

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
EXECUTIVE BOARD MEETING
PAEC CENTER – 9:00 AM
MAY 9, 2024
AGENDA**

- I. ROLL CALL (District #92 will be facilitating the meeting)
- II. FASTBRIDGE/MAPP PRESENTATION- Mrs. Bethany Kural (Resource Teacher)
- III. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at _____ AM, under Section 2(c)(1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee (s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.

Recommended Motion:

I move to reconvene into Open Session at _____ AM as presented.

- IV. APPROVAL OF EXECUTIVE BOARD MINUTES

Recommended Motion:

I move to recommend to the Executive Board to approve the April 11, 2024 minutes, as presented.

- V. APPROVAL OF CONSENT AGENDA

A. Approval of Payroll

Confirmation of payroll (excluding required employer deduction)

**PAYROLL AGENDA
APRIL 2024**

	GROSS 4/15/2024	FICA 4/15/2024	RETIREMENT 4/15/2024	BENEFITS 4/15/2024	TOTAL 4/15/2024
Education Fund	\$ 466,198.90	\$ 19,326.28	\$ 12,477.76	\$91,309.26	\$ 589,312.20
Building Fund	\$ 15,294.34	\$ 1,163.83	\$ 616.36	\$2,798.29	\$ 19,872.82
TOTALS	\$ 481,493.24	\$ 20,490.11	\$ 13,094.12	\$ 94,107.55	\$ 609,185.02

	GROSS 4/30/2024	FICA 4/30/2024	RETIREMENT 4/30/2024	BENEFITS 4/30/2024	TOTAL 4/30/2024
Education Fund	\$ 487,286.08	\$ 20,190.34	\$ 12,874.38	\$97,364.04	\$ 617,714.84
Building Fund	\$ 16,286.86	\$ 1,239.74	\$ 656.36	\$3,031.23	\$ 21,214.19
TOTALS	\$ 503,572.94	\$ 21,430.08	\$ 13,530.74	\$100,395.27	\$ 638,929.03

B. Approval of Bills

- 1. Payable Listing-Information is attached. (Voucher #1212)
- 2. Payable Listing-Information is attached. (Voucher #1213)

C. Personnel Report

Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the consent agenda which encompasses agenda items regarding Payroll, Bills, and Personnel Report as presented.

VI. OLD/UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Contractual Agreement Report
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement Report as presented.

- B. Authorization for Publishing of Estimated Amended Budget & Authorization of Scheduled Public Hearing
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Authorization for Publishing of the Estimated Amended Budget and the Authorization of the Scheduled Public Hearing as presented.

- C. Food Service Bid
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Food Service Bid as presented.

- D. Wilbur Wright College
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Clinical Affiliation Agreement between City Colleges of Chicago (Wilbur Wright College) and Proviso Area for Exceptional Children as presented.

- E. University of St. Augustine for Health Sciences
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Student Affiliation Agreement between the University of St. Augustine for Health Sciences and Proviso Area for Exceptional Children as presented.

- F. Amended PAEC 2024-2025 Calendar
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to amend the PAEC 2024-2025 School Calendar as presented.

VIII. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

- A. Sad News
- B. Current District Child Count 2023-2024
Information is attached.
- C. Current Enrollment and Classroom Staffing Patterns 2023-2024
Information is attached.

D. Projected District Child Count 2024-2025

Information is attached.

E. Projected Enrollment and Classroom Staffing Patterns 2024-2025

Information is attached.

F. Transition Reports

1. PAEC Therapeutic Day Elementary- (8 students mainstreaming): Information is attached.
2. PAEC Therapeutic Day High School- (5 students mainstreaming): Information is attached.
3. PAEC Academy- (1 student mainstreaming): Information is attached.

G. Initial Referrals

Information is attached.

H. Police Reports

There were 3 police calls/reports made in April.

I. PAEC Activity Fund

Information is attached.

J. DuPage/West Cook Report

Information is attached.

K. PAEC Events

1. PAEC Upcoming Events for May 2024

2. PAEC April 2024 Employee of the Month

- | | |
|------------------------------------|---|
| • Michael Hughes-Maintenance | • Loren McCurtis- Program Assistant |
| • Fani Lee- OT | • Lucy Sanchez- Program Assistant |
| • Emilie Predl- SLP | • Mandy Moss- Social Worker |
| • Carol Michels- Teacher | • Tonya Washington- Behavior Intervention |
| • Charley Clark- Program Assistant | • Sharon Zarembka- Office Manager |
| • Iyanna Buford- Program Assistant | • Nathaniel Turner- Program Assistant |
| • Kevin Downs- Teacher | |
| • Estafania Rosas- Psychologist | |

L. PAEC Graduation Dates

1. PAEC Center
 - Transition: May 21, 2024 @ 1:00 PM
 - High School: May 22, 2023 @ 1:00 PM
 - Elementary: May 23, 2024 @ 1:00 PM
2. PAEC Academy: May 22, 2024 @ 10:00 AM
3. PAEC Elementary: May 22, 2024 @ 5:30 PM
4. PAEC High School: May 23, 2024 @ 5:30 PM

M. PAEC Administrative Department Updates

PAEC Technology Department

Main Number at DI / Academy

Due to Comcast and AT&T unable to help with our issue. We have swapped both physical phones along with their phone numbers. The Academy's secretary is now able to answer incoming calls from 708-236-5153. However, we found a new issue with this. When calling from within PAEC for example 708-450-2100 to 708-236-5153, this will go straight to voicemail and not work. Yet when 708-450-2100 makes a call to the secretary's direct number 708-498-6694 this will forward over to 708-236-5153. Internally we will advise users to 708-498-6694 as a workaround until we find a fix.

ESSER Funds

With ESSER funds being approved, we are moving forward with our projects.

1. PAEC Network Upgrade is underway. We are aiming for the project to start on May 30th and end on June 6.
2. Total of 25 Smart-boards for PAEC Center and PAEC Academy
3. 24 New 9th Gen iPads: 10-OTPT, 10-SLP & 4-PSYCH
4. iPads Software for OT/PT/SLP: 20 copies of Touch Chat, 7 copies of AAC Genie, 2 Lamp, and 8 copies of TD Snap.

Committee Meeting

We are hoping to have a committee up and running by mid-May, once 5-year budget We continuously address help tickets in a timely manner.

PAEC Business Department- Dr. Paul Starck King- Interim CSBO/CFO

- Fund Balance Update
- Finance Committee Update
- EBC 4 Tier Rates

PAEC Human Resources (HR) Department

- Completely onboarded 1 new hire (including new hire paperwork, benefits presentation, contract production)
- Processed 1 terminations
- Was a part of another Hiring Spreadsheet meeting
- Managed Workers Comp Meeting
- Processed 1 new FMLA case
- Processed 7 new Workers Comp case

PAEC Buildings & Grounds Department

Fuller Locksmith replaced the exit device push bars on exterior door 2. KCW replaced an exhaust fan motor at Elementary. Imperial Surveillance replaced the burglar alarm keypad at PAEC Center. KCW replaced motor coupling to the package unit in room 115 at the High School.

N. PAEC Program Updates

PAEC Academy at Divine Infants

PAEC Academy staff evaluations are completed. IAR and Science Assessments have also been completed. FastBridge window opens April 29th, once FastBridge is completed we will be finished testing for this school year.

Parent/Teacher Conferences took place the week of April 8th. We had quite a few parents participate. Butterfly kits were picked up from West 40 and all of the classrooms are learning about butterflies and watching them go from caterpillars to butterflies. They are really enjoying the experience.

We are currently looking at projections for next school year. Right now we are at 67 students with 2 possibly returning to the district. There are 5 students we are still waiting to see if they will come to us in the fall.

Our employee of the month is Ms. Loren McCurtis. Ms. McCurtis always goes above and beyond in order to meet the needs of her students. She is currently working on Field Day, she helped with the Thanksgiving feast in the fall. Ms. McCurtis is an outstanding employee who has been with PAEC for over 25 years.

Classrooms are celebrating Earth Day. We are celebrating Secretary Week. We are planning a field day, the 8th-grade trip, graduation, summer school, etc. We have 5 students graduating this year. Starting tomorrow we will be doing the ABC countdown. Each day of the last 26 days of school is celebrated by dressing up in something that starts with A, then B, etc. (Going from A-Z). Students are excited about all of the events.

PAEC Early Childhood

The Early Childhood Program had our monthly visit by the Therapy dogs on April 19th.

Then we headed into a week-long celebration of our amazing students on the Autism Spectrum between April 22-26. Nationally there has been a shift in how we celebrate our students on the spectrum. We have gone from calling this week-long celebration Autism Awareness Week to Autism Acceptance Week. "Awareness is seeing someone with a disability do something you maybe didn't expect. Acceptance is telling them they are awesome, cheering them on or working together with them". In the EC program, we are aware and we accept that all our children communicate, play, and learn differently. We celebrate everything about them.

Finally, the dentist is scheduled to come to PAEC Elementary and the Early Childhood Program on April 30th

The themes for April were Spring and Bugs. The following were the academic concepts:

The first week they reviewed:

COLORS: Blue and Green

SHAPES: Triangle and Rectangle

LETTERS: X and Y NUMBERS: 9 and 10

The second through the fourth week of April they focused on:

COLORS: Orange, Pink, and Gray

SHAPES: Star, Heart, and Oval

LETTERS: O, U, & R

NUMBERS: 1, 2, 3

PAEC Therapeutic Day Elementary School

April is the beginning of the spring testing season. All 3rd – 8th grade students participated in the Illinois Assessment Readiness testing. The 5th and 8th students also completed the Illinois Science Assessment. The student's 3rd Quarter Individual Education Plan Goal Updates, Report Cards, and Quarterly Behavioral Point Sheets were mailed home. Parent meetings were scheduled to discuss the student's progress.

Extended School Year applications have been sent electronically multiple times to parents. The extended school year will be from Friday, June 7, 2024 till Friday, June 28, 2024. School will not be in session on Wednesday, June 19, 2024 in observation of Juneteenth National Holiday.

The Cooperative Districts and PAEC Elementary continue to work together to transition their students back to their home school. The student's behavior and academics are monitored and both teams work together to ensure the students success.

The students continue to participate in the outdoor spring Soccer season. They have really enjoyed learning the game as well as playing the game.

There were 3 time outs, 4 physical restraints, and no police incidents for the month of April.

PAEC Therapeutic Day High School

Academics

The PSAT/SAT was completed by April 26. Students made a sizable growth from the Fall and Winter Assessment and we are anticipating our growth to continue when we proctor the last MAP Assessment of the year on May 6 through May 10. Currently, the students are working hard on raising grades as we head into the final stretch of the school year. Our Seniors will have Finals on May 21 and May 22. The Annual Graduation Commencement will be on Thursday, May 23 at 5:30 p.m. The rest of the school will take their Semester Finals on May 24, 28 and 29.

Activities

PLCCA launched its Drug Awareness Project in May. All classes were assigned a drug to research to make students aware of the short and long-term effects of the drug their class chose. The class T-shirt design is due May 1, 2024. The school-wide assembly on the actual project that the class will present creatively will be on Friday, May 17, 2024, followed by a BBQ and basketball game.

Transitioning Students

Currently, we have three students attending half-day mainstream at Proviso East and two students at Proviso West. Six students are working on being eligible to meet the mainstream criteria by the end of May.

Physical Management	0
Police/Ambulance Calls	3
Restorative Meeting	8

23-24 Current Enrollment

72 Students

PAEC Therapeutic Day High School Vocational Program Updates

Ms. Lorek has had to fill in to cover the Vocational Counselor responsibilities with the help of Dr. Bujalka. Currently, we have eight students in the workforce outside of PAEC and thirteen seeking employment. The financial literacy course runs every Wednesday morning with four to six students who have attended weekly. There are currently twenty-five students enrolled in our APEX Credit Recovery Program who need assistance periodically.

Four student employees are training at Firehouse Subs on Monday, Wednesday, and Thursday from 10 am to noon or from 12:15 pm to 2:00 pm. Mr. Loving supports them on-site. The six students from Ms. Jones' class went to the Garden Inn Hilton for work experience on Monday and Thursday. The after-school custodial program has been running smoothly with six to nine students Monday through Thursday.

PAEC Center School

The month of April is winding down with Career Days. The gym was used to display the vocational tasks the students at PAEC Center have been working on throughout the year. Students were learning about different career opportunities, how to apply for jobs, and interviewing skills.

The prom was held at the Maywood Park District on April 18th. This year we had a small fundraiser for students to receive professional makeup for prom. Five students and three staff members participated in the fundraiser.

Prom night was exciting. There were approximately 100 students and alumni who attended. There were plenty of volunteers for chaperoning the students. We have teamed for the second year in a row with Leisure and Recreation Services. They provided the Maywood Park District hall, volunteers, t-shirts for all volunteers, the photographer, and support throughout the prom planning process.

Currently, DLM Testing is underway and will finish by the first week of May. FAST Testing is complete and SANDI testing has begun.

On-going team meetings by CCA, CCF, and Autism are being held on a weekly basis.

The Graduation Field Trip this year is planned for the beginning of May to see the Chicago Dogs in action! This is the second year in a row that the decision to attend has been made due to the excitement and fun the students had last year.

Preparations are being made for the Elementary and High School picnics.

Elementary, High School, and Transition graduation plans are in full swing. The staff and students are counting down the weeks and days to the end of the school year.

PAEC Center Vocational Program/Transition Program

We currently have 5 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or in direct contact with employers. These students are monitored by Vocational Coordinator or Transition Staff via in person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	The Pearl of Hillside	14 hours per week	Activity Aid
2	Jewel	20 hours	Bagger/Stocker
3	White Castle	16-20 hrs per week	Stocker/Maintenance
4	Food4Less	15-20 hrs per week	Courtesy Clerk
5	Goodwill	15-20 hours per week	Store Clerk

Students have continued to volunteer this month for the 2023-24 school year. We are looking forward to increasing our volunteer sites as our staff increases. As of today we are servicing 5 volunteer job sites, where students are being trained on job skills that will increase their job readiness skills.

We are training our enrolled students to complete job tasks, answer mock interview questions, complete mock job applications and more. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications. Ensuring ID's have not expired, or get renewed in a timely fashion. Some students are completing live applications, which we are currently waiting to hear from employers.

PAEC Behavior Intervention Team

The PAEC Behavior Intervention Team continues to provide behavioral support and interventions to reduce undesired behaviors within the Proviso Township school districts.

Total number of PAEC Behavior Intervention Coaches: 15

Active: 15

Proviso East: 2

District 87: 2

Proviso West: 4

District 92: 0

Floating Coaches (PAEC Academy, District 88, District 93, District 87): 7

There were a total of 2 individual student referrals in April.

There were a total of 1 classroom referrals submitted in April.

District 803 -

PAEC Academy:

There were two individual student referrals received in April. Two Coaches were assigned to provide behavioral strategies for two students who exhibit excessive disruptive behavior.

District 87 - Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

Jefferson:

Coaches are available when asked to support the classroom due to absences of 1:1 staff. The Coordinator continues to work with Coaches to modify techniques and interventions that are not successful.

The Behavior Coach assigned to the 2nd grade student continues to work with the teacher on interventions including visual reminders on the desk, appropriate reset moments and a token economy system.

Whittier Primary:

The first grade student's interventions continue to consist of consistent verbal praise, incentives and opportunities to teach the class to reduce negative behaviors. The Coach also continues to remind the teacher to incorporate providing expectations to the entire class and they are in the process of creating a calming center for the referred student.

The Kindergarten student referral has transitioned to PAEC Elementary due to inability to control impulsive disruptive behaviors within the classroom setting.

District 92 - Lindop School

No referral was made.

District 88 - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Marshall Elementary | Roosevelt Middle School**Lincoln Elem:**

Two Coaches continue working with three third grade students that were referred. Coaches are working in tandem with Teachers to eliminate extreme behaviors of attention seeking and feeding into negative behaviors.

A Behavior Coach was assigned to the 5th grade student who has exhibited extreme negative behavior including having physical altercations between peers and staff. The Coach works directly with the student, implementing an intervention based on monitoring his aggressive thoughts. School personnel express seeing a reduction in aggressive outburst.

McKinley Elem:

There was one classroom referral received. A Coach has been assigned to the classroom to implement and model interventions that are most effective for a 3rd grade class.

Thurgood Marshall Elem:

Two Coaches continue to work within a SPED classroom that was referred to in September. The Teacher and administrators are pleased with the reduction of disruptive behaviors based on interventions implemented (positive verbal praise, positive reinforcement, token economy system, minor punishment reinforcement methods, reciting class expectations, smoother transitions, implementing dance breaks). The Coaches continue to monitor the behavior due to a new student transitioning into the classroom.

District 93 - Hillside Elementary

The Behavior Coach continues to work with the second grade student on reducing impulsive and defiant behaviors by creating an individualized reward system, with a focus on raising her hand before speaking and independently asking for breaks when she is overwhelmed. The Coach also works with the art and music teacher on how to implement interventions as well.

District 209 - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

There are currently a total of 6 Behavior Interventionists assigned to 209; 2 are assigned to East and 4 assigned to West. Interventionists all are assigned to grade level Principals based on the needs of the school, which consists of peer mediations, covering in the RESET room, assisting Principals with curating a list of students with failing grades, assisting Principals with information regarding altercations between students, passing out tardy passes, and maintaining rapport with students to reduce negative behaviors schoolwide.

PAEC OT/PT Department

Staff adjustments: Currently meeting with 6 OT staff who have expressed an interest in converting from contract to direct hire for next school year.

Activities of the department:

1. The AT Team continues to conduct SETT meetings to come up with appropriate assistive technology to address the educational needs of their struggling students. Will be wrapping up meetings for this school year.
2. The Lead OT/PT/AT attended the Prom Committee Meeting via Google Meet on 4-05-24 and 4-12-24 including the Leisure & Recreation Services of Sertoma Star Services Staff from 8:00 AM - 8:30 AM. Met in person on 4-17-24 & 4-18-24 to work on logistics & set up for the Prom at the Maywood Park District. Our OT/PT/AT Lead attended Prom as staff on 4-18-24 from 4:00 PM - 9:30 PM. The Post Prom meeting to review with staff and Leisure & Recreation Services of Sertoma Star Services Staff was 4-26-24 from 8:00 AM - 8:45 AM.
3. The AT Team attended a staff meeting on 4-10-24 in-person and via Zoom from 8:30 AM - 9:30 AM.
4. The OT/PT department conducted their monthly meeting in-person and via Zoom on 4-11-24 from 11:30 to 3:00 PM.
5. Our OT/PT/AT Lead attended a Workman's Compensation/Safety meeting on 4-12-24 from 10:00 AM - 11:00 AM at PAEC Center.
6. The OT/PT/AT Lead met with the PAEC Speech and Language Lead and representatives from the Spotter agency to reflect on the current school year and how their therapists were doing in their roles on 4-24-24.
7. Our OT/PT/AT Lead attended an OT/PT Coordinators meeting via Zoom on 4-25-24 from 10:00 am-12:00 pm.
8. The OT/PT/AT Lead has been collecting information from the departments to provide ESY coverage, as programs know their needs.
9. The OT/PT/AT Lead has been working on collecting caseload/workload information from the OTs and PTs in preparation for the next school year. ESY interest forms have been received and the OT/PT/AT Lead will make ESY assignments as soon as information is available from programs regarding their enrollment.
10. The OT/PT/AT Lead is working on projected expenses for the upcoming school year.
11. The OT/PT/AT Lead is working to determine OT, PT, and AT coverage for the upcoming school year and will begin working on any openings as soon as possible.
12. There were no Clinics this month for Wheelchairs and Orthotics.
13. April is OT month. OTs put together a Google Slides presentation to educate people about OT. Please view our Google Slides presentation below:

This month is [Occupational Therapy Month!](#) The OTs have put together a Google Slide Presentation for everyone to view. We hope you learn something new from our presentation even if it's just putting names to faces. Please view our presentation. There might even be something in it for you if you follow our directions! Even if you don't view our Google Slide presentation, please wish the OT who works with you a Happy OT Month!

OT Month April 2024

A piece of equipment that was ordered in the last month was a large soft rocker. See the pictures below.



PAEC Psychology Department

Mrs. Emily Adelson, Hillside psychologist, is doing preschool screenings on April 26, 2024. She is helping with consultation observations of students through the MTSS process. Mrs. Adelson is a vital MTSS team member and provides a wide knowledge base regarding academic, behavioral, and social-emotional interventions.

Mrs. Dayle Ashley-Harding, PAEC EC psychologist, is currently providing TPBA training to other PAEC psychologists, including Mr. Angelo Rivera as he supports Lindop School's EC program. Mrs. Ashley-Harding attended updated TPBA workshops last month. Mrs. Ashley-Harding has also been named by Loyola University Chicago as the first recipient of their Supervisor of the Year Award for her years of dedication as a practicum and intern supervisor!

Ms. Alison Zdarsky, PAEC psychologist intern, is currently providing academic intervention support through the MTSS process with a 3rd-grade student at Sunnyside. Ms. Zdarsky continues to meet with individual students at Riley, Northlake, and MacArthur to provide social-emotional support. She also works with Ms. Lindsey Holsten to provide social-emotional group support at PAEC Elementary.

Dr. Michael Cermak, PAEC lead psychologist, continues to provide support and guidance in the MTSS process with District 87. Dr. Cermak interviewed intern candidates and is happy to announce that Ms. Annamaria Iarrapino from the Chicago School of Professional Psychology will be joining us for the 2024-2025 school year as our school psychology intern. In addition, Mr. Alex Fagre, from Loyola University Chicago, will be joining us as a second-year practicum student. Dr. Cermak continues to provide social-emotional services to several students at MacArthur and Sunnyside as well as serving as a general consultant to many of the schools across the co-operative including PAEC Therapeutic High School, Proviso Math and Science Academy, PAEC Center, District 87 Early Childhood, and Riley Intermediate.

PAEC Social Work Department

1. PAEC School Social Workers who have agreed to work the extended school year are as follows:

- *Ms. Niane Serrano, MSW – PAEC Elementary/E.C.
- *Ms. Anna Landmeier, LCSW – PAEC Center School
- *Ms. Mandy Ross, LCSW – PAEC High School Therapeutic Day School
- *Ms. Nicole Pena, MSW – PAEC Academy

2. Ms. Nicole Pena, MSW (PAEC School Social Worker-PAEC Academy) has facilitated small/whole classroom groups and individual sessions and has focused on the following topics: grounding techniques, memory games, and mindfulness. Ms. Pena has been facilitating lunch groups with students, as well as student groups with other related service personnel (i.e., SLP and OT). Additionally, Ms. Pena has collaborated with the staff to complete Functional Behavioral Assessments, Behavior Intervention Plans, and re-evaluations. Ms. Pena continues to provide families with referrals for outside mental health services, food pantries, PUNS, SNAP, and housing needs.
3. Ms. Monette Carlos-Barnes, LCSW (PAEC School Worker-PAEC E.C. Program) has been working with the children in her social skills group on the following topics: listening skills and playing with others. Ms. Carlos-Barnes assisted the PAEC E.C. Program with Autism Acceptance Month and the Spirit Week activities during April 22-26, 2024. Additionally, during the month of April, Ms. Carlos-Barnes has been completing student Transdisciplinary Play-Based Assessments, annual reviews, and re-evaluations. Ms. Carlos-Barnes assisted with the Therapy Dog visit that occurred on April 19, 2024.
4. Ms. Lindsey Holsten, LCSW, Ms. Niane Serrano, MSW, and Mr. Dominic Thomas (PAEC School Social Workers and Social Work Intern-PAEC Elementary) continue to provide individual/small group social work sessions to the PAEC Elementary Students, incorporating learning how to identify big feelings and ways to calm those feelings, different types of bullying and what to do when bullying occurs, learning the difference between bullying and joking around, dealing with angry feelings, and utilizing mindfulness techniques to manage emotions during social skills groups. Additionally, for the younger students, the social workers have been implementing Behavior Report Cards, whereby the students may earn a sticker for each good behavior they perform and may earn a prize at the end of the week. Ms. Holsten has been completing student documents for High School Transition meetings, as well as assisting with IAR Testing and traffic duties during student arrival and departures from school. Both social workers and social work interns assisted with the Therapy Dog visit that occurred on April 19, 2024.
5. Ms. Lisa Pirrello, LCSW, Ms. Debbie Bujalka, LCSW, Ph.D. , Ms. Lisa Allen, LCSW and Mr. Dominic Thomas (PAEC School Social Workers-PAEC High School Therapeutic Day School and School Social Work Intern) continue to provide social work services to the students on their caseload and have been working with the students on the following: emotional regulation; warning signs of an abusive relationship; emotional and verbal abuse; drug/alcohol use/abuse; accountability for behaviors/actions, conflict resolution, and preparing for life after high school graduation.

Social Workers continually contact parents to address care coordination and to provide additional resource information for parents to consider regarding outside mental health needs, drug/alcohol use/abuse; food, and housing needs. Ms. Pirrello assisted with the Therapy Dog visit that occurred on April 19, 2024.

6. Ms. Dianna Stephens, LCSW, and Ms. Mandy Ross, LCSW (PAEC School Social Workers-Proviso East High School) continue to provide social work services to the students on their caseload and continue to develop strategies to increase student attendance and promote more student engagement in after school programs available through PLCCA that would benefit the students socially, emotionally and academically. Ms. Ross continues to facilitate the Junior Lunch Bunch Group. Ms. Stephens and Ms. Ross continue to provide drop-in support for various general education students in need when the Proviso East school social workers are not available. Ms. Ross assisted the School Psychologist and Occupational Therapist with onboarding at Proviso East and assisted in training how to administer, interpret the BASC-3, and created a Google Document that was shared with the Proviso East School Social Work Team to assist them with reporting out on BASC-3 results. Ms. Stephens and Ms. Ross completed and printed quarterly SEL progress reports, reviewed them with students, and sent them home with parents. Additionally, Ms. Ross and Ms. Stephens have begun planning for programming push-ins for Health classes in the 2024-25 school year.

7. Ms. Donna Kuchera, MSW (PAEC School Social Worker-Proviso West High School) continues to provide social work services to the students on her caseload and has formed 3 new social work groups for male students addressing communication skills, conversational exchanges, interviewing skills, body language, social cues, tone/volume, and coping strategies. Additionally, Ms. Kuchera continues to provide drop-in social work services and support for various general education students in need, when the Proviso West school social workers are not available and has been completing student annual reviews, initials, and re-evaluations.
8. Ms. Anna Landmeier, LCSW, Mr. Saumil Patel, MSW, and Ms. Jill Collins, MSW (PAEC School Social Workers-PAEC Center School) continue to provide social work services to the students on their caseloads. Topics the social workers have been covering during their classroom social work groups include: Sentence Completion Prompts, weekly Rose Thorn, Bud; Classroom-Based Mindfulness Scavenger Hunt; Catch Up Conversations After Spring Break; Spring Break Bingo; Roll the Dice and Answer the Question; Guided Breathing/Mindfulness/Yoga; Being a Good Leader; Effective Communication; Building Relationships; Learning to be Respectful and Earn Respect; Learning to Listen When Others Speak; Social Skills Support and Modeling; Emotional Regulation Skill Building; Executive Functioning and Gratitude Psychoeducation.
9. Ms. Kenya Dockens, LCSW (PAEC School Social Worker-Hillside School) continues to provide individual/small group social work sessions to the students at Hillside School. The 3rd grade group continues to focus on understanding emotions. The 6th grade group continues to work on recognizing emotional triggers and the 8th Grade group continues to focus on studying skills. The 8th grade self-esteem group has been working on Peer Mentoring using self-esteem building tools.
10. Ms. Lisa Pirrello, LCSW, (PAEC Lead School Social Worker) has coordinated scheduling the K9 Therapy/Comfort Dog visits for the PAEC High School Therapeutic Day School, PAEC Elementary School, and the PAEC Early Childhood Programs for the 2024-2025 school year. Pre-arranged Friday dates for the 2024-2025 school year K9/Therapy Dog Visits are as follows: October 18, 2024; November 15, 2024; January 24, 2025; February 21, 2025; March 21, 2025; April 25, 2025 and May 16, 2025. Permission Slips will be sent out to families prior to K-9 Therapy/Comfort Dog visits. Ms. Pirrello hosted and attended the LAN 60 meeting on April 17, 2024. Mr. Medina presented information on Mercy Home for Boys and Girls Residential Group home for Children/Teens/Young Adults 11-24 years of age. The LAN 60 Planning Committee will be working on creating an Online Resource Guide that will be updated on a quarterly basis.
11. The PAEC Social Work Department In-Services schedule for the remainder of the 2023-2024 school year is as follows:
 - Date: Friday, April 26, 2024
 - Time: 10 am-1:30 pm
 - Topic: Developing a Self-Care Plan
 - Location: PAEC High School Conference Room
 - Speaker: Ms. Sharon Bryant

 - Date: Friday, May 3, 2024
 - Time: 9 am-10 am
 - Topic: LGBTQ Presentation
 - Speaker: Asher Cohen
 - Location: Virtual

 - Time: 10 am-1:30 pm
 - Topic: Calming the Storm: Helping Students with Mood Disorders
 - Location: Virtual
 - Speaker: Ms. Cherie Catron

 - Time: 2:00 pm-3:00 pm
 - Topic: PAEC School Social Work Dept. Meeting

PAEC Speech/Language Department

- The Speech/Language department had a departmental meeting on April 16th from 12-1 in the PAEC Center Board Room.
- The Lead SLP and Executive Director have met with 2 contracted SLPs who will be converting to direct PAEC employment for the 2024-2025 school year.
- The Lead SLP is collecting information from SLPs regarding workload/caseload analysis, to plan for the 2024-2025 school year.
- The Lead SLP is meeting with SLPs who will not be returning for the 2024-2025 school year. Open positions have been posted and will work on interviewing as soon as possible.
- On April 24th, the Lead SLP and the OT/PT/AT Lead met with representatives from the Spotter agency to reflect on the current school year and how their therapists were doing in their roles.
- The SLP Lead has been collecting information from the departments to provide ESY coverage, as programs know their needs.
- The SLP Lead is working on projected expenses for the upcoming school year.

PAEC Special Olympics

Special Olympics soccer is in full swing. Both High School and Academy teams participated in an area tournament in St. Charles on 4/6/2024. Our Academy team won both of their games. Our High School team won one game and lost the other one. On May 5th, both of our teams and our 3 individual skills participants will be playing in the State Qualifying Tournament to determine which teams will be going to the Special Olympics Summer Games in June at ISU.

IX. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE EXECUTIVE BOARD

A. Annual Statement of Affairs Summary for Fiscal Year Ending June 30, 2023

The Township Treasurer's Office provided the posting into the Suburban Life Newspaper.

B. Press Plus 114

The Policy Committee which consists of Mr. James, Mrs. Schmitt, Mrs. Latham, Mrs. Ezerins, and Ms. Lorek along with Ms. Abby Rogers, have reviewed the attached policies provided by IASB, PAEC is recommending that the Board conduct a first reading on the following policies: The detailed policy draft updates needing review will be sent electronically.

Section 2 Governing Board

- 2:140 Communications To and From the Board
- 2:260 Uniform Grievance Procedure
- 2:265 Title IX Grievance Procedure
- 2:140-Exhibit Guidance for Board Member Communications, Including Email Use

Section 4 Operational Services

- 4:110 Transportation
- 4:190 Targeted School Violence Prevention Program

Section 5 Personnel

- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:100 Staff Development Program
- 5:35 Compliance with the Fair Labor Standards Act
- 5:40 Communicable and Chronic Infectious Disease
- 5:300 Schedules and Employment Year

Section 6 Instruction

- 6:40 Programs and Curriculum Development

Section 7 Students

7:10 Equal Educational Opportunities

7:20 Harassment of Students Prohibited

7:180 Prevention of an Response to Bullying, Intimidation, and Harassment

7:10-E Exhibit Equal Educational Opportunities Within the School Community

X. BOARD CORRESPONDENCE

XI. NEXT MEETING

The next PAEC Executive Board meeting is scheduled for Thursday, June 13, 2024. District #93 will be facilitating the meeting.

XII. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at _____AM. for lack of further items to discuss.

MJ/TL