.

Roll Call:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent
Motion Carried

VIII. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on October 14, 2021. Those present included: Dr. Dan Sullivan and Ms. Nicole Spatafore from District #87, Mr. Mark Holder and Ms. Charlotte Larson from District #88, Dr. Janiece Jackson from District #92, Dr. Kevin Suchinski from District #93, Mr. Leonard Moody from District #209, Mr. Michael James, Mrs. Vanessa Schmitt, and Dr. Sherry Whitaker from PAEC Administration. The Executive Board reviewed and recommended approval of all the items on the agenda.

IX. DuPage/WEST COOK REPORT

Board Brief Updates are attached.

X. COMMITTEE REPORTS

None reported at this time.

XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. PAEC Programs-Current District Child Count Report

Information is attached

B. Current Enrollment and Classroom Staffing Patterns

Information is attached

C. Transition Reports

None reported at this time.

D. Initial Referrals

Information is attached.

Mr. James mentioned that all PAEC Programs have done extremely well. Even with the struggles with staffing patterns, staff has been holding their programs together.

With the increase in referrals from the districts, the reintegration of the students hasn't been that bad. Mr. James explained that we have focused on getting back to the structure and culture of being back in person.

PAEC has received some of the more intense students from our Out of District placements. We started at the beginning with 1 student from District 89 and 1 student from District 100. We now have students from Districts, #89 (Maywood), #98 (Berwyn North), #91 (Forest Park), and #100 (Berwyn South).

E. Police Reports

PAEC High School-3 reports

Mr. Dawson asked for clarity regarding the police reports.

Mr. James explained that the police were called but no students were removed. He also explained that PAEC has not had an SRO this year. Maywood Chief Willis was called and stated that the department has a shortage of police officers and is unable to provide an officer at this time.

Mr. James mentioned that PAEC High School has addressed the need for an SRO and they are trying to work through the increase in restraints.

Mr. James also mentioned that there is also the need for an SRO to assist with the traffic flow during arrival and dismissal times due to the safety concerns with Garfield Elementary. Parents from Garfield have been parking in PAEC bus parking spots and also driving past buses when the Stop sign is extended.

Ms. Clark-Smith suggested placing cones near buses during those times. Mr. James mentioned that the previous SRO said that we shouldn't put cones out unless there is an SRO present. We have been struggling to get a police presence.

Mr. James also mentioned that about two years ago, Dr. Negron and the Director of Special Education from District #89 spoke about working together on the problem and police consistency. It has been asked in the past for police to be present, however, the problem occurs due to shifting changes during the time of bus arrival. Approximately, three years ago, PAEC started utilizing staff to help cover the parking lot with one direction for vehicles entering and leaving during those arrival and dismissal times.

There was clarification on the procedure of removing a student from the buildings. Mr. James explained that if a Police Officer wants to interview a student, Principals are instructed to contact Mrs. Schmitt or Executive Director to determine the situation. Parents are contacted and will try to hold any interviews or removal of the student until a parent is present.

The administration will stand in as a witness until a parent or guardian arrives (in loco parentis). If PAEC is unable to make contact with the parent or guardian, information will be emailed, texted, and a call will be made.

If any issue involves the need for removal of a student whether due to the police or ambulatory reasons, a "Code Yellow" is made to protect the confidentiality of the situation.

F. PAEC Activity Fund Summary

Information is attached.

G. COVID-19 Flow Charts

1. Exposure Guidelines-Staff
2. Exposure Guidelines-Students
3. Exposure Procedure

H. Plaque Dedication

Mrs. Carol Michels was presented with her dedication plaque on Wednesday, September 15, 2021. She received the 2nd copy and the plaque was placed on the wall at the EC Playground. **Pictures of the presentation are attached in the Executive Board Packet.**

Mr. James mentioned that Ms. Michels continues to work as a Teacher and at times as a Program Assistant as a Sub.

I. Hispanic Heritage Month Kick-off

On Friday, September 17, 2021, to kick off the Celebration for Hispanic Heritage Month, PAEC hosted a Taco Truck for staff and community members during the lunch period of staff in-service. This event was organized by Ms. Evelyn Carreto and it was a success. We received very good feedback from staff to do this again. There has been a request to bring back the Taco Truck on October 15, 2021. We are inviting District #89 to take part as well that Friday. **Pictures are attached in the Executive Board Packet.**

Mrs. Schmitt mentioned that each program did a wonderful job during Hispanic Heritage Month. She talked about the PAEC High Schools door decorating contest and how they turned the school into an airport. Each classroom had to decorate their doors with facts about the country they researched and how it relates to their Independence. Each student was given a passport and upon leaving that destination, students received a stamp on the passport. PAEC Elementary walked through the High School's presentation as well.

J. Grand Canyon University

Grand Canyon University (GCU) was present at PAEC campuses for three days during the week of September 21, 2021, through September 23, 2021. They met with interested individuals. GCU visited the PAEC Center on Tuesday, September 21st, PAEC Elementary, and PAEC High Schools on Wednesday, September 22nd, and PAEC Academy on Thursday, September 24th. Lunch was provided on all three days. **Pictures are attached in the Executive Board Packet.**

Mr. James mentioned that Ms. Mullins contacted him after the three days of being at PAEC Programs and she stated that there was a nice amount of staff interested in going back to school.

It was stated by Mr. James, that Ms. Schmitt has been spearheading trying to organize a job fair to help get staff hired. Mrs. Schmitt will be looking into different venues to partner with including Grand Canyon University to help assist in hiring qualified applicants.

Mrs. Schmitt and PAEC Principals have been calling and scheduling interviews and setting appointments and applicants are not showing up. Principals have been instructed to encourage applicants to apply for multiple positions and not just one specific position.

Mrs. Schmitt will look into either hosting a Job Fair at PAEC or Triton College. Triton College has a job fair every month in the student center in the morning and afternoon.

K. Transportation

District #88 has started transporting students to and from school using the Windy City Limousine Company. The district has agreed to pay PAEC staff that will ride the bus before and after school as well as pay staff that will assist in waiting in the afternoon with students. PAEC staff will be paid at an hourly rate.

L. Administrator's Academy

PAEC will be hosting a Virtual Administrator's Academy on Tuesday, October 26, 2021, from 8:30 am to 3:30 pm Via Zoom. The topic for this training will be: "Proactively Dealing with Difficult Conversations: Bringing Out the Best in People at Their Worst". The cost for this event will be \$150/person. West 40 will bill PAEC for everyone who attends the Administrative Academy. PAEC will send an invoice to each district that sends individuals.

The following districts that are also participating in the Academy will be District #93, and District #91. We have a total of 17 people participating at this time. Mr. James mentioned that hosting this Academy here at PAEC is an opportunity to help ensure our Administrators

M. The Answer Inc. 12th Annual Autism & Special Needs Gala

Mr. James attended The Answer Inc. presents Phoenix Rising for Autism Gala on Sunday, September 26, 2021, from 5:00 PM to 9:00 PM. This event took place in Elmhurst, IL at the Waterford Banquets.

Debra Vines, Executive Director of The Answer Inc., reached out to Mrs. Schmitt to be a speaker for their Monthly Parent Support Groups. There have been approximately thirty parents that have participated in the past. Mrs. Schmitt stated that she is glad to put PAEC in the spotlight.

Mrs. Schmitt will be speaking on the following topics:

"Transition and Planning for Children – October 28th"

"Students that Elope- November"

"Grief- How parents can address different ways to ease the process".

N. Pre-Conference Training Workshop

Mr. James will be attending the Leading For Diversity, Equity & Inclusion in 21st Century Schools on Friday, October 8, 2021, from 8:30 AM to 4:00 PM. This conference will take place at the Prairie-Hills Junior High School in Markham, IL. The goal of this pre-training is to fundamentally understand the need for diversity, equity, and inclusion to lead schools in the 21st century.

O. Toner Shortages

There is a shortage of toner for copiers and printers at all PAEC Programs due to the toner companies' shortages. The Principals at all PAEC programs have been instructed to encourage staff to limit the amount of copying at this time until we can receive the toner that has been ordered. Programs have been encouraged to do more electronically, for example in the high school and elementary programs, they will be using electronic point sheets for students.

Mrs. Latham will continue to send out hard copies of the Governing Board Packet to Board members only and all other PAEC Management will receive electronic copies of the packet the same as the Executive Board.

P. ILMAC-Random Moment Time Study

The first set of staff has been randomly selected through PCG to complete the Random Moment Time Study to help PAEC receive federal reimbursement for time spent on allowable related activities. Mrs. Latham has been working to make sure that all of our 1:1 Program Assistants have been trained for Medicaid.

Mrs. Latham has been training staff and principals for entering direct service minutes for Medicaid Billing.

Q. Embrace

PAEC was notified by Embrace on Wednesday, October 13, 2021, that there is a new policy/procedure in place for the distribution of reimbursements. Medicaid reimbursements will now go directly to the agency that employs the providers. PAEC will then send out the checks to the districts once they are received. According to Embrace, it has not been approved but waiting on the Official approval to be issued.

R. Vaccine Clinics

District #92 hosted a vaccine clinic on September 18, 2021, from 10 am to 2 pm in the Lindop School parking lot. The invitation was extended to PAEC employees. Also, District #92 will be hosting another vaccination clinic on Saturday, October 9, 2021, from 10 am to 2 pm and has also invited PAEC to participate.

District #93 has opened up its booster clinic to PAEC for those individuals that have had their second dose 6 months ago (180 das) as of October 8, 2021. The event will take place in the Hillside Gym on Friday, October 8, 2021.

Mr. James contacted Positive Health Services to set up a vaccination clinic at PAEC. Employees would have had the option to choose which vaccine they were interested in as well as offer the Booster shot. Unfortunately, we were unable to host the vaccine clinic because we needed a minimum of 20 people and we only had 9 employees to agree to it.

PAEC will be surveying all personnel again to see how many will participate now that the Booster shot will be available. At this time, we have approximately 240 staff that are vaccinated. We still have some individuals that are fighting it but are complying. PAEC continues to have staff to question, "Why do I still have to be tested"?

PAEC is working with the union with a few staff members about mask mandate issues. The Union felt that we are giving too many warnings for staff not wearing masks or wearing them inappropriately.

District #87 will be hosting a Booster Clinic along with the 1st and 2nd vaccination shots this Friday, October 22, 2021.

S. PAEC Program Updates

PAEC Business Office-Dr. Sherry Reynolds-Whitaker, Business Manager

The Business Office is in the final week of the fieldwork for the FY21 audit. Dr. Whitaker completed the back schedules of the audit and submitted them to the auditors for review. She started updating the Consolidated Year-End Financial Report (CYEFR) for Grant Accountability and Transparency Act (GATA). According to the auditors, the audit is on track for on-time completion. The majority of the FY21 Audit was done remotely with a two-day in-person visit in early September to gather and compile the necessary files. The Business Office also completed the Township Treasurer's Office (TTO) audit requests, such as the annual financial statement

questionnaire and contracts exceeding the \$25,000 report. The necessary reports will be posted to the website upon completion.

Dr. Whitaker is gathering applicable documents from PAEC staff that are eligible for tuition reimbursement to be paid out to those that qualify in December.

Dr. Whitaker will start setting up the mid-year review file for the cost sheets. She is also reviewing other cost models and meeting with other Special Education Cooperatives to determine if there is a better model for PAEC 803 to use to complete real-time billing every month.

The Business Department successfully filled the Food Service Coordinator and Accounts Receivable position. The new person will start on October 4, 2021. The position will be a constant support for the kitchen and assist the district with invoicing and day-to-day business related to the lunch program and account receivables.

Human Resources (HR) has started to meet with the wellness committee and provided the information on the Wellness Screening & Flu Shot Event. PAEC 803 is making efforts to promote healthy living with our partner Empower Health Services. We have identified Friday, November 19, 2021, from 7:00 am to 11:00 am as the date and time for the screening.

Information Technology (IT) The department is down a staff member and has placed the job posting on the IASBO and Indeed job boards in hopes that we will find some external applicants soon. Ideally, the department is looking to interview candidates for October.

Despite being understaffed, the IT department was able to continue to address help requests promptly. Some state-mandated testing and assessments started this month, and it will continue into next month. The newly acquired devices and network components are performing well during testing. PAEC Academy security cameras are fully operational, but occasionally the network is stressed during peak times, such as when teachers first log in to devices in the mornings. The old security cameras/network at PAEC/EC/ELEM is problematic and are currently being looked into. The new camera system at PAEC Center is working well.

The PRI to SIP phone line upgrade is being postponed due to internal business conflicts on the vendor's side. We are hoping to perform this upgrade in October.

Buildings & Grounds conducted the annual walk-thru for the Health, Life, and Safety inspection with West 40 on September 27, 2021. We are awaiting the final report. The Fire Panel has been repaired at 1000 Van Buren St. Cost will be billed to KCW. There is a vacancy for Maintenance/Custodian and the job vacancy has been posted. The water heater in B4, which serves B & D pods, has failed and 3 Quotes have been requested from Unique Plumbing, Midcity Plumbing & Calumet City Plumbing.

PAEC Early Childhood Program

October was a month of transition and change in the EC program. We have had more students start and a few to move within the program. It is exciting to report the changes for some of the children that have moved from one classroom to another because they have shown growth and progress. They present with the need to be challenged and that they are benefiting from working with peers that can be good language social skill models. The transition also indicates that they may be ready to return to a classroom in their home school next year.

We did have to quarantine one classroom due to a COVID exposure, but the teacher and students were able to meet online to continue their instruction. Some of the students that could not log on, due to parent work conflicts, received fun and educational instructions so that the family could work at home with the students and keep them on track.

PAEC Therapeutic Day Elementary School

The month of September was extremely busy. Parents signed their students up to participate in a Vision Clinic and received vision exams at school. The students that need glasses will be receiving 2 pairs as part of the service. The students participated in a dental clinic. The students were able to complete their required state dental examinations. The Elementary Staff also conducted a Virtual Open House to meet parents, review classroom schedules, social/emotional supports, and academic expectations.

The students are participating in academic instructional groups to meet their needs. The student's that require progress monitoring has started in order to track the interventions that have been implemented. The progress monitoring will be done using FastBridge and will assist with driving instruction.

The staff will continue to participate in weekly team meetings to review the progress of social/emotional and academic interventions.

There were 9 student time-outs and no police incidents for September.

PAEC Therapeutic Day High School

Happenings

In September, we had our virtual open house for the first time. Each staff member had a link and a time slot for parents to log into and learn about the course, their teacher, and the expectations for the semester. We would much prefer the in-person approach. However, we felt that this was the safest method due to covid 19 and the variant.

Hispanic heritage month began on Sep 15, 2021 This year's theme for Hispanic Heritage month is traveling through Latin countries. The plan is for our school to be turned into an airport. To accomplish this we will be having a door decorating contest with each door representing a different Latin country. For example, your door could have a gate for departures and arrivals, etc. so the students can "travel" to different Latin countries. Projects must include a small description of their independence from

Spain, 5 interesting facts about that country, and a small video clip approximately 5 minutes in duration showcasing their country.

Maintenance of the building

The building following summer school has been thoroughly cleaned and sanitized. All of the floorings have been stripped of the old wax and a new coat of wax has been applied. The maintenance staff, more specifically [Jorge Quinones](#) and [Alex Zamora](#) did a great job in preparing the school for opening day.

Restraints

Restraints	4
Police Calls	3
Process return meetings	7

Registration and other important dates

We continue to register new students at the high school.

Enrollment and Attendance

Enrollment Report

School: PAEC High School
Academic Year: 2021-22
Dates: 8/23/2021 - 9/15/2021 Grade Level: All

Entry Type	Count
Re-Entry to the Same School	50 (86.2%)
Transfer In from Another District	2 (3.4%)
Transfer In from Within District	6 (10.3%)
Total Enrollments	58

COVID - 19

To date, we had two reported cases of COVID. Through contact tracing, students and staff that may have been affected were tested and quarantined. Any student or staff member that was fully vaccinated and produced a documented negative test result could return to school. Anyone not fully vaccinated was quarantined for ten days and on remote learning. After the quarantine period, students were able to return to school provided no covid symptoms were present.

PAEC Therapeutic Day High School Vocational Program

Updates

- Mr. Loving has begun the Custodial Program with students. At this time we have six students participating. We have tasks to complete at the high school and the elementary school. Mr. Loving continues to accept applications and conduct interviews. He is looking for more training opportunities on campus due to the high level of interest from the students.

- Mr. Loving states that he provides students seeking employment with job leads.
- Dr. Bujalka is working with students to complete their transition planning questionnaire and interview. This includes reviewing their current transition plan and goals as indicated on their IEP. The goal is to have met with each student by the end of the quarter.
- Dr. Bujalka has started the weekly senior group to address post-secondary education goals in the transition domains as well as a forum in which to discuss graduation-related topics. Participation is optional for students who are anticipated to graduate and will not take the place of individual sessions to address transition goals.
- Dr. Bujalka is working to discuss with each credit-deficient student their credits and anticipated graduation date based on Proviso's graduation requirements. We currently have 20 students enrolled in Apex (our credit recovery program). This number will likely continue to increase as meetings to discuss credits with students continue. Thus far this school year we have had three completed Apex courses.
- Dr. Bujalka posts daily in Google Classroom to address the transition domains. Thus far the posts have focused on the Career Clusters, over the next month the focus will be on obtaining and maintaining employment. Mr. Loving also posts job openings.
- Dr. Bujalka has started doing the Casey Life Skills Assessment and a Career Clusters Inventory with students. Administration of these assessments will likely carry on throughout the 2nd quarter.

PAEC Academy at Divine Infant

The total # of students so far is 48 with a potential couple more from D88 for which meetings have been scheduled and Mrs. Mayer has been invited to attend via zoom. Teachers and staff have been working with students on Hispanic Heritage Month & our hallways are decorated with some of the students' work. Also, Walktober started and a few of our classes are taking daily walks around the school.

Picture day has been scheduled for October 5, 2021.

PAEC Center

The month started with staff and students acclimating back to their classes.

SANDI assessments have started and will continue throughout October for the first quarter baselines. FAST assessment will start soon after. During our half-day in-service we finished the SANDI training and teachers are confident in how to use the assessment.

Fastbridge assessments will be given to the students housed at Proviso East as well.

Additionally, DLM testing from Spring, 2021 was completed by September 30th. There will be additional DLM testing come spring.

The unique curriculum, along with the Generation Genius Science curriculum continues to be used in the classrooms.

Our transition program has begun volunteer sites at PAEC Academy cleaning the lunchroom area.

We hosted a Virtual Open House on September 22, 2021. We had approximately 70 parents attend online. Teachers did an excellent job of creating slideshows, movie clips, and pictures of the students working to show off their talents.

We continue to observe Hispanic Heritage Month with a culminating celebration planned for October 13. Each classroom has signed up to present (on poster boards) a Hispanic country's customs, traditions, and celebrations. All of the students will have an opportunity to view other classrooms' work and return to their classrooms to celebrate Hispanic Heritage month ending with a pinata in the classroom.

We look forward to our Fall celebrations. The Special Events Committee has been working hard.

PAEC Center Vocational Program/Transition Program

Currently, there are 7 students employed competitively. Unemployed students are coached to apply for competitive employment via in-person, or direct contact with employers. These students are monitored via one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	Home Run Inn Pizza	22 hours per week	Cashier
2	Taco Bell	15 hours per week	Crew
3	Symphony Nursing Home	15 hours per week	Activity Aid
4	Family Dollar	25-28 hrs per week	Customer Svc Assoc
5	White Castle	16-20 hrs per week	Stocker/Maintenance
6	Brookfield Zoo	20-25 hrs per week	Food Service Associate

7	Dollar Tree	20-25 hrs per week	Sales Associate / Stocker
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Students are only working at one volunteer site right now (PAEC Academy). We are not working Community job sites right now, due to Covid and the safety of our students.

We have a student that was hired by Dollar Tree, starting September 3, 2021.

We have 4 new students enrolled who are currently being trained to complete job tasks, answer interview questions, complete job applications, and more. They are just not ready to go out and interview yet. I have continued to set up individual meetings with Transition students. We have completed interest surveys, we are practicing mock interviews and completing mock applications. One of the four students is currently interviewing. We also attended a job fair to practice speaking with prospective employers, regarding competitive job opportunities.

PAEC Intervention Team

District 87

Jefferson Primary School

Three PAEC Interventionists continue to work closely with the school principal and teachers to provide consultative behavioral support and classroom management for specific students (7) identified through building a student support team and previous behavior support. All three have been active in student support meetings, IEP meetings as well as communicating with parents. The interventionist continues to progress monitor and implement new interventions and supports accordingly.

Whittier Primary School

Currently, there is one specific interventionist at Whittier working closely with one student identified with behavioral concerns. This interventionist has worked closely with building administration as well as parents and grandparents in supporting this student both in school and at home. The interventionist has sat in on and facilitated a parent meeting as well as consulted with the school counselor and principal to implement a positive behavior plan along with at-home supports and interventions.

Sunnyside School

Both the Behavior Interventionist and coordinator have been providing consultation for a recently identified 3rd-grade student with behavioral concerns. In doing so the interventionist was able to attend an initial case study meeting in which she provided specific input and data regarding past and current behavioral concerns for this student. The interventionist worked closely with the school administrators, classroom teachers, and related service providers to provide a team-wide behavior plan including specific interventions and supports.

District 88

Thurgood Marshall Elementary School

A Behavior Interventionist has been providing classroom management support in a special education room for the past 30 days. In doing so, this classroom has seen significant improvement with student behaviors as well as successful teaching strategies being implemented. The current behavior interventionist will begin to slowly phase out support to half days allowing the classroom teacher to begin to initiate full implementation of the behavior program.

District 92

Lindop School

Two students have been recently referred to the Behavioral Intervention team via the "New Student Referral" form, which allows for specific student data and interventions to be reviewed before actual support. The behavior intervention coordinator has provided observational data as well as met with and collaborated with both the classroom teacher and the special education resource teacher. A meeting is scheduled for the first week in October with the classroom teacher to evaluate specific supports and possible behavioral interventions from a behavior coach.

District 93

Hillside School

Consultative behavioral intervention is being provided for one special education Kindergarten student. This student was previously in the EC PAEC program and has since returned to his home school. However, upon returning to school this student has exhibited new behaviors. The Behavior Interventionist has been observing and collecting data while simultaneously supporting the classroom teacher with implementing behavioral and classroom supports and interventions. The interventionist has recently begun the process of a behavior plan to help support this student.

District 209

Currently, there are 3 Behavior interventionists at Proviso West High school working with grade-level principals in supporting students and providing academic and social-emotional assistance as well as academic support and retention. Behavior Coaches have worked closely with grade-level administrators to identify students for support.

At Proviso East there are currently two interventionists and a new behavior interventionist is in the process of being hired to fill a vacancy within Proviso East. The current Behavior coaches continue to progress monitor current students as well as work with grade-level administrators to identify new students. Supports provided have included executive functioning skills, peer mediation, and specific academic and behavior support.

PAEC OT/PT Department

Staff adjustments: None at this time.

Activities of the department:

1. The OT/PT/AT Lead attended the Special Events meeting for PAEC Center via Google Meet on 8-13-21 from 8:00 - 8:30 AM.
2. The OT/PT Department, on 8-18-21, had an in-service on how to use the up-to-date Rtl Boxes and Resources that Abbey Melling, PT, and Michele Wolter, OT worked on over the summer updating and improving to make resources available online for teachers and therapists throughout the cooperative.
3. The SLPs on the AT Team are setting up social group opportunities a couple of times each month for students who use alternative communication at PAEC Center.
4. The AT Team attended their monthly staff meeting on 9-01-21 in-person from 8:30 AM - 9:30 AM.
5. The AT team has begun to conduct SETT meetings to come up with appropriate assistive technology to address educational needs for struggling students.
6. Our AT Team & OT/PT Team has helped run the Wheelchair Clinic on 9-08-21 with Dave Cingano the AT Rep from Numotion.
7. The OT/PT Department attended their monthly staff meeting on 9-14-21 in-person and via remote on Zoom from 11:30 am - 1:00 pm.
8. Our OT/PT's attended the SANDI Training 2 on 9-17-21 from 12:00 pm - 3:00 pm via Zoom.
9. Our Lead OT/PT/AT attended the OT/PT Coordinator's Consortium on 9-21-21 from 10:00 am - 12:00 pm via Zoom
10. The AT Team attended an Infinitec meeting on 9-22-21 via Zoom 12:00 pm - 3:00 pm.
11. Our AT Team ran an Orthotic Clinic on 9-22-21 with Gwen Blunk, an orthotist from Hanger Clinic at PAEC Center
12. The OT/PT/AT Lead attended a Management Meeting on 9-24-21 at PAEC Center from 1:00 pm - 3:00 pm.
13. On 9-30-21, the OT/PT/AT Lead met with the Related Services Coordinator from NSSEO about the role of PT on the AT Team via Zoom from 10:00 a.m.-11:00 a.m.
14. On 10-01-21, the OT/PT/AT Lead met with the AT Coordinator of LASEC Franklin Park to discuss AT infrastructure and processes via Zoom from 9:00 am - 10:00 am.

PAEC Psychologist Department

- Psychologist Dayle Ashley-Harding is supervising a full-time school psychologist intern, Lindsey VanDerAa, and part-time practicum student, Ashley Saperstein at

Hillside School. Both Lindsey and Ashley are in the school psychology graduate program at Loyola Chicago.

- PAEC Center Psychologist Robin Zimmerman and school psychology practicum students Kristen Bialek and Ashley Saperstein facilitated the Fall Fastbridge benchmark assessment on 9/29/2021 for the PAEC student housed at Proviso East High School. The second session will take place on Wednesday, October 6th. The assessment took place at PAEC Center. Results will be shared with PAEC administrators and classroom teachers.
- Psychologist Dr. Michael Cermak, is supervising Loyola Chicago school psychology practicum student Kristen Bialek. Kristen will work with Dr. Cermak at Sunnyside Elementary and MacArthur Middle Schools.
- Psychologist Dr. Paola Gonzalez-Bonet is supervising full-time school psychologist intern Emely Rovira in the District 87 blended PreK/EC program along with the PAEC EC program.
- Lead SLP therapist Ann Coenen, Lead OT/PT therapist Julia Barnicle, and Lead Psychologist Mary Therese Geary met with Michael James to develop a process for ADOS referrals. An ADOS training will take place at PAEC in October and/or November to train additional staff members to be on the PAEC ADOS team.
- A virtual psychologists' meeting was held on 9/17. Topics included: GCN training; process for bilingual psych evaluations; Illinois School Psychologists' Annual Fall Conference; Covid protocol; ADOS referrals; Behavior Interventionists' role in district schools.
- Psychologists Dr. Michael Cermak, Dr. Paola Gonzalez, and Mary Therese Geary met with PAEC special education teacher/data coordinator Bethany Kural on 9/28 to discuss HS data collection. The psychologists will follow up with PAEC administrators to determine assessments and methods for data collection.
- Dr. [Michael Cermak](#) and [Mary Therese Geary](#) will attend the Illinois School Psychologists' Association fall conference, being held virtually on Friday, October 15th, and Friday, October 22nd. Topics include: SEL/Social Justice; Legal Special Education; Mental Health; Ethical Problem Solving; and Family/School Collaboration in Mental Health

PAEC Social Work Department

1. The following PAEC Social Work Staff addition has been made and became effective as of September 22, 2021.

Ms. Ashley Brown, MSW, will be providing school social work services to identified special education students attending Proviso East High School, replacing Ms. Amy Santino, M.S.W.

2. Ms. Lisa Pirrello, LCSW (PAEC School Social Work Lead), as acting President of the Illinois School Social Work Supervisors & Coordinators Council (ISSW-SCC), will be chairing the ISSW-SCC's October 1, 2021, meeting virtually via Google Meet. Additionally, on Oct. 20, 2021, Ms. Pirrello will be facilitating the virtual LAN 60 meeting via Google Meet.
3. Ms. Lindsey Holsten, LCSW (PAEC SW Dept. Sunshine Committee Co-Chair) will be sending a card, condolences, and monetary charity donation on behalf of the PAEC School Social Work Department to Ms. Ziomari Rivera, MSW (PAEC High School Social Worker) and Family due to the recent passing of her grandmother.
4. Ms. Elizabeth Baldi, MSW (PAEC School Social Worker-Proviso East High School) has been working with the TST students, primarily focusing on executive functioning and social skills. Ms. Baldi has been working on decision-making skills, coping strategies, and how to manage anxiety.
5. Ms. Donna Kuchera, MSW (PAEC School Social Worker-Proviso West High School) is currently an active member of the CARES/MTSS Team; the Crisis Team, and PBIS Team. Currently, she is having social work sessions with the freshman students in group and individual settings, working primarily on establishing rapport, and working on social and communication skills.
6. Mr. Saumil Patel, MSW (PAEC School Social Worker-PAEC Center School) has been working with PAEC Center students individually and in groups. Group topics include: Who Am I, How do I describe myself; Identifying Feelings; Identifying Coping Skills; Good Sportsmanship during Game Playing, and Taking Turns). Individual Topics include; Ice Breakers, Establishing Rapport, Communications Skills, and Coping Skills. Additionally, Mr. Patel has been involved in attending team meetings, the PAEC Center Open House, Red Ribbon Week planning, and working on parent resources.
7. Ms. Monette Carlos, LCSW (PAEC School Social Worker-Early Childhood Program) has been involved in Hillside's indicator 6 Team, which meets every month. Currently, in the early childhood program, Ms. Carlos provides social work services to 4 classrooms which include 2 full-day autism classrooms, 1 multi-needs classroom, and 1 cross-categorical classroom. In the first three rooms, Ms. Carlos is, primarily, teaching these students how to play functionally and maintain their attention to the activity. In the cross-categorical classroom, Ms. Carlos is teaching social skills, with an emphasis on listening skills and focusing attention. Additionally, Ms. Carlos attends team meetings for these classrooms.
8. Mr. Michael Irgang, MSW, and Ms. Lindsey Holsten, LCSW (PAEC School Social Workers-PAEC Elementary School) have been providing social work services to the students at PAEC Elementary and have been involved in the following: Regulation Activities, Mindfulness, Coping Skills, Problem-Solving

Skills, Student Recycling Program, and Prize Bin, which is an adjusted Paw Prize Winner's Program, whereby, at the end of each day, the students who meet the social distancing/mask requirements receive a prize from a bin.

9. Ms. Gutmann, LCSW, Ms. Lisa Allen, LCSW, Ms. Lisa Pirrello, LCSW, and Ms. Ziomari Rivera, MSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) have been providing social work services to the students at PAEC High School Therapeutic Day School and have been working with these students on the following: Anger Management Skills, Self-Awareness, Coping Strategies, Problem Solving Skills, Self-Advocacy, and Mindfulness. Ms. Rivera has been participating in this year's PAEC High School Hispanic Heritage Planning Committee. This committee is responsible for all the activities that are to take place during Hispanic Heritage Month.

PAEC Speech/Language Department

- The SLP department had its first departmental meeting on September 14, 2021, from 9-11 am. Topics of discussion included required training for the year, meeting and professional development calendar, Embrace DS for Medicaid billing, Speech/Language referral forms in Embrace, and more. The meeting was hosted at PAEC Center but a large number of SLPs attended remotely.
- Lead SLP attended (virtually) the Northern IL Speech/Language Coordinators meeting on September 17 from 9-11 am. Topics of discussion included, Professional development opportunities, RtI/MTSS services now that students are in school full time, IDFPR licensure updates, meeting schedule for the year, etc.
- The next S/L department meeting will be on Tuesday, Oct. 19 from 11 am - 1 pm.
- Elizabeth Rotert, AT SLP, will be presenting the following on Oct. 19 from 1:30-2:30 pm - AAC for Preschool: A review of AAC options, research, and personal experiences.

PAEC Special Olympics

Special Olympics sign-up is well underway. So far at PAEC Center, we have 19 student-athletes signed up for various sports. PAEC Academy has 8 student-athletes signed up for various sports. We should have enough for at least 1 team per program along with a few individual skills athletes for basketball. The ending day for signing up is October 8th. We are also in the process of scheduling games with various schools in the area, we have been finding many schools are experiencing some of the same issues with numbers and teams. Special Olympics Illinois set the date of October 12th for entry paperwork to be submitted. We look forward to reaching our final numbers and getting everything ready for a great Special Olympics Basketball season.

XII. OLD/UNFINISHED BUSINESS

None at this time.

XIII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

- A. The next Governing Board Meeting is scheduled for November 17, 2021.
- B. Negotiations
Mr. James mentioned that negotiations are coming up and representatives are needed. We need for Governing Board Members to start preparing and thinking about who will be interested in being a part of the negotiations team.
- C. Death in Families
We have had a few staff members who have had family members pass.
1. Ms. Gilmore, who retired a few years ago, son passed away.
2. Mr. Sally who just recently resigned, son passed away.
3. Mrs. C. Martinez's sister's funeral was this past Saturday, October 16th.
- D. Mr. James will be a Consultant for District #92 while the Special Ed Director is on Leave.
- E. Ms. Clark-Smith would like for PAEC to consider having a prom and utilize one of PAEC's former students as a DJ.

XIV. BOARD CORRESPONDENCE

There was no Board Correspondence to present at this time.

XV. CLOSED SESSION

There was no need to go into Closed Session at this time.

XVI. ADJOURNMENT


Ms. O'Connell moved to adjourn the meeting at 7:09 PM for lack of further items to discuss.


Roll Call:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes
Motion Carried

Respectfully submitted,


Brian Dawson
President of the Governing Board


Dorothy Clark-Smith
Secretary of the Governing Board

