

PAEC Academy Hybrid Plan

PAEC Academy Hybrid Plan Updated February 19, 2021... Pease Review

Return to Building

1. The first day that all staff return PPE will be provided.
2. All staff must enter through the main entrance. NO other doors are to be used unless in is a fire drill or evacuation of the building. This rule is for all day. The side, back and classroom doors are not to be used. This will be strictly enforced.
3. When you enter the building the first day, your temperature will be taken, you will fill out the questionnaire concerning Covid, and then enter the gym.
4. Once in the gym you will receive PPE items (masks, face shields, disinfectant 1 per classroom, bathroom schedule). You will be asked to sign a form simply stating the PPE you were given.

Masks for staff, students, bus, classroom dividers

1. Students and staff must wear their masks at all times. It must be a mask. This also includes when we are getting students on and off the bus. If you are wearing a face shield, a mask is still required. Masks need to cover your mouth and nose at all times.
2. We have masks available for staff and students that need them.
3. We have face shields available for staff that choose to wear them over their masks.
4. Buses will be emptied one at a time same as in the past. Students will line up against the outside gym wall, using the P.E. spots to insure social distancing, until they have their temperature taken. If they need to use the bathroom one of us will escort them (using social distancing) to make sure we only have one student in the bathroom at a time. Once all are complete, the next bus will be emptied.
5. All students will be eating breakfast in the classroom. We are not allowed to use the gym for breakfast. This follows the CDC guidelines.
6. Students will be called one at a time, by walkie talkie to the board buses at the end of the day. Someone will be in the cafeteria to make sure social distancing is being followed. They will grab a lunch in the cafeteria on the way out of the building and put it in their backpacks.

Temperature checks at Arrival, temps, attendance documentation for staff

1. All students must have their temperatures taken when they enter the building. Students that ride the bus will have their temperatures taken by a bus member before they board the bus as well.
2. All staff are to use the front entrance when entering the building or leaving the building . No Exceptions!
3. Staff will also take their temperature every morning and complete an attendance log that details their temperature and any other symptoms they may be feeling. Our nurse will follow up with anyone who is having symptoms.
4. No more than 8 people can be in the hallway at one time. Other than bathroom use or pullout services, no one should be in the hallway. Once staff enter the room, they should remain in the classroom, with the exception of bathroom use.

PAEC Academy Hybrid Plan

Lunch delivery and bus cleaning

1. Breakfast will be a “grab and go” breakfast. Students will pick up their lunch when walking through the cafeteria, as they have done in the past. before entering the classroom. I would suggest setting a timer for students to eat breakfast. If you need a timer let me know.
2. Students will receive their lunch bag as they are leaving school at 11:30.
3. Students will have lunch time designated from that they get home/daycare (no eating on the bus) between 11:30 AM to 1:00 PM to eat their lunch at home and then sign in remotely for remote learning in the afternoon.
4. Each bus will undergo a complete cleaning after every trip.

Classroom cleaning supplies, process with Custodians, Individual student materials

1. Hand sanitizer stations have been provided for every classroom.
2. Ongoing cleanings of common touch areas will occur throughout the day by the custodian.
3. All students will need to bring their own classroom supplies. An updated School Supply List needs to be sent home with students and shared with parents who are having their children return for In-Person hybrid. This list needs to be sent to the parents by the teacher as each room will be slightly different. We do have supplies in the storage cabinet if needed. If you need something specific let me know. THERE WILL BE NO SHARING OF MATERIALS amongst students or staff.
4. Chrome books can be brought back and forth from home to school, or they can leave that at home. This is to be determined by the teacher.

Classroom desks, alternative spaces and care corner/nurse procedures

1. All student desks will be at least 6 feet apart, depending on how many students are in the classroom, they may be even farther apart. The teacher’s desk will be at least 6 feet from the student desks.
2. Windows can be propped open by the teacher to increase air flow throughout the classroom, this is up to the classroom staff.
3. Should a student or staff member develop a fever or show other symptoms during the day, that individual will be removed from the classroom by Nurse Sheri or Laura Mayer. Staff need to alert us by walkie talkie, do not bring the student to us, we will come to get them. We also have the gym as a backup if needed. There will be someone (myself or Sheri) to provide supervision.
4. The nurse's office will be off limits, as all staff and students who are sick would be in the gym, which is now our quarantine room.. Only the Principal and School Nurse will be in this office. Unfortunately, personal visits are no longer allowed at this time. There will no longer be coffee/candy for all staff. Please bring your own. By CDC guidelines, sharing is not recommended this includes, for example, food that are not individually wrapped. Also, in order to ensure social distancing, It is essential that we keep this space very limited to other staff.

PAEC Academy Hybrid Plan

5. If you are making copies, please make sure they are done in the morning and or after school. This is to minimize staff walking around the building and having too many staff members in an area. We will provide a sign-up sheet. Also, there are wipes on the wall next to the copy machine, the machine is to be wiped down after every use so it will be clean for the next person.
6. Teachers and PA's should remain in classrooms during live instruction except for bathroom breaks. It is essential and ideal to keep to a minimum staff walking around the building throughout the morning. All classroom assignments are the same, nothing has changed.
7. PE will take place remotely. We can set up tables or desks in the cafeteria for use in therapy sessions or for PA's to provide remote instruction, if they so choose.

Specials and PE protocol

1. PE class will take place remotely. The activities will be similar to what they have done remotely with students exercising.
2. Speech, Occupational Therapy, Physical Therapy, Social Work will work with teachers on schedules. Some students will be served remotely, some will be pulled out by therapists. The therapists will provide schedules to teachers.

Bathroom breaks and water fountains

1. Students will remain in their classroom from 8:45am till 11:30am dismissal except when a scheduled special or during their bathroom breaks. Those bathroom breaks will be scheduled so that only one class goes at a time and only 1 student will enter at a time. Students waiting outside the bathroom will stand 6 feet apart from each other(covid-19 spots are placed on the floor leading to the bathroom), and the bathrooms will be cleaned after morning use and at the end of the day.
2. Students using the bathroom at unscheduled times will be escorted by the teacher or PA to make sure only 1 student is in the bathroom at a time. Also to make sure students are washing their hands. Supervision can be accomplished by standing in the hallway.
3. Stars have been placed in the hallways 6 feet apart so students know where to stand and how far to remain apart from their peers while waiting to use the bathroom.
4. Drinking fountains have been disabled so that students do not share them. They are able to fill a water bottle, which they will need to bring from home. They can fill their bottles on the way to the classroom when they are picking up their breakfast.

Absences (sick and quarantining policies)

1. Students who are either sick or have a temp over 100 will be considered sick for that day and absent from school. Those students who are quarantining for up to 10 days may zoom into their regular classrooms during that time.

PAEC Academy Hybrid Plan

Daily Schedule

1. Class sizes will depend on the number of students who choose to return; however, we have relatively small class sizes for the most part. See Hybrid Student List.
2. In Person Instruction will occur Monday, Tuesday, Thursday and Friday from 8:45am -11:30am, with all students leaving the building at 11:30am. Lunches will be given to each of them as they exit the building and put in their backpacks. Lunch will take place from 11:30 (when the students leave) till 1:00pm and remote learning will occur from 1:00-3:00pm via remote for all students. **STUDENTS ARE TO BE REMINDED THAT THERE IS NO EATING ON THE BUS,**
3. Wednesdays the building will be thoroughly cleaned.
4. Staff may leave when all students have left. **DO NOT** leave the parking lot in your car when school buses are present.
5. Staff are required to eat lunch after 11:30am when they have left the building. The staff lounge will not be in use. However, you may eat in your classroom at lunchtime if you choose to stay to continue remote learning.
6. Garbage cans will be placed in the hallway outside the classrooms.